

ATTACHMENTS

ORDINARY COUNCIL MEETING

19 DECEMBER 2017

Attachment 1

Ordinary Council Minutes of 28 November 2017

Attachment 2

89 Old Perth Road, Bassendean

1. Applicant's covering letter;
2. Plans of the proposed development; and
3. Proposed signage options.

Attachment 3

8 Walter Road East, Bassendean

- Original Determination Notice including Approved Plans (provided under the cover of correspondence from the DAP Secretariat dated 11 October 2016).
- Original Officer report and RAR report from Sept 2016 agenda.
- Applicant's correspondence in support of current application dated 23 November 2017.
- DAP Practice Note 4.

Attachment 4

Draft Town of Bassendean Dust and Waste Local Law.

Attachment 5

European Borer

- Notice of Infestation Letter received from Trevor Lacey – 19 June 2017
- Letter from Terry O'Rafferty – 24 July 2017 advising Town of preferred methods for treatment.

Attachment 6

General Meeting of Electors Minutes of 5 December 2017

Attachment 7

Draft Town Assets Committee Instrument of Appointment and Delegation

Attachment 8

Draft Guidelines for Council Briefing Sessions

Attachment 9

- 2 matrices completed by Crs Brown McLennan
- Conference Programme

Attachment 10

List of Accounts

Attachment 11

Financial Statements

Confidential Report and Attachments

ATTACHMENT NO. 1

TOWN OF BASSENDEAN

MINUTES

ORDINARY COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN

ON TUESDAY 28 NOVEMBER 2017 AT 7.00PM

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

2.0 PUBLIC QUESTION TIME & ADDRESS BY MEMBERS OF THE PUBLIC

2.1 Public Question Time

Mr Peter Pearson, 14 River Street, Bassendean

Mr Pearson addressed Council regarding Item 10.11 and asked why it is necessary to construct the shared path and would it not be simpler to paint a bike line down one side of the road for cyclists.

The Mayor commented that Council requested a meeting with Main Roads to discuss the plan for the Principal Shared Path. They have come back with an option that saves more trees than the original plan. The community's concerns have been raised by Councillors. Main Roads has advised there will be an opportunity to consult with the community.

Mr Graeme King, 15 North Road, Bassendean

Mr King also commented on Item 10.11 and requested that Council consider other options.

Mr King referred to Item 10.12 and commented on the number of crashes on Colstoun Road from people trying to turn onto or off Guildford Road. With the potential of more traffic in the future, there needs to be a longer term solution. Mr King asked that it be considered as an issue with Main Roads.

Mr.King referred to Items 10.7 & 10.9 and asked why they are long-term contracts, ie. five years.

The Director Operational Services responded that five years is considered to be a reasonable length of time to appoint a contractor and means the prices are locked in.

Mr King referred to Item 10.10 and asked if the CEO is happy and confident with the recommendations being made and that appropriate advice and information has been provided to Councillors so informed decisions can be made.

The CEO advised that the situation is well beyond what the Town officers originally recommended, as a result of decisions made by Council in the past. Town staff have carried out what Council have asked them to do. A number of issues have now arisen and need to be considered by Council.

The Mayor commented that there have been a number of questions and concerns raised by Council during the Briefing Session that need to be addressed.

Mr Mike Lewis – 111 Morley Drive, Eden Hill

Mr Lewis referred to Item 11.2 and asked what consultation has been undertaken with the community in relation to the raising of the rainbow flag and will Council be making a recommendation that consultation be undertaken.

The Mayor advised that although there has not been any specific community consultation, the motion reflects the community sentiment on the outcome of the marriage equality survey. The motion is based upon statistics from the Federal Government through the marriage equality survey. The flag is a show of solidarity that is inclusive of all members of the community.

Mr Lewis asked if the Town's flag is of less importance than the rainbow flag.

The Mayor responded that the Town flag is not less important. Ideally an additional flag pole could be purchased, however, the flying of the rainbow flag is to be at no cost to ratepayers, so it will need to be on one of the existing flag poles.

Mr Lewis asked about the cost of providing the flag.

The Mayor advised that the flag will be purchased by Councillors' own money.

Mr Lewis commented on the lack of advertising for the General Meeting of Electors and asked what advertising will be done.

The CEO advised that all statutory advertising has been done. The meeting was posted on Facebook today and also out on two variable message boards, notice boards in Town and will go out on signs around the Town this evening.

Ms Nonie Jekabsons, 6 Barton Parade, Bassendean

Ms Jekabsons asked for clarification on the date of the General Meeting of Electors and the CEO responded, Tuesday 5 December.

Ms Jekabsons referred to Item 10.2 and commented on the amount of time the tree preservation order has taken, given it was resolved by Council in June 2012.

The CEO responded that Town officers are working through a number of motions that have not been actioned over the years. Negotiations regarding the tree preservation order have recently come to a head.

Ms Jekabsons asked if the owner of the adjoining property to the east of the property, had been consulted and the Manager Development Services responded, no.

Mrs Val Dreyer, 31 Naunton Crescent, Eden Hill

Mrs Dreyer expressed her frustration at the length of time it took for works to be undertaken in Walter Road and Ivanhoe Street and the fact that general maintenance issues around the Town are not being picked up or attended to, as per the Town's *Eyes on the Street* programme.

The Mayor thanked Mrs Dreyer for bringing matters to Council's attention.

Mr Aaron McKay, Watson Street, Bassendean

Mr McKay asked for an update on the commercial vehicle parking policy.

The Manager Development Services advised that a review of this policy has not yet occurred. The Town is in the process of reviewing its policies and it is anticipated that it will be presented to Council early next year.

Mr McKay asked if the Town has a policy against bullying with regard to neighbours' ongoing complaints against another neighbour.

The CEO advised that the Town is obliged to investigate all complaints unless it considers the complaints are of a vexatious or frivolous nature.

2.2 Address by Members of the Public

Nil

3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Present

Councillors

Cr Renee McLennan, Mayor
Cr Bob Brown, Deputy Mayor
Cr John Gangell
Cr Kathryn Hamilton
Cr Melissa Mykytiuk
Cr Sarah Quinton
Cr Jai Wilson

Officers

Mr Bob Jarvis, Chief Executive Officer
Mr Salvatore Siciliano, A/Director Community Development
Mr Simon Stewert-Dawkins, Director Operational Services
Mr Anthony Dowling, Director Strategic Planning
Mr Brian Reed, Manager Development Services
Mr Ken Lapham, Manager Corporate Services
Mrs Amy Holmes, Minute Secretary

Public

Approximately 35 members of the public were in attendance.

Press

One member of the press was in attendance.

4.0 DEPUTATIONS

4.1 Mr Arthur Mettaxas, Solicitor, addressed the Council regarding Item 10.2.

4.2 Ms Vicky Brown from Rowe Group, addressed the Council regarding Item 10.4

The Chief Executive Officer left the Chamber, the time being 7.45pm, as his brother-in-law is an employee of Rowe Group, and returned after the deputation.

4.3 Mr Don Yates addressed Council on Items 10.11, 10.12 & 11.5.

5.0 CONFIRMATION OF MINUTES

5.1 Ordinary Council Meeting held on 17 October 2017

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 5.1(a)**

OCM – 1/11/17 MOVED Cr Gangell, Seconded Cr Brown, that the minutes of the Ordinary Council Meeting held on 17 October 2017, be received.

CARRIED UNANIMOUSLY 7/0

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 5.1(b)**

OCM – 2/11/17 MOVED Cr Gangell, Seconded Cr Brown, that the minutes of the Ordinary Council Meeting held on 17 October 2017, be confirmed as a true record.

CARRIED UNANIMOUSLY 7/0

5.2 Special Council Meeting held on 23 October 2017

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 5.2(a)**

OCM – 3/11/17 MOVED Cr Wilson, Seconded Cr Gangell, that the minutes of the Special Council Meeting held on 23 October 2017, be received.

CARRIED UNANIMOUSLY 7/0

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 5.2(b)**

OCM – 4/11/17 MOVED Cr Wilson, Seconded Cr Brown, that the minutes of the Special Council Meeting held on 23 October 2017, be confirmed as a true record.

CARRIED UNANIMOUSLY 7/0

**6.0 ANNOUNCEMENT BY THE PRESIDING PERSON WITHOUT
DISCUSSION**

Sports Achievement Awards

The Mayor presented the Sports Achievement Awards to Josh Horton and Jacob Wilkie.

Departing Councillor Presentation

The Mayor presented a gift to Mr Mike Lewis to thank him for his years of service on Council.

7.0 PETITIONS

Nil.

8.0 DECLARATIONS OF INTEREST

8.1 The CEO declared a proximity interest for Item 10.4 as his brother-in-law is an employee of the Rowe Group.

8.2 Cr McLennan declared an impartiality interest for Item 10.16 as she is a member of the Success Hill Action Group.

9.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil

10.0 REPORTS

It was agreed that items 10.2, 10.4, 10.8, 10.11, 10.12, 10.13 & 10.26 be removed from the en-bloc table and considered separately.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.1

OCM – 5/11/17 MOVED Cr Gangell, Seconded Cr Mykytiuk, that Council adopts en bloc the following Officer recommendations contained in the Ordinary Council Meeting Agenda of 28 November 2017:

Item	Report
10.3	Potential Removal of the Tonkin Park Containment Cell located at Lot 857 Yelland Way, Bassendean
10.6	Request for Council Agreement - Continuation of Current Access Arrangements from Maidos Street Laneway, Ashfield to Adjoining Lot 2 on Survey Strata Plan 65608
10.19	Standing Orders Local Laws Review 2018
10.21	Hyde Retirement Village - Annual General Meeting held on 11 October 2017
10.22	Determinations Made by the Principal Building Surveyor
10.23	Determinations Made by Development Services
10.24	Use of the Common Seal
10.25	Calendar for December 2017
10.27	Accounts for Payment – October 2017

CARRIED UNANIMOUSLY 7/0

Council was then requested to consider the balance of the Officer Recommendations independently.

Item	Report
10.2	Tree Preservation Order for Lemon Scented Gums at 25-27 Old Perth Road, Bassendean
10.4	Application for Proposed Change of Use to Office (Disaster Recovery Centre) on Lot 822; (Unit 5, No. 29) May Holman Drive, Bassendean
10.5	Proposed new Town of Bassendean Bee Keeping Local Law
10.7	RFT CO 073W 2017-18 Provision of Traffic Management Services and Equipment for the Town of Bassendean
10.8	Bicycle Boulevard Community Engagement for Whitfield Street, Bassendean
10.9	RFT CO 071 2017-18 Provision of Air Conditioning Maintenance and Minor Works for the Town of Bassendean
10.10	RFQ 351 2017-18 Appointment of a Heritage Architect to Project Manage the Consultation, Design and Construction Process at 1 Surrey Street, Bassendean

10.11	Proposed Principal Shared Path (PSP) Railway Parade, Success Hill
10.12	Guildford Road - Motorist, Pedestrian and Cyclist Safety
10.13	Review of Waste Management Practices in the Town of Bassendean
10.14	WITHDRAWN
10.15	RYDE Program Partnership Expansions
10.16	Waiver of Fees – Success Hill Action Group Christmas Party
10.17	Appointment of a Deputy Member to the Eastern Metropolitan Regional Council
10.18	Review of Council Committees
10.20	Liveable Town Advisory Committee held on 10 October 2017
10.26	Implementation of Council Resolutions
10.28	Financial Statements – October 2017

10.2 Tree Preservation Order for Lemon Scented Gums at 25-27 Old Perth Road, Bassendean (Ref: DABC/BDVAPPS/A70102 Timothy Roberts, Planning Officer)

APPLICATION

The purpose of this report was for Council to consider making a Tree Preservation Order (TPO) for the three Lemon Scented Gums located within the Bassendean Hotel carpark located at 25-27 Old Perth Road, Bassendean.

OFFICER RECOMMENDATION — ITEM 10.2

That Council:

1. Makes a Tree Preservation Order for the three Lemon Scented Gums (Eucalyptus Citriodora) located on Lots 5 and 6 (Nos. 25-27) Old Perth Road, Bassendean;
2. Notes that the Town will update its Registry of Tree Preservation Orders to include the three Lemon Scented Gums (Eucalyptus Citriodora) located at Lots 5 and 6 (Nos. 25 – 27) Old Perth Road, Bassendean; and
3. Notes that the Town will write to the owner of Lots 5 and 6 (Nos. 25 – 27) Old Perth Road, Bassendean notifying them of Council's decision.

Cr Mykytiuk moved an alternative recommendation.

COUNCIL RESOLUTION – ITEM 10.2

OCM – 6/11/17 MOVED Cr Mykytiuk, Seconded Cr Gangell, that Council:

1. Rejects the Tree Preservation Order for the three Lemon Scented Gums (*Eucalyptus Citriodora*) located on Lots 5 and 6 (Nos. 25-27) Old Perth Road, Bassendean;
2. Seeks the opportunity to meet with current landowners and enter into an agreement that the trees remain whilst the current landowner owns the property;
3. Reviews the Tree Preservation Order Policy.

CARRIED UNANIMOUSLY 7/0

Reason:

The original committee did not recommend the Tree Preservation Order. Council recognises that a Tree Preservation Order may be an impediment to development, however, Council acknowledges the value and amenity of the Lemon Scented Gums and believes the best way to retain them is by engaging with the landholders.

Officer Comment

*It should be noted that records confirm that in May 2012, the Tree Consultative Committee (TCC-3/05/12 refers) recommended that Council commences to make Tree Preservation Orders on the *Ficus hillii* and the *Eucalyptus citriodora*, located at the Bassendean Hotel carpark at Lot 6 (23-27) Old Perth, Bassendean. This was endorsed by Council at its meeting held in June 2012 (OCM-17/-06/12 refers).*

10.3 Potential Removal of the Tonkin Park Containment Cell located at Lot 857 Yelland Way, Bassendean, Owner Ridgepoynt Pty Ltd (Ref: A80856 Brian Reed, Manager Development Services)

APPLICATION

The purpose of this report was for Council to receive an update on the potential removal of the containment cell and to receive the results of recent groundwater monitoring.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION —
ITEM 10.3

- OCM – 7/11/17** MOVED Cr Gangell, Seconded Cr Mykytiuk, that the report on the potential decommissioning of the containment cell, and the results of recent groundwater monitoring in relation to Lot 857 Yelland Way Bassendean, be received.
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-5/11/17 7/0

10.4 **Application for Proposed Change of Use to Office (Disaster Recovery Centre) on Lot 822; (Unit 5, No. 29) May Holman Drive, Bassendean, Owner: RP Mannion Family Trust, Carroll Family Trust, Chimaera Trust, Applicant: Rowe Group (Ref: DABC/BDVAPPS/2017-127 –Brian Reed, Manager of Development Services)**

The CEO declared a proximity interest and left the Chamber, the time being 8.10pm.

APPLICATION

The purpose of this report was for Council to consider an application for a proposed Change of Use to an Office (Disaster Recovery Centre).

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.4

- OCM – 8/11/17** MOVED Cr Gangell, Seconded Cr Brown, that Council grants development approval for the proposed Change of Use to an Office (Disaster Recovery Centre) at Lot 822 (29) May Holman Drive, Bassendean, subject to the following conditions:

1. The proposed Office is not permitted to operate for longer than 28 days per year without further approval from the Town;
2. An Emergency Management Plan detailing procedures for transporting people from the Bassendean train station to the site to be provided with an application for a building permit. Arrangements shall be to the satisfaction of the Town;
3. The business operating in accordance with the applicant's covering letter dated 2 August 2017;

4. The proposed Office is not permitted to have more than 102 persons on site at any given time. Any future proposed increase in seat numbers will require lodgement of a new application for development approval for consideration by the Town;
5. The business operating in accordance with the usage specified on the approved site plans date stamped 11th September 2017 which forms part of this approval. Any alternative use of the premises will require the submission of an application to the Town for a further Change of Use;
6. This approval does not include the approval of any signage. Any signage for the development is to be the subject of a separate application for development approval;
7. This approval does not include modification to the exterior of the premises. Any proposed external modifications for the development to be the subject of a separate application; and
8. The Office hereby approved shall not be occupied until all of the conditions of development approval have been complied with to the satisfaction of the Manager Development Services.

CARRIED UNANIMOUSLY 7/0

The CEO returned to the Chamber, the time being 8.13pm.

10.5 Proposed new Town of Bassendean Bee Keeping Local Law (Ref: LAWE/LOCLWS/2 – Brian Reed, Manager Development Services)

APPLICATION

The purpose of this report was for Council to consider the preparation of new Bee Keeping Local Law.

The Mayor read out the purpose and effect of the law as followed:

Purpose and Effect

The **purpose** of the proposed Bee Keeping Local Law is to regulate beekeeping within the Town of Bassendean.

The **effect** of the proposed Bee Keeping Local Law is that persons must comply with the requirements of the local law when keeping bees.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION —
ITEM 10.5

OCM – 9/11/17 MOVED Cr Gangell, Seconded Cr Quinton, that Council commences the advertising and consultation processes outlined in clauses (3) and (3a) of section 3.12 of the Local Government Act 1995 for the proposed Town of Bassendean Bee Keeping Local Law, as attached to the Ordinary Council Agenda of 28 November 2017.

CARRIED UNANIMOUSLY 7/0

10.6 Request for Council Agreement - Continuation of Current Access Arrangements from Maidos Street Laneway, Ashfield to Adjoining Lot 2 on Survey Strata Plan 65608 (Ref: ROAD/STMNGT/4 – Anthony Dowling, Director Strategic Planning)

APPLICATION

Council's agreement was sought to allow the continuation of access from the 'Maidos Street' laneway to adjoining lot 2 on Strata Survey Plan 65608 upon ownership of the laneway being transferred from WA's Housing Authority to the Town of Bassendean.

This agreement is necessary in order to allow the aforementioned transfer of the laneway to proceed.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION —
ITEM 10.6

OCM – 10/11/17 MOVED Cr Gangell, Seconded Cr Mykytiuk, that Council:

1. Informs the Department of Communities that it agrees to honour the access arrangements set out in the deed of easement dated 9 November 2012 granting a right of way to the registered proprietor of lot 2 on Survey Strata Plan 65608 over lot 133 on Diagram 6229; and
2. Authorise the Town's Chief Executive Officer to duly sign and execute any necessary alterations/amendments to the deed of easement and any associated documents required to continue to honour and/or effect the current access arrangements.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-5/11/17 7/0

10.7 RFT CO 073W 2017-18 Provision of Traffic Management Services and Equipment for the Town of Bassendean (Ref: TRAF/TENDNG/11 - Trent Macpherson, Engineering Technical Coordinator)

APPLICATION

The purpose of this report was to appoint a successful contractor from the offers received for RFT CO 073W 2017-18 Provision of Traffic Management Services and Equipment for the Town of Bassendean.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.7

OCM – 11/11/17 MOVED Cr Gangell, Seconded Cr Brown, that Council appoints Quality Traffic Management Pty Ltd to undertake the work as required in RFT CO 073W 2017-18 Provision of Traffic Management Services and Equipment in accordance with their conforming offer and the specifications and terms and conditions for a period of three (3) years, commencing 1 December 2017.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

10.8 Bicycle Boulevard Community Engagement for Whitfield Street, Bassendean (Ref: ROAD/DESCONT/7 - Trent Macpherson, Engineering Technical Coordinator)

APPLICATION

The purpose of this report was to provide Council with an update of the Bicycle Boulevard Project (Whitfield Street) and seek Council's permission to proceed with the community engagement stage of this project.

Cr McLennan requested that Officers provide a report to the appropriate Committee, should there be a meeting scheduled, prior to the report being presented to the March 2018 OCM.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION — ITEM 10.8

OCM – 12/11/17 MOVED Cr Gangell, Seconded Cr Brown, that:

1. Council approves stage two of the Whitfield Street, Bassendean Bicycle Boulevard project and commences the community consultation period; and

2. Following the completion and analysis of the Whitfield Street, Bassendean Bicycle Boulevard community consultation process, Officers provide a report to the **appropriate Committee, should there be a meeting, prior to the March 2018 Ordinary Council Meeting**, for consideration.

CARRIED UNANIMOUSLY 7/0

10.9 RFT CO 071 2017-18 Provision of Air Conditioning Maintenance and Minor Works for the Town of Bassendean (Ref: COUP/TENDNG/70 – Ken Cardy, Manager Asset Services)

APPLICATION

The purpose of this report was to appoint a successful contractor from those tender offers received for RFT CO 071 2017-18 Provision of Air Conditioning Maintenance and Minor Works for the Town of Bassendean.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.9

- OCM – 13/11/17** MOVED Cr Brown, Seconded Cr Gangell, that Council appoints Australian Air Conditioning Services Pty Ltd, to undertake the work as required in RFT CO 071 2017-18 Provision of Air Conditioning Maintenance and Minor Works for the Town of Bassendean, in accordance with its offer and the specifications and terms and conditions, for a period of five (5) years, commencing 1 December 2017.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

10.10 RFQ 351 2017-18 Appointment of a Heritage Architect to Project Manage the Consultation, Design and Construction Process at 1 Surrey Street, Bassendean (Ref: COMDEV/TENDNG/10 - Director Operational Services, Simon Stewart-Dawkins)

APPLICATION

The purpose of this report was to advise the outcome of the assessment of the Request for Quote, RFQ 351 2017-18 Appointment of a Heritage Architect offers to project manage the consultation, design and construction process at 1 Surrey Street, Bassendean, and provide an update on the LotteryWest conditional grant variation requirements.

OFFICER RECOMMENDATION – ITEM 10.10

That Council:

1. Receives the RFQ 351 2017-18 Heritage Architect report associated with the project manage the consultation, design and construction process at 1 Surrey Street and notes the following:
 - a) Insufficient funding allocation;
 - b) LotteryWest Grant Variation requirements;
 - c) Stakeholder feedback received;
 - d) Risks and consequences associated with the stakeholder & community consultation process, the detailed investigation and design process;
2. Requests LotteryWest amends the Grant Variation condition by removing the provision of written approvals and or endorsement by the four organisations for Council's final adopted plans;
3. Upon receipt of the LotteryWest advice, that the Grant Variation condition of removing the provision of written approvals and or endorsement from the four organisations for Council's final adopted plans, that TPG WA by appointed to project manage the consultation, design and construction process at 1 Surrey Street, Bassendean, in accordance with the specifications and terms and conditions;
4. Amends the 2017/18 Budget to reallocate an amount of \$15,000 from account AB1701 to account 151359; and
5. Authorises the expenditure in accordance with section 6.8 of the Local Government Act.

*Cr Gangell moved the Alternative Officer Recommendation.
The motion lapsed for want of a Secunder.*

ALTERNATIVE OFFICER RECOMMENDATION – ITEM 10.10

That Council:

1. Receives the RFQ 351 2017-18 Heritage Architect report associated with the project manage the consultation, design and construction process at 1 Surrey Street, Bassendean and notes the following:
 - a) Insufficient funding allocation;
 - b) LotteryWest Grant Variation requirements;

- c) Stakeholder feedback received;
- d) Risks and consequences associated with the stakeholder & community consultation process, the detailed investigation and design process;

- 2. Rescinds the following Council resolutions - OCM 3/4/17 and OCM – 12/05/17:

OCM – 3/04/17 – Points 2 to 7

MOVED Cr Bridges, Seconded Cr Brown, that with relation to the 1 Surrey Street project Council:

- 2. *Informs LotteryWest that the current grant application will be resubmitted pending completion of items 3-7 below;*
- 3. *Has plans prepared consistent with Option 1 prepared by the SIA architects and the building uses recommended in the Interpretation Plan and subject to modifications sought by the key user groups as previously documented being included;*
- 4. *Requires interpretation within the museum space to include original and reproduction artefacts and within the cottage to include interpretation of a standard commensurate with that of the Howick Historical Village in Auckland New Zealand to create an authentic experience for museum visitors;*
- 5. *Requires a management plan for the ongoing use of the site to be presented to the Audit and Risk Committee and adopted by Council;*
- 6. *Requires site use areas be defined for the museum component, dedicated work and storage space for the Bassendean Arts Council and common shared meeting and activity spaces for multiple user groups including capacity for school education programs; and*
- 7. *Requires site and building plans, costings, the management plan and the details of the proposed interpretation be made available to the public via the Town's website and presented at a public meeting for community input prior to the commencement of construction."*

OCM – 12/05/17

MOVED Cr Bridges, Seconded Cr Brown, that Council:

- 1. *Lists for consideration in the draft 2017/2018 budget \$114,245 for the 1 Surrey Street Option 1 to tender separately for:*

- i) A heritage architect to project manage the consultation, design and construction; and*
 - ii) A museum consultant to design the interpretation of the museum component.*
- 2. *Lists for consideration in the draft 2018/2019 budget \$10,000 to engage to suitable consultant to develop a schools' curriculum program in relation to the proposed Pensioner Guard Cottage museum;*
 - 3. *Lists for consideration in the draft 2018/2019 Capital Works budget \$980,000 for the restoration and construction works to the residence, pensioner guard cottage, associated community facilities and museum interpretation at 1 Surrey Street, Bassendean; and*
 - 4. *Requests the CEO write to LotteryWest and request a negotiated extension for the initial draw down of grant funding for 1 Surrey Street - LotteryWest Application No. 421010236.*
- 3. Does not accept any of RFQ 351 2017-18 Heritage Architect proposals submitted to project manage the consultation, design and construction process at 1 Surrey Street, Bassendean;
 - 4. Implements the State Heritage Office requirements and the respective Development Approval requirements, attached to the 28 November 2017 Ordinary Council Meeting Agenda;
 - 5. Request SIA Architects and respective sub-consultants submit a revised quote for the supervision of the restoration works at 1 Surrey Street, Bassendean;
 - 6. Writes to LotteryWest, State Heritage Office, Bassendean Historical Society Inc, National Trust of Australia (WA) and The Royal Western Australian Historical Society (Inc) to advise of the November 2017 resolution to rescind OCM – 3/04/17 & OCM – 12/05/17 and that a budget allocation will be made to appoint a suitable Heritage Builder to commence restoration works;
 - 7. Amends the 2017/18 Budget to include:
 - a) a capital expenditure account of \$470,000 for Stage 1 of the construction of 1 Surrey Street, Bassendean;
 - b) an income account for the LotteryWest grant of \$375,000;

- c) an amount of \$95,000 being from account AB1701 and account 151359, to a new capital expenditure account;
- 8. Includes for consideration in the 2018/19 Budget, an amount of \$520,000 for the completion of the construction of the Option 2C approved designs for 1 Surrey Street, Bassendean;
- 9. A transfer amount of \$380,000 from the Land and Building Infrastructure Reserve; and
- 10. Funds the balance of \$230,000 from Rates Income in the 2018/19 Budget.

Cr Hamilton moved an alternative recommendation.

COUNCIL RESOLUTION – ITEM 10.10

OCM – 14/11/17 MOVED Cr Hamilton, Seconded Cr Quinton, that Council:

- 1. Notes the RFQ 351 2017-18 Heritage Architect report associated with the project management of the consultation, design and construction process at 1 Surrey Street, Bassendean and notes the following:
 - a) Insufficient funding allocation;
 - b) LotteryWest Grant Variation requirements;
 - c) Stakeholder feedback received;
 - d) Risks and consequences associated with the stakeholder & community consultation process, the detailed investigation and design process;
- 2. Does not accept any of RFQ 351 2017-18 Heritage Architect proposals submitted to project manage the consultation, design and construction process at 1 Surrey Street, Bassendean;
- 3. Requests staff provide an update of all expenditure to date associated with the investigation and creation of plans for the 1 Surrey Street Project;
- 4. Requests staff investigate the whole of life costs for the 1 Surrey Street Project and provide to this Council the business cases for Option 1 and Option 2c; and

5. Requests staff inform the key stakeholders that a Councillor Workshop will be held early in the New Year to consider alternative options that include the whole of life costs including any ongoing management requirements associated with future options for the use of the 1 Surrey Street heritage site.

CARRIED 6/1

Crs Hamilton, Quinton, McLennan, Brown, Mykytiuk & Wilson voted in favour of the motion. Cr Gangell voted against the motion.

Reason:

The quotes exceed the budget allocation and Council wishes to pursue cost effective options for the future use of the 1 Surrey Street heritage site.

10.11 Proposed Principal Shared Path (PSP) Railway Parade, Success Hill (Ref: ROADF/DESCONT/5) Trent Macpherson, Engineering Technical Coordinator

APPLICATION

The purpose of this report was to seek Council's approval of the proposed Principal Shared Path (PSP) alignment, along Railway Parade adjacent to the Success Hill Train Station. If Council resolve to approve the alignment, Main Roads Western Australia and the Department of Transport (DoT) will proceed with the Detail Design and Construction of the path.

OFFICER RECOMMENDATION — ITEM 10.11

That:

1. Council approves the proposed Principal Shared Path alignment in accordance with Main Roads Western Australia Drawing Number C DRG-02-002 and C DRG-02-003 attached to the November 2017 Ordinary Council meeting agenda;
2. Approves the removal of 10 trees along the proposed Principal Shared Path alignment and replace with 20 trees, with a species to be determined by the Town; and
3. Main Roads Western Australia be advised of the November 2017 Council resolution to enable the proposed detailed design process and construction of the principal shared path to proceed.

Cr McLennan moved an alternative motion.

COUNCIL RESOLUTION – ITEM 10.11

OCM – 15/11/17 MOVED Cr McLennan, Seconded Cr Hamilton, that:

1. Council delays approval for the proposed Principal Shared Path alignment in accordance with Main Roads Western Australia Drawing Number C DRG-02-002 and C DRG-02-003 attached to the November 2017 Ordinary Council Meeting agenda until consultation with the local community is conducted; and
2. Consultation is to be conducted concurrently with the already planned consultation around access and egress to Success Hill scheduled for January 2018.

CARRIED UNANIMOUSLY 7/0

10.12 Guildford Road - Motorist, Pedestrian and Cyclist Safety (Ref: TRAF/MAINT/2 - Trent Macpherson – Engineering Technical Coordinator, Nicole Baxter – Engineering Design Officer)

APPLICATION

The purpose of this report was to provide feedback concerning a Council resolved Notice of Motion (OCM – 34/06/17) regarding Guildford Road.

OFFICER RECOMMENDATION — ITEM 10.12

That Council:

1. Considers listing the upgrade of the Access Ramp in Guildford Road (\$3,760) and Colstoun Road Local Widening (\$79,904.74) in the draft 2018-19 Capital Budget;
2. Receives the Main Roads Western Australia feedback and the Officer's report in response to Council resolution (OCM – 34/06/17) concerning:
 - a) Thompson Road/Guildford Road pedestrian sanctuary;
 - b) Guildford bridge cyclist slip lane; and
 - c) Colstoun/Guildford Roads traffic slip lane.

LAPSED FOR WANT OF A MOVER

10.13 Review of Waste Management Practices in the Town of Bassendean (Ref: WSTMNGT/TENDNG/10); Simon Stewart-Dawkins, Director Operational Services & Ken Cardy Manager Asset Services)

APPLICATION

The purpose of this report was to present Council with an estimated time schedule for the review of the Town's Waste Management Practices, as described in the 2017-2027 Strategic Community Plan (2.1.2) and provide Council with information on possible strategic direction and implementation periods for the Town's Waste & Recycling Collection Services and costs for the implementation of a third bin.

OFFICER RECOMMENDATION — ITEM 10.13

That Council:

1. Receives the report on the preliminary costs to introduce a three bin system to increase recycling opportunities;
2. Authorises the CEO to initiate a three bin survey of 400 ratepayers using the proposed questions attached to the November 2017 Ordinary Council Meeting agenda; and
3. Requests the results of the survey be presented to the February 2018 Ordinary Council Meeting for consideration.

Cr McLennan moved the Officer Recommendation with minor amendments and the addition of a Point 4.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION — ITEM 10.13

OCM – 16/11/17 MOVED Cr McLennan, Seconded Cr Quinton, that:

1. Council receives the report on the preliminary costs to introduce a three bin system to increase recycling opportunities;
2. Council authorises the CEO to initiate a three bin **phone** survey of **at least** 400 ratepayers using the proposed questions attached to the November 2017 Ordinary Council Meeting agenda; and
3. Council requests the results of the survey be presented to the February 2018 Ordinary Council Meeting for consideration;

4. The reason why a sample of residents is being selected to participate in a survey, and the methodology for the survey, be explained to our community in a Facebook post and in an article in the next edition of the Bassendean Briefings.

CARRIED UNANIMOUSLY 7/0

10.14 ITEM WITHDRAWN

10.15 RYDE Program Partnership Expansions (Ref: COMS/PROGM/6 – Greg Neri, Manager – Youth Services)

APPLICATION

This report sought to gain Council support to enter into future partnerships with outside consortiums for the delivery of the RYDE Driver Mentor program.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION —
ITEM – 10.15

OCM – 17/11/17 MOVED Cr Gangell, Seconded Cr Mykytiuk, that Council approves:

1. Entry into partnerships with Local Government and community consortiums to expand delivery the RYDE Program model. This mandate is provided on the proviso that no Town of Bassendean funds are required for Program expansion, or require any further decisions of Council; and
2. A \$2,000 setup fee charged to external RYDE Program consortiums to accommodate full day inductions, ongoing technical support and as a contribution towards ongoing software development.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

10.16 Waiver of Fees – Success Hill Action Group Christmas Party (Ref: COMR/LIAIS/1 - Tim Dayman, Recreation Development Officer)

APPLICATION

For Council to consider a request from the Success Hill Action Group Inc for the waiver of the hire fee for the use of the Success Hill Reserve for the annual Christmas Party to be held on Saturday 2 December 2017.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.16

OCM – 18/11/17 MOVED Cr Gangell, Seconded Cr Wilson, that:

1. Council provides the Success Hill Action Group a waiver of the \$135 hire fee for the staging of the SHAG Christmas Party to be held on 2 December 2017; and
2. The prescribed bond of \$300 will not apply, and if any additional costs are incurred in staging the event, these costs will be charged to the SHAG post event/

CARRIED BY AN ABSOLUTE MAJORITY 7/0

10.17 Appointment of a Deputy Member to the Eastern Metropolitan Regional Council (Ref: GOVN/CCLMEET – Yvonne Zaffino, Council Support Officer)

APPLICATION

Council was requested to consider nominating a replacement deputy member to the Eastern Metropolitan Regional Council as Cr Brown tendered his resignation in writing to the CEO on 6 November 2017.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.17

OCM – 19/11/17 MOVED Cr Brown, Seconded Cr Mykytiuk, that Council appoints Cr Hamilton as a Deputy Member to the Eastern Metropolitan Regional Council for a two year period expiring on the next ordinary Local Government Election Day.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

10.18 Review of Council Committees (Ref: GOVN/CCLMEET/1-CMT)

APPLICATION

Councillors were requested to consider a review of Council's Committee structure in accordance with the adopted 2017-2027 Strategic Community Plan and 2017-2021 Corporate Business Plan. All Committee memberships expired on 21 October 2017.

Cr Wilson moved an amendment to the Officer Recommendation, that the Town Assets Committee be removed and that a point 4 be added - that consideration of the composition, terms of reference and delegations of the Town's

Asset Committee be referred to a workshop of Councillors and staff prior to being considered at the December Ordinary Council Meeting.

COUNCIL RESOLUTION – ITEM 10.18(a)

OCM – 20/11/17 MOVED Cr Wilson, Seconded Cr Hamilton, that:

1. The Town Assets Committee be removed from points 1 & 2;
2. A point 4 be added, stating - Consideration of the composition, terms of reference and delegations of the Town's Asset Committee be referred to a workshop of Councillors and staff prior to being considered at the December Ordinary Council Meeting.

CARRIED UNANIMOUSLY 7/0

This amendment then became part of the substantive motion.

COUNCIL RESOLUTION – ITEM 10.18

OCM – 21/11/17 The substantive motion which was MOVED Cr Gangell, Seconded Cr Hamilton, that:

1. In accordance with Section 5.9 (d) of the Local Government Act, Council appoints the following Committees and endorses the Instruments of Appointment:
 - River Parks Committee
 - Design Bassendean
 - People Services Committee
 - Economic Development Committee
 - Sustainability Committee
 - Youth Advisory Council

2. Council appoints the following Councillors to its Committees and the Bassendean Oval Project Control Group:

	Members	Deputy Members
River Parks Committee 3 member 1 Deputy	Cr Hamilton Cr Brown Cr Mykytiuk	Cr Quinton
Design Bassendean 3 member 1 Deputy	Cr McLennan Cr Wilson Cr Gangell	Cr Hamilton
People Services Committee 3 member 1 Deputy	Cr Quinton Cr McLennan Cr Gangell	Cr Wilson
Economic Development Committee 2 member 1 Deputy	Cr Gangell Cr Brown	Cr McLennan
Sustainability Committee 3 member 1 Deputy	Cr McLennan Cr Hamilton Cr Quinton	Cr Mykytiuk
Bassendean Oval Project Control Group 3 member 1 Deputy	Cr Hamilton Cr Gangell Cr Wilson	Cr Quinton

3. The Town advertises for expressions of interest to nominate on Committees of Council as community representatives;
4. **Consideration of the composition, terms of reference and delegations (Instrument of Appointment and Deletion) of the Town's Asset Committee be referred to a workshop of Councillors and staff prior to being considered at the December Ordinary Council meeting.**

was the put to the vote and CARRIED BY AN ABSOLUTE MAJORITY 7/0.

10.19 Standing Orders Local Laws Review 2018 (Ref: LAWE/LOCLWS/2 - Bob Jarvis, Chief Executive Officer)

APPLICATION

The purpose of this report was for Council to authorise officers to proceed with making new Local Laws in accordance with the procedure set out in Section 3.12 of the Local Government Act 1995 (Act).

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.19

OCM – 22/11/17 MOVED Cr Gangell, Seconded Cr Mykyutiuk, that Council receives the draft Standing Orders Local Law 2018 and refers the matter to a Councillors' Information Workshop.
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-5/11/17 7/0

10.20 Liveable Town Advisory Committee held on 10 October 2017 (Ref: GOVN/CCL/MEET/34 – Salvatore Siciliano, Acting Director Community Development)

APPLICATION

The purpose of this report was for Council to receive the report on a meeting of the Liveable Town Advisory Committee held on 10 October 2017.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.20

OCM – 23/11/17 MOVED Cr Gangell, Seconded Cr Brown, that Council:

1. Considers conducting an audit of the Town's fleet vehicles and prepares a report on:
 - i Transitioning the fleet to hybrid/electric vehicles; and
 - ii Implementing alternative transport options/incentives for staff.
2. Investigates the installation of electric charging station/s within the Town, as well as the offer of a charging station from the REV Programme at UWA;
3. Lobbies Western Power to transition the Town's street lighting to LED;

4. Investigates and introduces a solar bulk buy purchase scheme for property owners in the Town of Bassendean;
5. Develops and implements a "Sustainable Town Incentive Scheme";
6. Investigates offering environmental sustainability grants for suitable community projects;
7. Approves the Community Events Sponsorship Application lodged by the Bassendean Church of Christ for \$1,000 for the staging of the Easter Fair in March 2018 and that the appropriate sponsorship agreement is signed and duly executed between the Town and the applicant; and
8. Receives the report of the meeting of the Liveable Town Advisory Committee held on Tuesday 10 October 2017.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

10.21 Hyde Retirement Village - Annual General Meeting held on 11 October 2017 (Ref: COMS/MEETS/2 – Mona Soliman Manger Seniors and Disability Services)

APPLICATION

Council was requested to receive the report on the Hyde Retirement Village Annual General meeting held on 11 October 2017.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.21

OCM – 24/11/17 MOVED Cr Gangell, Seconded Cr Mykytiuk, that Council receives the report on a meeting of the Hyde Retirement Village Annual General held on 11 October 2017.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-5/11/17 7/0

10.22 Determinations Made by the Principal Building Surveyor Ref: LUAP/PROCED/1 – Kallan Short, Principal Building Surveyor)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.22

OCM – 25/11/17 MOVED Cr Gangell, Seconded Cr Mykytiuk, that Council notes the decisions made under delegated authority by the Principal Building Surveyor.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-5/11/17 7/0

10.23 Determinations Made by Development Services (Ref: LUAP/PROCD/1 – Christian Buttle, Senior Planning Officer)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.23

OCM – 26/11/17 MOVED Cr Gangell, Seconded Cr Mykytiuk, that Council notes the decisions made under delegated authority by the Manager Development Services.
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-5/11/17 7/0

10.24 Use of the Common Seal (Ref: INFM/INTPROP/1 – Sue Perkins, Executive Assistant to the CEO)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.24

OCM – 27/11/17 MOVED Cr Gangell, Seconded Cr Mykytiuk, that Council notes the affixing of the Common Seal to the document listed in the Ordinary Council Meeting Agenda of 28 November 2017.
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-5/11/17 7/0

10.25 Calendar for December 2017 (Ref: Sue Perkins, Executive Assistant)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.25

OCM – 28/11/17 MOVED Cr Gangell, Seconded Cr Mykytiuk, that the Calendar for December 2017 be adopted.
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-5/11/17 7/0

10.26 Implementation of Council Resolutions (Ref: GOVN/CCLMEET/1 - Sue Perkins, Executive Assistant)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.26

OCM – 29/11/17 MOVED Cr McLennan, Seconded Cr Gangell, that the outstanding Council resolutions detailed in the table listed in the Ordinary Council Meeting Agenda of 28 November 2017 be deleted from the Implementation of Council Resolutions list, **with the exception of 91091 and ROC17/53229.**
CARRIED UNANIMOUSLY 7/0

10.27 Accounts for Payment – October 2017 (Ref: FINM/CREDTS/4 – Ken Lapham, Manager Corporate Services)

APPLICATION

The purpose of this report was for Council to receive the Accounts for Payment in accordance with Regulation 13 (3) of the Local Government (Financial Management) Regulations 1996.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION - ITEM 10.27

OCM – 30/11/17 MOVED Cr Gangell, Seconded Cr Mykytiuk, that Council receives the List of Accounts paid for October 2017, as attached to the Ordinary Council Agenda of 28 November 2017.
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-5/11/17 7/0

10.28 Financial Statements – October 2017 (Ref: FINM/AUD/1 – Ken Lapham, Manager Corporate Services)

APPLICATION

The Local Government Financial Management Regulations, Clause 34(1) requires that a monthly financial report be presented to Council. A Local Government is to prepare each month a statement of financial activity that clearly shows a comparison of the budget estimates with the actual revenue and expenditure figures for the year to date.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.28

OCM – 31/11/17 MOVED Cr Gangell, Seconded Cr Quinton, that the:

1. Financial Reports for the period ended 31 October 2017, as attached to the Ordinary Council Agenda of 28 November 2017, be received; and
2. Budget amendments listed for adoption in the Financial Statements as attached to the Ordinary Council Agenda of 28 November 2017, be approved.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11.1 Notice of Motion – Cr Brown: Incentive for Local Business

COUNCIL RESOLUTION – ITEM 11.1

OCM – 32/11/17 MOVED Cr Brown, Seconded Cr Gangell, that the Town of Bassendean provide a report to Council outlining the feasibility of providing incentive for local business in the provision of goods and services to the Town. Furthermore, the report is to include how best to provide incentive for businesses owned by or who employ Indigenous peoples, and or actively recruit local youth.
CARRIED UNANIMOUSLY 7/0

11.2 Notice of Motion – Cr Quinton: Marriages Act

Cr Brown moved an amendment to point 3, as follows:

MOVED Cr Brown, that the Town purchase and install an additional flag pole, adjacent to the current array, the initial use to be to celebrate the recent decision by the Australian people to support marriage equality, thereafter the pole could be used to celebrate other significant events.

MOTION LAPSED FOR WANT OF A SECONDER

COUNCIL RESOLUTION – ITEM 11.2

OCM – 33/11/17 MOVED Cr Quinton, Seconded Cr Wilson, that the Town of Bassendean:

1. Recognise that the majority of people in the Federal electorate of Perth, of which Bassendean is a part of, want same sex couples to be able to marry under the Marriages Act 1961;
2. Call on the Federal Parliament to expedite changing the Marriages Act by the end of the year in a respectful way; and
3. Fly the rainbow flag for three months from the next business day after this meeting, to reflect majority community sentiment to approve same sex marriage. The flag will replace the Municipal flag.

CARRIED 6/1

Crs Quinton, Wilson, McLennan, Gangell, Hamilton, & Mykytiuk voted in favour of the motion. Cr Brown voted against the motion.

11.3 Notice of Motion – Cr Hamilton: Audio Council Chamber

COUNCIL RESOLUTION – ITEM 11.3

OCM – 34/11/17 MOVED Cr Hamilton, Seconded Cr McLennan, that Council:

1. Requests the CEO investigates the most economical options for improving audio amplification in Council Chamber to:
 - a. facilitate the proceedings of Council meetings and the voices of all speakers being audible to members of the public in attendance; and
 - b. improve the quality of audio recordings of Council meetings;
2. Requests the CEO report back to Council at the January OCM and presents quotes for the purchase and installation of a suitable amplification system for Council consideration; and
3. Considers allocation of funds in the draft 2017/18 Budget review for the above.

CARRIED UNANIMOUSLY 7/0

11.4 Notice of Motion – Cr Hamilton: Audio Recordings of Agenda Briefing Sessions, Ordinary Council Meetings and Special Council Meetings to the Public via the Website

Cr Hamilton moved this motion with the deletion of point 6, below:

- “6. Requests staff investigate the feasibility of making the Council Chamber, when not in use, available for fee hire by private, commercial and/or community groups, and provide a report back to the January Ordinary Council Meeting for Council's consideration.”*

COUNCIL RESOLUTION – ITEM 11.4

OCM – 35/11/17 MOVED Cr Hamilton, Seconded Cr Wilson, that Council:

1. Affirms its commitment to being an accessible and transparent local government;

2. Commits to providing, as a minimum, audio recordings of Agenda Briefing Sessions, Ordinary Council Meetings and Special Council Meetings to the public via the website within three days of the date of each meeting from and including the Ordinary Council meeting held on 28 November 2017;
3. Requests staff explore simple, economical options for video recordings and streaming of meetings and provide a report back to the January Ordinary Council Meeting for Council's consideration;
4. Considers the adoption of a "Council Meeting Recording & Web Streaming" policy at the January Ordinary Council Meeting in line with the draft policy attached to this agenda; and
5. Requests staff trial Facebook Live to stream Agenda Briefing Sessions, Ordinary Council Meetings and Special Council Meetings for a six month period to commence no later than January 2018, and provide a report back to the June Ordinary Council Meeting for Council's consideration of the benefits or otherwise of using said medium.

CARRIED UNANIMOUSLY 7/0

11.5 Notice of Motion – Cr Hamilton: Guildford Road Ficus Trees

Cr Hamilton moved this motion with minor amendments to points 3 & 4.

COUNCIL RESOLUTION – ITEM 11.5

OCM – 36/11/17 MOVED Cr Hamilton, Seconded Cr Mykytiuk, that Council:

1. Rescinds parts 1,2,3 & 5 of OCM 10/09/17 (Proposed Guildford Road Barrier) which reads:

"That Council:

1. *Receives the Guildford Road Barrier Installation report from Main Roads WA to protect the piers of the Ashfield pedestrian footbridge and vehicle safety as attached to the September 2017 Ordinary Council Meeting agenda;*

2. *Requests that Main Roads WA consults with residents on upgrading the road safety aspects of the site through the installation of traffic barriers; the proposal for the removal of four Ficus trees on the north side of Guildford Road; the relocation of street light poles, and the planting of suitable replacement trees;*
 3. *Requests that the Main Roads WA amend the Guildford Road barrier installation report to ensure that the landscape proposal detailed in figure 9 requires;*
 - a) *The planting of Callistemon viminalis replacement plantings at close planting intervals to provide tree canopy cover and screening of the railway reserve;*
 - b) *The proposed new street tree plantings be watered off the existing Town of Bassendean reticulation mainline;*
 - c) *The reticulation mainline to be protected and/or reinstated to the satisfaction of the Town of Bassendean;*
 - d) *The verge area is mulched and the trees are maintained by Main Roads WA for 2 years until the trees have established; and*
 5. *Accepts the offer from Main Roads WA for additional trees to be planted at a suitable location, in consultation with the Town”;*
2. Recognises the importance of addressing identified safety concerns for road users on Guildford Road and for pedestrians using the Ashfield Station pedestrian foot bridge, but at the same time recognises the high value that is placed on the ficus trees in this location by the Bassendean community and the amenity provided by the trees along this route;
 3. Endorses the Main Roads WA proposal to provide additional protection for the pier supports of the Ashfield Station pedestrian footbridge subject to **engaging with this Council to fully explore options/solutions to retain the four adjacent ficus trees, and further requests that Main Roads facilitate engagement with this Council so that the project may implemented within the current project timeframe;**

4. Requests that Main Roads WA and the Public Transport Authority provide opportunities to engage with Council and the community to further explore and identify alternative solutions to upgrading the road safety aspects of the site **in accordance with the current project timeframe; and**
5. Requests the CEO invite representatives from MRWA, PTA and other relevant government departments to meet with Council and senior staff to have a broader discussion on various proposals for the local area (such as Metro-net and the Ashfield Precinct Plan) with a view to achieving optimal planning outcomes for the district.

CARRIED UNANIMOUSLY 7/0

11.6 Notice of Motion – Cr Wilson: Crèche or Child Care Services at Meetings

COUNCIL RESOLUTION – ITEM 11.6

OCM – 37/11/17 MOVED Cr Wilson, Seconded Cr Quinton, that the CEO prepare a report for the consideration of Council, outlining the options and cost implications for each option, for the provision of an on-request crèche or child care service at Town meetings, including Council meetings, Committee meetings, and other Town meetings open to community participation.

CARRIED UNANIMOUSLY 7/0

11.7 Notice of Motion - Cr Mykytiuk: Waste Avoidance and Resource Recovery

COUNCIL RESOLUTION – ITEM 11.7

OCM – 38/11/17 MOVED Cr Mykytiuk, Seconded Cr Hamilton, that Council:

1. Commits to developing a waste strategy, in conjunction with the community, with the purpose of reducing the Town's waste production and increasing the Town's waste diversion levels through waste management according to measures higher up the waste hierarchy than disposal;
2. Considers allocating funding for a waste strategy in the 2018/19 budget; and
3. Requests Officers invite the Waste Authority to provide a public forum on the strategic direction and priorities for waste management in conjunction with other interested neighbouring councils in the context that the Waste Authority is reviewing their strategy for the State.

CARRIED UNANIMOUSLY 7/0

11.8 Notice of Motion – Cr McLennan: Agenda Briefing Sessions

COUNCIL RESOLUTION – ITEM 11.8

OCM – 39/11/17 MOVED Cr McLennan, Seconded Cr Brown, that Council:

- a) Rescinds parts 1, 3 & 4 OCM - 13/12/16, which reads:
 - “1. *Briefing Sessions be held two hours prior to a monthly Council meeting;*
 3. *The agenda for the Briefing Sessions be made available in hard copy and electronically to Councillors & Staff only and on request to public members; and*
 4. *The agenda be made available on a Thursday prior to the Ordinary Council meeting to Councillors”;*
- b) Amends the Council meeting calendar to schedule Agenda Briefing Sessions one week prior to the monthly Ordinary Council Meeting, generally on the third Tuesday of the month, commencing at 7.00pm, effective from the commencement of 2018;
- c) Resolves that Agenda Briefing Sessions will:
 - i) be open to the public (with the exception of “confidential items”);
 - ii) include addresses by members of the public, deputations on agenda items, reports, notices of motion and confidential items;
- d) Requests the agendas for Briefing Sessions & Ordinary Council Meetings be made available:
 - i) by the Friday prior to the scheduled meeting date; and
 - ii) electronically to Councillors and staff by default with hard copies only available upon request; and
- e) Amends Policy 6.2 Council Meeting Schedule accordingly and gives local public notice advertising the change of schedule to comply with Regulation 12(2) of the Local Government (Administration) Regulations.

CARRIED UNANIMOUSLY 7/0

12.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

Nil

13.0 CONFIDENTIAL BUSINESS

COUNCIL RESOLUTION – ITEM 13.0(a)

OCM – 40/11/17 MOVED Cr Gangell, Seconded Cr Brown, that the meeting go behind closed doors in accordance with Section 5.23 of the Local Government Act 1995, the time being 9.45pm.

CARRIED UNANIMOUSLY 6/0

All members of the public vacated the Chamber, the time being 9.45pm.

13.1 Australia Day WA – Citizen of the Year Awards (Ref: COMR/AWADP/2 – Gabriella Filippi, Acting Manager Recreation and Culture)

APPLICATION

For Council to determine the 2018 Australia Day WA Citizen of the Year Award recipients from nominations received.

This matter was considered with members of the public excluded from the Chamber under Clause 5.23 (2) (b) of the Local Government Act 1995, as the officer report discusses information of a personal nature.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 13.1

OCM – 41/11/17 MOVED Cr Brown, Seconded Cr McLennan, that:

1. Council receives the one Award nomination in the Community Citizen of the Year (Senior) and three nominations in the Citizen of the Year Award category;
2. Council awards the Community Citizen of the Year (Senior) to the person shown in the Confidential Officer Report attached to the Ordinary Council Agenda of 28 November 2017;

3. Council awards the Community Citizen of the Year Award to the person shown in Confidential Officer Report attached to the Ordinary Council Agenda of 28 November 2017; and
4. Details of the recipients be embargoed until the ceremony to be held on 26 January 2018.

CARRIED UNANIMOUSLY 7/0

COUNCIL RESOLUTION – ITEM 13.0(b)

OCM – 42/11/17 MOVED Cr Brown, Seconded Cr Hamilton, that the meeting come from behind closed doors, the time being 9.50pm.

CARRIED UNANIMOUSLY 6/0

As no members of the public returned to the Chamber, the reading aloud of the motions passed behind closed doors was dispensed with.

14.0 **CLOSURE**

The next Ordinary Council Meeting will be held on Tuesday 19 December 2017.

There being no further business, the Presiding Member declared the meeting closed, the time being 9.50pm.

ATTACHMENT NO. 2

21st November 2017

Town of Bassendean

Planning Department

Old Perth Rd

Bassendean WA 6054

29 Old Perth Road
Bassendean WA 6054

Phone: (08) 9279 7411

Fax: (08) 9279 9022

Email: mail@centralbassendeanphysiotherapy.com.au

Web: www.centralbassendeanphysiotherapy.com.au

ABN: 31 745 698 023

ACN: 084 715 195

Manipulative Physiotherapy

Physiotherapy

Back and Neck Care

Sports Injury Management

Vestibular Therapy

Cognitive Functional Therapy

Dear Christian and Timothy,

Re: Planning Approval Application for Tenancy 1&2, 89 Old Perth Rd (Lot 119 Old Perth Rd), Bassendean, Western Australia.

Please find below the information requested to accompany our application to assist in your report and subsequent recommendations.

Central Bassendean Physiotherapy Background Information:

We have been operating in Bassendean as a physiotherapy practice under different names since the 1980's. Sarah Clay has been a partner in the practice since 2000 and Robert Waller since 2003. In addition Sarah Clay has been a local resident here for approximately 9 years.

We are currently operating our business from 29 Old Perth Rd, Bassendean, Western Australia, having relocated 3 years ago due to requiring larger premises. Unfortunately negotiating a new lease under agreeable terms has not eventuated, leading to us considering alternative options, which for our sized business and needs are limited. Our current leasing arrangements have unfortunately become untenable.

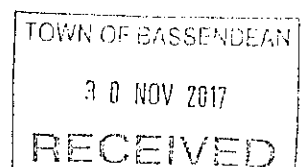
Tenancy 1 &2 at 89 Old Perth Rd were available at the time and meet most of our needs. Office No. 1 has, in fact been vacant for a considerable period of time.

The Nature of our Business:

The nature of our business is Physiotherapy and Allied Health, as you are aware this typically involves one on one consultations between a Physiotherapist and a client. Our appointment times are longer than industry standards scheduled in 30 min increments, meaning that per therapist we see less people in a day than other 'medical' and allied health facilities and also ensures there is less frequency of therapists running late and clients kept waiting, this is reflected in less real parking requirements than a typical



AUSTRALIAN
PHYSIOTHERAPY
ASSOCIATION
Member



Member of the Active Physiotherapy Group

practice of our size. In addition we run clinical Pilates which are individualized programs running for 60 minutes per client, with a maximum of three clients at a time. We also run off site exercise rehabilitation which frequently takes a therapist out of the clinic to gyms in surrounding suburbs to consult and supervise, once again decreasing real parking needs. Our fees are also lower than industry standards and clients who qualify for Physiotherapy through Medicare are bulk billed making our services more accessible to financially disadvantaged clients in the area.

29 Old Perth Road
Bassendean WA 6054

Phone: (08) 9279 7411
Fax: (08) 9279 9022

Email: mail@centralbassendeanphysiotherapy.com.au
Web: www.centralbassendeanphysiotherapy.com.au

ABN: 31 745 698 023
ACN: 084 715 195

The practice currently encompasses 5 physiotherapists (one part time), one part time massage therapist and several support staff, all working in shifts. At any one time there are typically one to two physiotherapists consulting and if Clinical Pilates is running there may be a third. It is worth noting that Bassendean is statistically an area that is medically underserved, whilst being over represented in the population for chronic, debilitating medical conditions. Many of these people are our clients.

Manipulative Physiotherapy

Physiotherapy

Back and Neck Care

Sports Injury Management

Vestibular Therapy

Cognitive Functional Therapy

Orthopaedic Rehabilitation

Exercise Rehabilitation

Hydrotherapy

Massage

Clinical Pilates

Exercise Classes

Clinic hours commence at 7am and we close on weekdays at 7pm. Saturday mornings we are open from 8.30am until 12pm. Our busiest times are typically 7am to 9am in the mornings and again in the evenings from 5pm to 7pm. Please note that this is prior and after the peak times for many of the surrounding business' at our proposed new location.

Our proposed new location encompasses three consultancy rooms and one administrative office.

Parking:

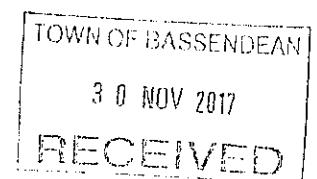
There are 19 onsite car parks at 89 Old Perth Rd. There is one disabled bay onsite. My understanding is that under Local Planning schemes the upstairs units have one car park each whilst Professionals Wellstead Real Estate have a requirement of approximately 10.6 spaces based on (212m2 of office space) and the Hairdressers in tenancy 4 have 2 carparks. This leaves 4.4 spaces for tenancy 1 and tenancy 2.

As you are aware No. 91 Old Perth Rd has a considerable sized parking area that is designated for overflow parking for 47 Old Perth Rd. Given that this is several hundred metres away from 47 Old Perth Rd, the reality is that it is rarely used as such. We are currently negotiating to gain consent from the owner of this land, Mrs Rossi, who has agreed/considering in principal that our clientele and staff can have access to this carpark. In addition, there is adequate street parking to cater for client needs as demonstrated by the attached photographs taken at different times of the day in Whitfield St and on Old Perth Rd.



AUSTRALIAN
PHYSIOTHERAPY
ASSOCIATION
Member

Many of our clients, as part of their active rehabilitation programs are encouraged to walk or cycle to our premises and currently do. In addition some of our staff live locally and do the same, reducing carpark requirements. Many of our clients also combine their tasks, so whilst out for Physiotherapy appointments they would be utilizing the Bassendean Village Shopping Centre over the road, enabling them to use the 4 hour parking provided there. In addition, there is public transport accessible from this



location with a nearby Transperth Bus service as well as the Train station, within walking distance. We would estimate 60% of our clients use parking when coming to the clinic.

29 Old Perth Road
Bassendean WA 6054
Phone: (08) 9279 7411
Fax: (08) 9279 9022

Justification for Variation on Parking to be considered:

We are asking for a variation on parking as we believe with the above mentioned there is adequate parking available. In addition, we feel that it is relevant to note precedence, in that recent development approvals in the area such as the Bassendean Village Shopping Centre, No. 85 Old Perth Rd and No. 80 Old Perth Rd have each involved concession on car parking. In comparison our proposed development is on a much smaller scale and unlikely to impact the area negatively. We believe there are also several other previous concessions as well, including our current location at 29 Old Perth Rd, where there have been no known complaints of negative impact, despite NO onsite parking, as well as other recent developments such as The Cork & Bottle (no known Parking), 8 Napkins, Core Chiropractic, the Optical Therapy shop and longer standing ones such as Hedgehogs Cafe and the Pet Supply shop.

Email: mail@centralbassendeanphysiotherapy.com.au
Web: www.centralbassendeanphysiotherapy.com.au
ABN: 31 745 698 023
ACN: 084 715 195

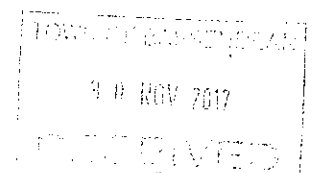
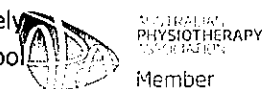
- Manipulative Physiotherapy
- Physiotherapy
- Back and Neck Care
- Sports Injury Management
- Vestibular Therapy
- Cognitive Functional Therapy
- Orthopaedic Rehabilitation
- Exercise Rehabilitation
- Hydrotherapy
- Massage
- Clinical Pilates
- Exercise Classes

We believe that with development approval our business will add further vibrancy, with its bright, tasteful, photographic mural type signage and greater activation and pedestrian activity compared with its previously approved Office use.

Signage:

We have also included several proposals for signage for signage, the one labeled as Option one is our preference. We realize the window film signage exceeds the council desired 20% coverage but request approval on increased coverage for following reasons:

- 1/. Patient privacy is an integral part of running a Physiotherapy Practice and more extensive coverage is required to provide this.
- 2/. Heat reduction & energy efficiency. The North facing front windows are extremely heat absorbent with Perth's afternoon summer sun, making it more expensive to cool and less comfortable for clients if we do not.
- 3/. Added vibrancy with pleasant, inspiring photographic images, designed to encourage a more active community.
- 4/. I will also add that external camera surveillance and internal security decreases the need to be able to see in and out of the premise.
- 5/. Once again, we believe precedence has been set with Bassendean Beauty Therapy having considerably more than 50% coverage. We believe this was approved by the council. In addition there are numerous other business and buildings in the area that exceed the 20% guideline, assuming it is based on external glass, including Dental Circle, Alan Sanders Accountants, The Firm Studio/gym, Bassendean News Agency, Terry White Chemist, and indeed our existing premises where coverage of glass that one



could otherwise see through would be around 75%. I note Bassendean Total Health Care also has complete coverage with extreme tinting and signage, giving them appropriate privacy. It is also interesting to note that the local library and customer service office for Town of Bassendean have heavily tinted, reflective film in place that almost totally obstructs vision through the glass, from the outside.

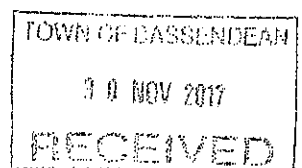
In summary, we believe that any change we bring to the surrounding area at our proposed new site would be positive, in the same way it has impacted our current location at 29 Old Perth Rd, Bassendean.

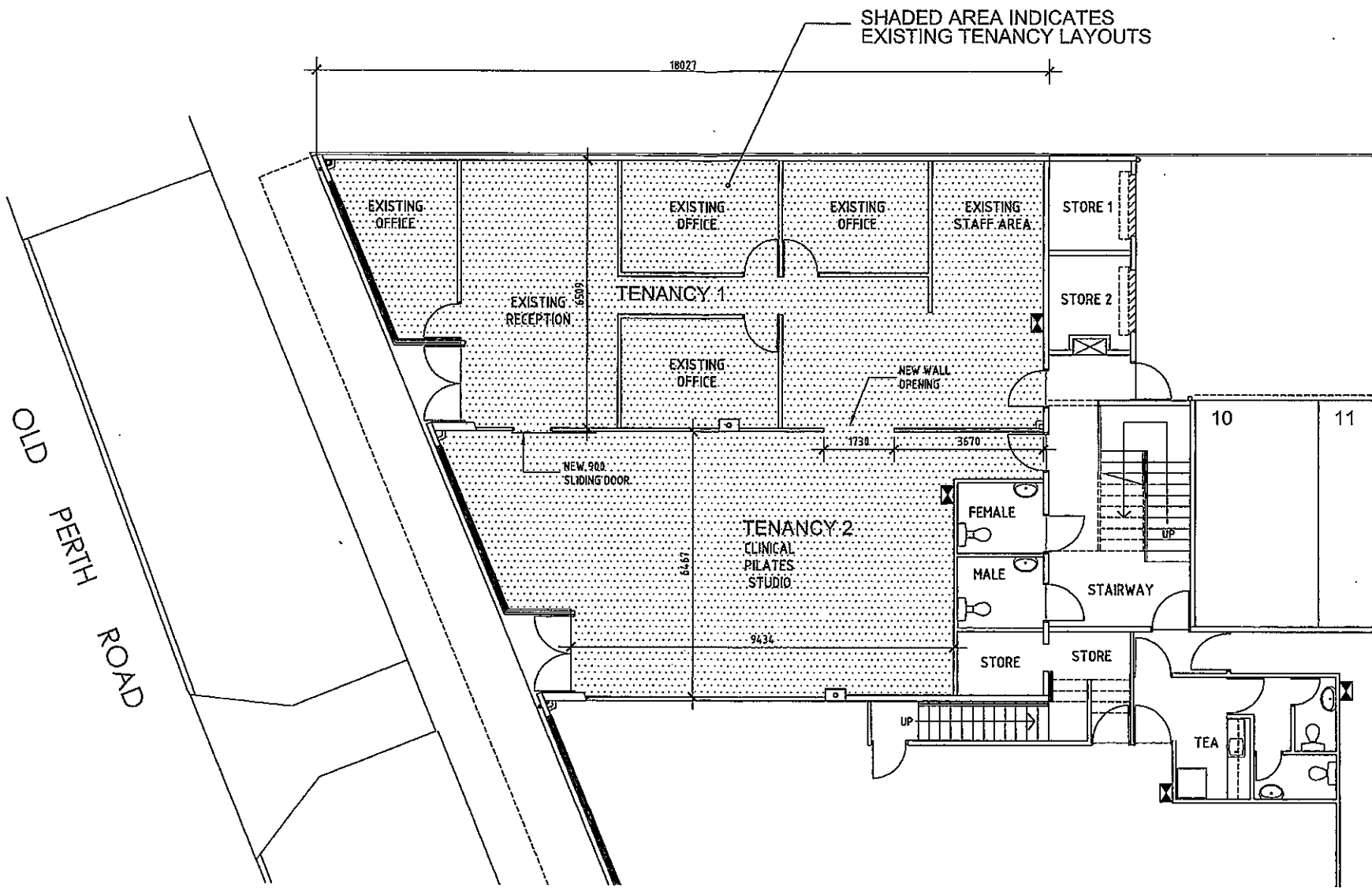
We will be filling an otherwise vacant tenancy and have the vision of this being our long term home.

We are extremely concerned for our business, it's staff and clientele and our priority is being able to keep this successful service business in the area providing for the needs of the community as well as livelihoods for staff and owners.

Yours sincerely,

Sarah Clay and Robert Waller





FLOOR LAYOUT
SCALE 1:100

SCALE 1 : 100

JEFF FREEMAN
ARCHITECT
MOB 0432 877 417

GENERAL NOTES/LEGEND

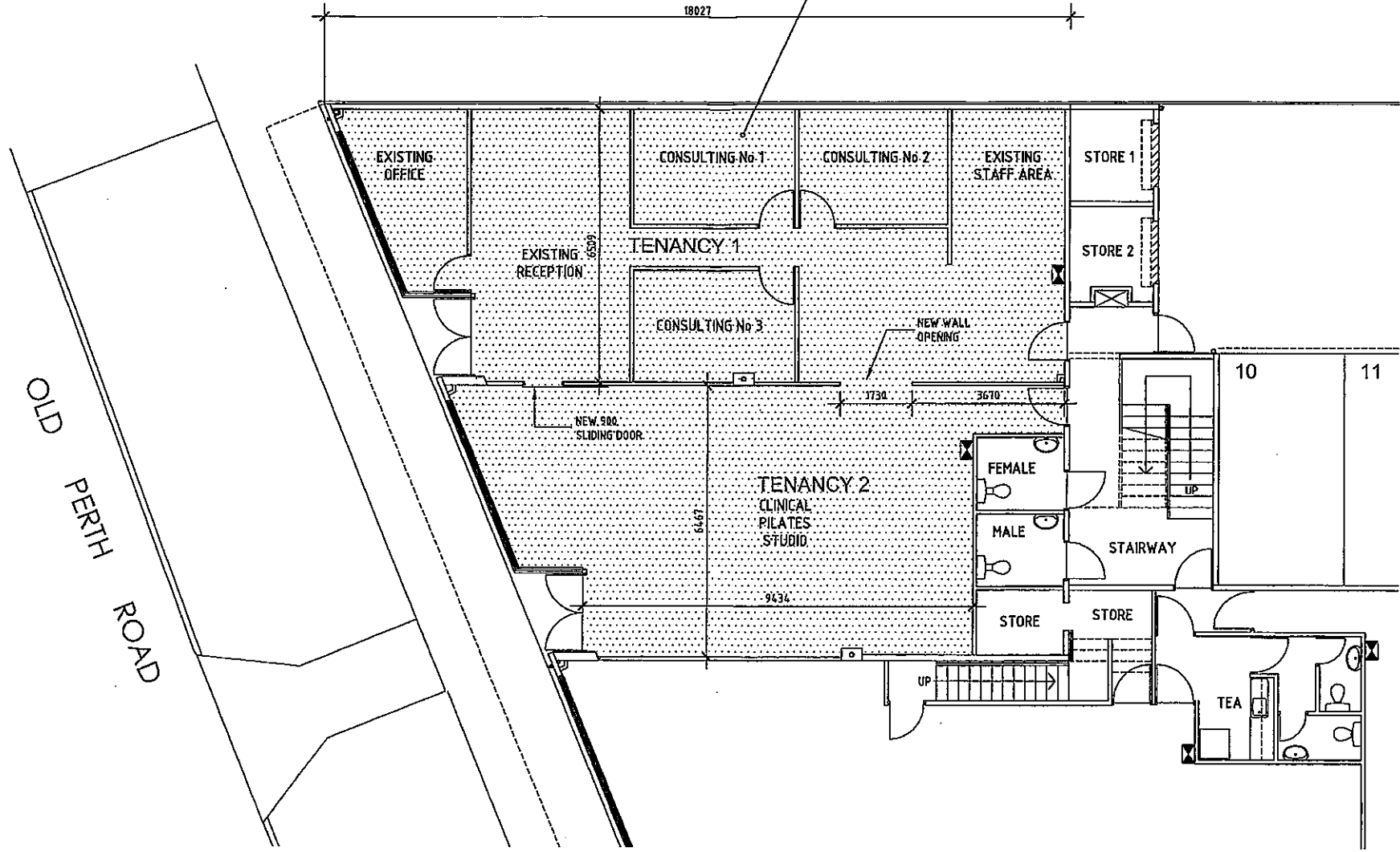
NO.	REV.	DATE	DESCRIPTION/REUSE	NO.	REV.	DATE	DESCRIPTION/REUSE

CHANGE OF USE FOR TENANCIES 1 & 2
TO "MEDICAL" USE D/A SKETCH
(AT LOT 119 - STREET NUMBER 89)
OLD PERTH ROAD

EXIST FLOOR PLAN 1:

DRAWN	DESIGNED	PROF	REVISOR
CHECKED	APPROVED	SCALE	DATE
12/11/17	10/11/17	1:100	30/11/17
NO.	FILE NO.	CU	

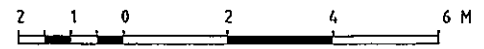
SHADED AREA INDICATES PROPOSED PHYSIO TENANCY



OLD PERTH ROAD

FLOOR LAYOUT
SCALE 1:100

TOWN OF DASSERDEAN
30 NOV 2017
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SCALE 1 : 100

JEFF FREEMAN
ARCHITECT
MOB 0432 877 417

GENERAL NOTES/LEGEND:

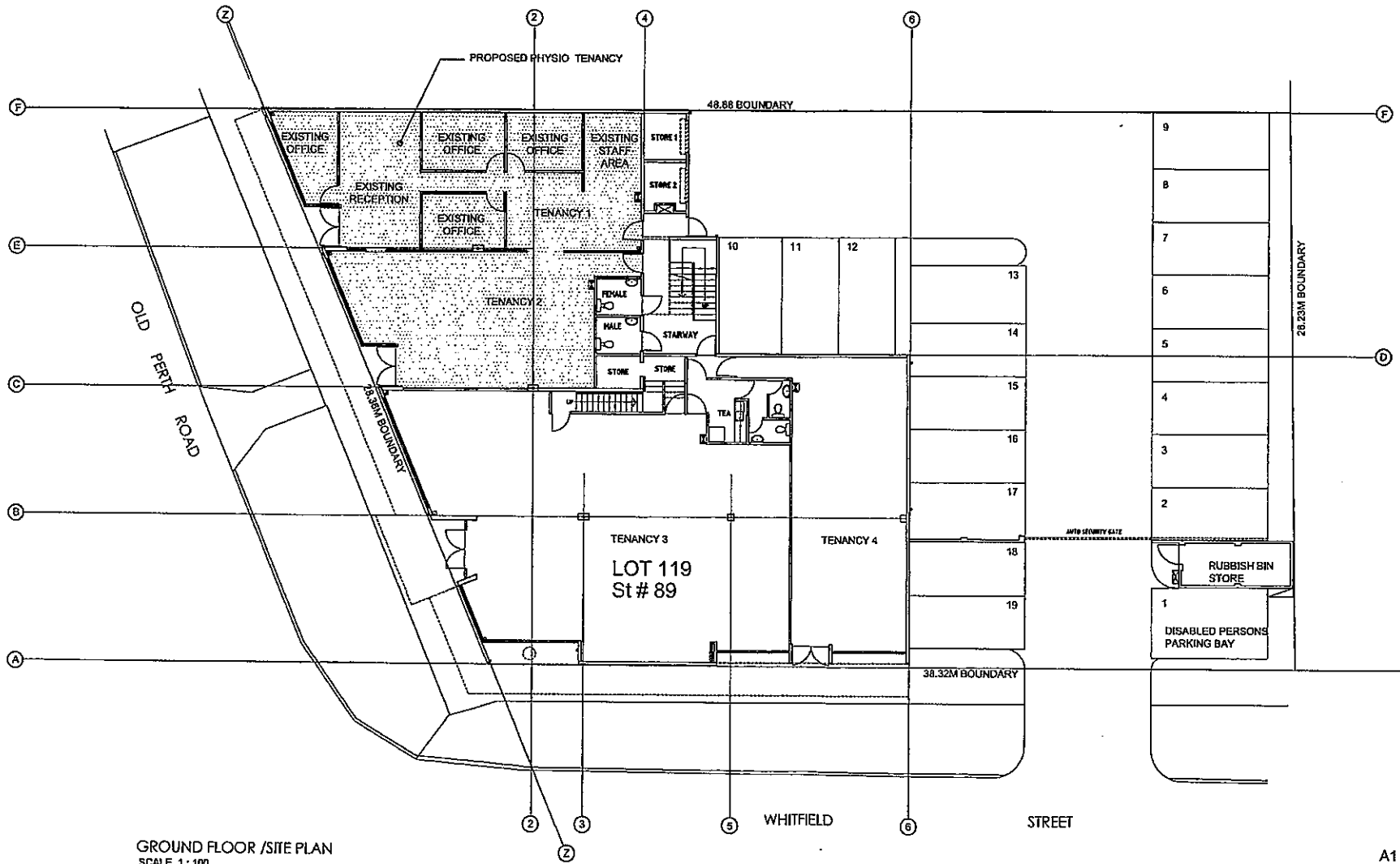
REV.	DATE	APPROVED/ISSUE	REV.	DATE	APPROVED/ISSUE
A	21/11/17	SITE/FLOOR PLAN FOR CHANGE OF USE FOR TENANCIES 1 AND 2			

CHANGE OF USE FOR TENANCIES 1 & 2
TO "MEDICAL" USE D/A SKETCH
(AT LOT 119 - STREET NUMBER 89)
OLD PERTH ROAD

NEW PHYSIO PLAN 1:1

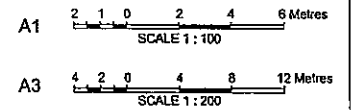
DRAWN	REVIEWED	DATE	APPROVED
SCALE	1:100 @ A3	DATE	21/11/17
DWG NO.		FILE NO.	

CU



GROUND FLOOR /SITE PLAN
SCALE 1:100

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JEFF FREEMAN
ARCHITECT
MOB 0432 877 417

GENERAL NOTES (A3/20):

REV.	DATE	DESCRIPTION	REV.	DATE	DESCRIPTION
1	21/10	SKETCH FLOOR PLAN FOR A/D/A CHANGE OF USE FOR TENANCIES 1 AND 2			
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					

CHANGE OF USE FOR TENANCIES 1 & 2
TO "MEDICAL" USE D/A SKETCH
(AT LOT 119 - STREET NUMBER 89)
OLD PERTH ROAD

GND/SITE FLOOR PLAN

DRAWN	DESIGNED	PROJECT
CHECKED	PRINCIPAL	
APPROVED		
SCALE 1:200 @ A3 1:100 @ A1	DATE 21/10/17	DRAWING NO.
REV NO.	FILE NO.	CU.-0

OPTION 1.

Page One: Flat Drawings

Facia Sign, Red Panels with Vinyl to Face, 13300x1220mm



Printed Front Windows Set One (Outside Stick) 4190x2115mm



Printed Front Windows Set Two (Outside Stick) 1595x2115mm



Printed Front Windows Set Three (Outside Stick) 4280x2115mm



Printed Front Windows Set Four (Outside Stick) 1570x2115mm



Vinyl Cut Front Door Lettering

Clear Glass

Printed Side Wall Sign, 3050x3000mm



P 9433 5544 F 9433 4985 E info@gographics.com.au Unit 14/250 Hampton Road, Beaconsfield, WA 6162

Client Central Bassendean

Project New Building

Contact Sarah

Spell Check

Approval

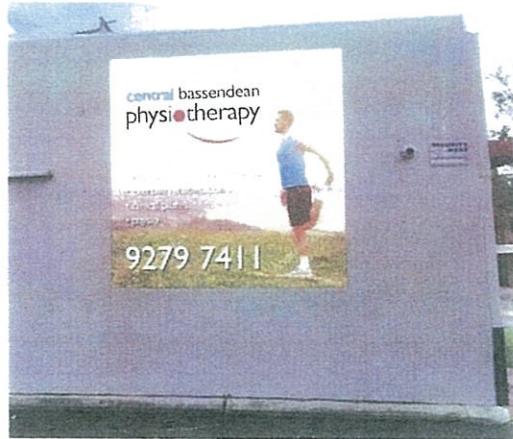
Date

PLEASE CHECK ALL DETAILS CAREFULLY BEFORE GIVING YOUR APPROVAL. Esp. Spelling, Numbers, Address', Qty's. 100% Responsibility for errors or omissions lies with you as the client once written approval has been given.

Please note that this proof is not necessarily a true representation of COLOUR or SCALE. True COLOUR SAMPLES are available upon request. These designs remain the property of Go Graphics until paid for in full, whilst all PRODUCTION FILES remain Go Graphics intellectual property.

Page Two: Rough Mockup

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P: 9433 5544 F: 9433 4985 E: info@gographics.com.au
Unit 14, 250 Hampton Road, Beaconsfield, WA 6162

Client *Central Bassendean*

Project *New Building*

Contact *Sarah*

Spell Check Approval

Date

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Page One: Flat Drawings

Facia Sign, Red Panels with Vinyl to Face, 13300x1220mm



Printed Front Windows
Set One (Outside Stick)
4190x1060mm



Clear Glass



Clear Glass

Printed Front Windows
Set Three (Outside Stick)
4280x1060mm



Clear Glass



Vinyl Cut Front Door Lettering



Printed Side Wall Sign, 3050x3000mm



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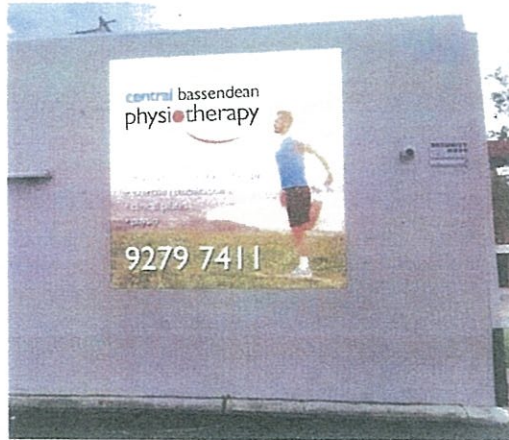
Approval

Date

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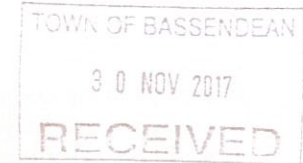
Date

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4280x1060mm



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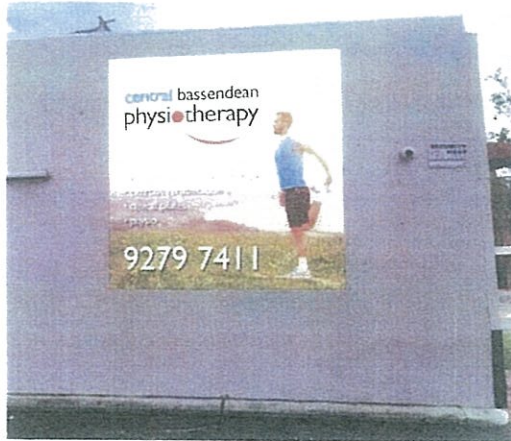
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Page Two: Rough Mockup



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Client *Central Bassendean*

Project *New Building*

Contact *Sarah*

Spell Check Approval

Date

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ATTACHMENT NO. 3



Government of **Western Australia**
Development Assessment Panels

LG Ref: 2016-100
DoP Ref: DAP/16/01058
Enquiries: Development Assessment Panels
Telephone: (08) 6551 9919

Mr Gareth Glanville
Planning Solutions
PO Box 8701
Perth BC WA 6849

Dear Mr Glanville

**Metro Central JDAP – Town of Bassendean – DAP Application 2016-100
Lot 3 (No. 8) Walter Road East, Bassendean
Proposed 10 Multiple Dwellings**

Thank you for your application and plans submitted to the Town of Bassendean on 13 June 2016 for the above development at the abovementioned site.

This application was considered by the Metro Central Joint Development Assessment Panel at its meeting held on 6 October 2016, where in accordance with the provisions of the Town of Bassendean Local Planning Scheme No. 10, it was resolved to approve the application as per the attached notice of determination.

Should the applicant not be satisfied by this decision, a DAP Form 2 application may be made to amend or cancel this planning approval in accordance with regulation 17 of the *Planning and Development (Development Assessment Panels) Regulations 2011*.

Please also be advised that there is a right of review by the State Administrative Tribunal in accordance with Part 14 of the *Planning and Development Act 2005*. Such an application must be made within 28 days of the determination, in accordance with the *State Administrative Tribunal Act 2004*.

Should you have any queries with respect to the conditions of approval, please contact Mr Christian Buttle at the Town of Bassendean on (08) 9377 8022.

Yours sincerely,

Natalie Garland

DAP Secretariat

11/10/2016

Encl. DAP Determination Notice
Approved plans

Cc: Mr Christian Buttle
Town of Bassendean



wa.gov.au

Postal address: Locked Bag 2506 Perth WA Street address: 140 William Street Perth WA 6000
Tel: (08) 6551 9919 Fax: (08) 6551 9961 TTY: 6551 9007 Infoline: 1800 626 477
daps@planning.wa.gov.au www.planning.wa.gov.au
ABN 35 482 341 493



Planning and Development Act 2005

Town of Bassendean Local Planning Scheme No. 10

Metro Central Joint Development Assessment Panel

**Determination on Development Assessment Panel
Application for Planning Approval**

Location: Lot 3 (No. 8) Walter Road East, Bassendean

Description of proposed Development: Proposed 10 Multiple Dwellings

In accordance with regulation 8 of the *Planning and Development (Development Assessment Panels) Regulations 2011*, the above application for planning approval was **granted** on 6 October 2016, subject to the following:

Approve DAP Application reference DAP/16/01058 and accompanying plans:

Dwg No.	Drawing Name	Rev No.	Dwg Date
A01	Existing Site Plan	E	29.08.2016
A02	Ground Floor & Site Plan	E	29.08.2016
A03	Upper Floor Plan	E	29.08.2016
A04	Elevations	E	29.08.2016

Pursuant to clause 68 of Schedule 2 of the *Planning and Development (Local Planning Scheme) Regulations 2015*, subject to the following conditions:

1. Revised drawings being submitted in advance of, or in conjunction with the application for a Building Permit, and such drawings demonstrating compliance with the following requirements, to the satisfaction of the Town:
 - (a) Pedestrian paths being widened to 1200mm minimum opposite the meals area of U1 and in front of the entrance of U4.
 - (b) The brick fence forward of the boundary wall of U1 being lowered in height to a maximum of 1.8m above ground level.
 - (c) The driveway and car parking bays being constructed of segmented brick paving in lieu of concrete.

2. A detailed and professionally prepared landscape plan being submitted prior to or with the application for a Building Permit for the Town's approval which provides full detail of the scope of works to be undertaken in both the private and public realms adjoining the development site, including, but not limited to:
 - (a) the location, type and size of proposed trees, shrubs and ground cover to be planted;
 - (b) reticulation methods, including arrangements incorporated into the design to minimize water use; and
 - (c) landscaping of the verge forward of the development site, including the provision of a street tree of a minimum pot size of 90L at the time of planting in accordance with the Town's adopted Street Tree Masterplan (*Eucalyptus tottiana*).



Landscaping design and species selection shall pay particular attention to provisions contained within the Town of Bassendean Local Planning Policy No. 18 – Landscaping with Local Plants.

3. The site shall be landscaped in accordance with the approved landscaping plan and shall be maintained thereafter.
4. Submission of a plan detailing the location of all external lighting, to the satisfaction of the Town prior to or in conjunction with the application for a building permit. The lighting plan shall take particular account of the need to for lighting to be provided to pedestrian paths and car parking areas. Lighting in accordance with the approved plan is to be installed prior to occupation or strata titling of the building(s), whichever occurs first.
5. The sealing and kerbing of all car parking areas and access ways to the Town's specifications.
6. The on site car parking spaces and access ways being constructed and maintained thereafter to the Town's specifications.
7. Each dwelling being provided with one car parking space. Such arrangement being reflected on any subsequent strata plan for the property.
8. Visitor parking spaces being clearly marked for "Visitors Only" and used as such.
9. A minimum of 4 bicycle parking spaces shall be provided for residents, and a minimum of 1 bicycle parking spaces shall be provided for visitors. The bicycle parking spaces shall be provided in the location and manner shown on the approved drawings and in accordance with the provisions of AS 2890.3 (as amended).
10. A construction management plan being submitted for the Town's approval prior to the issue of a building permit.
11. The existing redundant crossover being removed and the verge and kerbing being reinstated to the satisfaction of the Town.
12. Each dwelling being provided with a solar pergola as shown on the approved drawings. The solar pergolas shall be constructed with fixed louvres that are angled at 34 degrees to the north, and detailed construction drawings of the solar pergolas demonstrating compliance with this requirement shall be incorporated within the drawings that are the subject of an application for a building permit.
13. All storm water being contained and disposed of on site. Details of the method of storm water containment and disposal being included with the drawings submitted for a Building Permit.
14. The provision of side and rear fences, behind the street setback line, of 1.8 metres in height. Where the ground levels vary on either side of the fence, the required height shall be measured above the higher ground level.



15. Visual privacy screening, where shown on the approved drawings, extending from floor level to a minimum height of 1.6 metres above floor level and incorporating a maximum 50mm gap between slats and no more than 25% of the surface area of the screened area being open.
16. External fixtures, including but not restricted to air-conditioning units, satellite dishes and non-standard television aerials, but excluding solar collectors, are to be located such that they are not visible from the street. Air-conditioning condenser units are to be located only in the positions shown on the approved drawings unless alternative positions are approved by the Town.
17. External clothes drying facilities for shall be provided for each dwelling in the positions shown on the approved drawings unless alternative positions are approved by the Town. All such facilities shall be installed so as to be screened from view of the street or other public place.
18. Waste Management arrangements for the development shall be undertaken in accordance with the stamped approved waste management plan. The Waste Management Plan shall be applied in perpetuity across the life of the development and shall be incorporated into the strata by-laws for the development.
19. The bin storage area is:
 - (a) To be surrounded by a 1.8 metre high minimum walls with a self-closing gate;
 - (b) To be provided with 75mm min thickness concrete floors grading to a 100mm industrial floor waste, connected to sewer, with a hose cock to enable both the bins and bin storage area to be washed out; and
 - (c) To be provided with internal walls that are cement rendered (solid and impervious) to enable easy cleaning.
20. Bins shall be stored only in an approved, designated location, and shall not be stored within any of the approved car parking bays or associated access aisles.
21. The surface finish of boundary walls on the common boundaries with adjoining properties to be the same finish as the external wall finish for the remainder of the dwellings, unless otherwise approved by the Town.
22. All building works to be carried out under this development approval shall be contained within the boundaries of the subject lot.
23. The incorporation of public art into the proposed development or a cash-in-lieu payment of one percent of the construction cost of the proposed development in accordance with the Town's adopted Local Planning Policy No. 15 "Percent for Art Policy". Detailed arrangements and agreement with respect to art to be provided on site or alternatively payment of the required fee shall be made prior to or in conjunction with the application for a Building Permit.
24. Prior to the issue of a building permit, an acoustic report shall be submitted to the Town for approval which shall be prepared by an acoustic consultant with relevant qualifications and experience equivalent to those required for admission as a Member of the Australian Acoustical Society (to the satisfaction of the Town's Health Services). The report shall be prepared in accordance with the provisions of State Planning Policy 5.4 – Road and Rail Transport Noise and Freight Considerations in Land Use Planning. Any measures recommended within the



acoustic report shall be implemented to the satisfaction of the Town, and any costs associated with such implementation shall be the responsibility of the owner/applicant.

25. The buildings hereby approved shall not be occupied until all of the conditions of planning approval have been complied with to the satisfaction of the Town, unless the applicant has entered into an agreement with the Town to comply with those conditions within a specified period.
26. Prior to the issue of a building permit, a development bond for the sum of \$5,000 being lodged with the Town to ensure the satisfactory completion of all works associated with landscaping, car parking, access ways, screen walls, and other associated works.
27. This decision constitutes planning approval only and is valid for a period of 2 years from the date of approval. If the subject development is not substantially commenced within the 2 year period, the approval shall lapse and be of no further effect.

Advice Notes:

1. The issue of a Building Permit is required prior to the commencement of any works on site.
2. **Dial Before You Dig:**
Underground assets may exist in the area that is subject to your application. In the interests of health and safety and in order to protect damage to third party assets please telephone 1100 before excavating or erecting structures. If alterations are required to the configuration, size, form or design of the development upon contacting the Dial Before You Dig service, an amendment to the development consent (or a new development application) may be necessary. Individuals owe asset owners a duty of care that must be observed when working in the vicinity of plant or assets. It is the individual's responsibility to anticipate and request the nominal location of plant or assets on the relevant property via Dial Before You Dig "1100" number in advance of any construction activities.
3. **Telecommunications Act 1997 (Commonwealth):**
Telstra (and its authorised contractors) are the only companies that are permitted to conduct works on Telstra's network and assets. Any person interfering with a facility or installation owned by Telstra is committing an offence under the Criminal Code Act 1995 (Cth) and is liable for prosecution. Furthermore, damage to Telstra's infrastructure may result in interruption to the provision of essential services and significant costs. If you are aware of any works or proposed works which may affect or impact on Telstra's assets in any way, please contact Telstra's Network Integrity Team on 1800810443.
4. If the planning approval lapses, no development shall be carried out without further approval having first been sought and obtained.
5. If an applicant is aggrieved by this determination there is a right of review under Part 14 of the *Planning and Development Act 2005*. An application for review must be lodged within 28 days of the determination.



6. Separate approval being obtained from the Town's Asset Services for the proposed crossover.
7. The applicant is encouraged to undertake a dilapidation survey of adjoining properties prior to the commencement of work on-site.
8. The Town of Bassendean has no objection, in principle, to the design of the development being 'handed', should the applicant wish to pursue such a design modification by way of an amended application for approval.
9. The street number being prominently displayed at the front of the development.
10. Individual unit numbers being prominently displayed at the pedestrian entrance to each individual dwelling.
11. A separate application and approval being obtained for any fencing which is not shown on the approved drawings and which sits forward of the building line.

Where an approval has so lapsed, no development shall be carried out without further approval having first been sought and obtained, unless the applicant has applied and obtained Development Assessment Panel approval to extend the approval term under regulation 17(1)(a) of the *Planning and Development (Development Assessment Panels) Regulations 2011*.

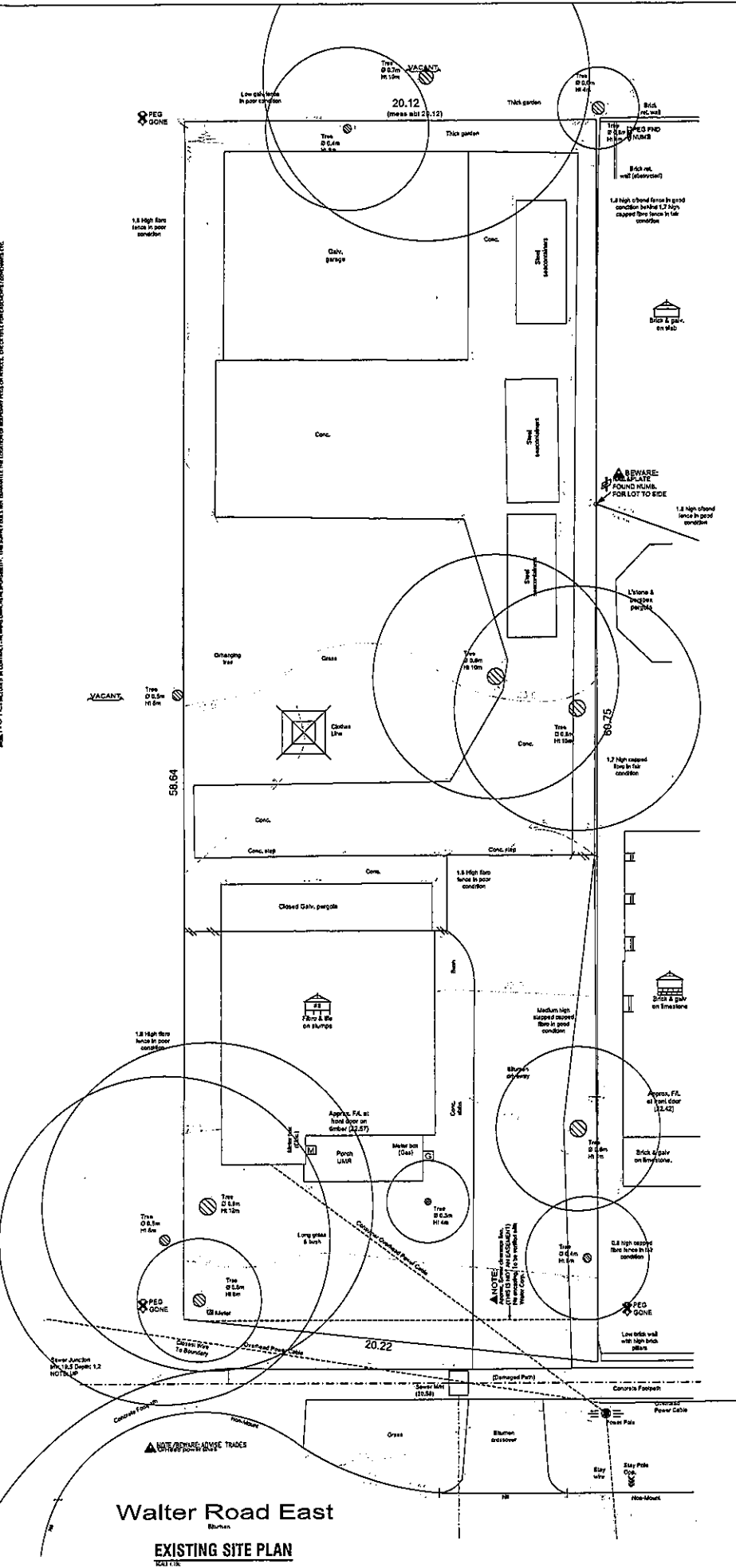
COTTAGE & ENGINEERING SURVEYS
 Licensed Surveyors

17-08 Lakelse Street, Courtenay, BC, Canada V9M 1S1
 Telephone: (250) 346-7281
 Email: info@cottageandengineering.com

Project: 17-08 Lakelse Street, Courtenay, BC, Canada V9M 1S1
 Date: 07/09/15
 Scale: 1:100

Project Manager: M. Thompson
 Surveyor: M. Thompson

NOTE: THE INFORMATION ON THIS PLAN IS FOR INFORMATION ONLY. IT IS NOT A GUARANTEE OF ACCURACY. THE USER ASSUMES ALL LIABILITY FOR ANY DAMAGE OR LOSS OF DATA OR INFORMATION, INCLUDING BUT NOT LIMITED TO, THE COST OF REPAIRS, REPLACEMENT, OR RECOVERY OF DATA OR INFORMATION, ARISING FROM THE USE OF THIS PLAN.



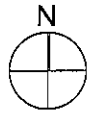
DISCLAIMER
 The information shown on this plan is based on a best practice survey. Survey data and field notes are not to be used for any other purpose. The user assumes all liability for any damage or loss of data or information, including but not limited to, the cost of repairs, replacement, or recovery of data or information, arising from the use of this plan.

DISCLAIMER
 The information shown on this plan is based on a best practice survey. Survey data and field notes are not to be used for any other purpose. The user assumes all liability for any damage or loss of data or information, including but not limited to, the cost of repairs, replacement, or recovery of data or information, arising from the use of this plan.

LOT MISCLOSE
 0.030 m

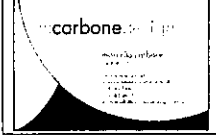
SOIL DESCRIPTION
 Type 3/4

Planning Application



LEGEND & NOTES

- DEMOGRAPHIC ENHANCED PAINTING LEVELS
- DEMOGRAPHIC SHOW STYLO WALL LINED AS NOTED ON PLANS
- DEMOGRAPHIC SHEDDING



Client: THOMPSON DEVELOPMENT

Address: LOT 3 (No. 8) WALTER ROAD, BASSENDAN

This drawing and design is issued in compliance with the provisions of the Planning Act, R.S.O. 1990, c. 30, s. 33.

Planning Approval

Status: AS SHOWN	Plot Date:
Status: Planning Approval	Drawn By: M. Carbone
Project No.: 21509	Rev No.: A01



Planning Application

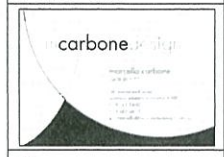
N

LEGEND & NOTES

- DENOTES FINISHED PAINTING LEVELS.
- DENOTES 90mm STUD WALL LINED AS NOTED ON PLANS
- DENOTES BRICKWORK

E 20.26.14 planning assessment
 D 18.06.14 planning assessment
 C 04.01.14 planning assessment
 B 03.01.14 planning assessment
 A 16.12.13 boundary planning assessment

ISSUE: RPK: DATE: 04/09/2016



Client
THOMPSON DEVELOPMENT

Address
LOT 3 (No. 8) WALTER ROAD
BASSEDEAN

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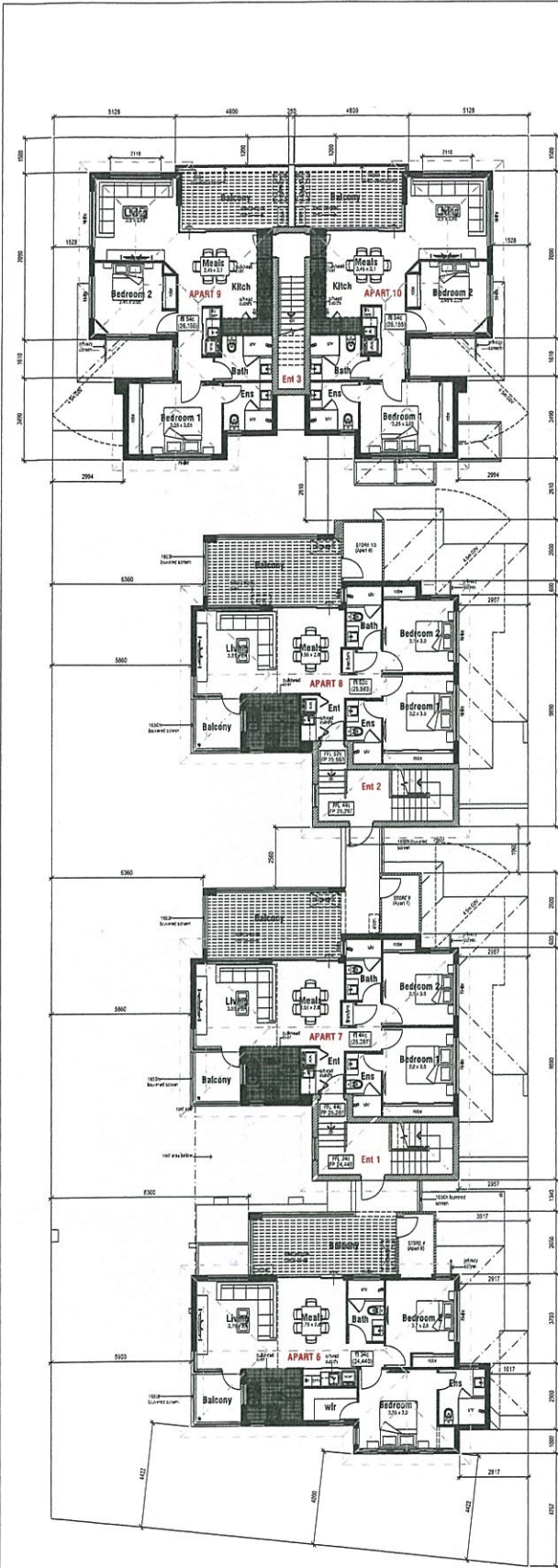
Drawing Title:
Planning Approval

Scale: AS SHOWN **Plot Date:**

Status: Planning Approval **Drawn By:** M.Carbone

Project No.: 21509 **Drawing No.:** A02 **Rev. No.:**

APARTMENT	LIVING	STORE	BALCONY/COURTYARD	TOTAL
APARTMENT 1	63.39	4.58	21.34	89.31
APARTMENT 2	70.93	4.58	26.39	101.90
APARTMENT 3	70.93	4.52	25.25	100.70
APARTMENT 4	71.52	4.61	30.63	106.76
APARTMENT 5	71.52	4.61	35.15	111.28
APARTMENT 6	76.33	4.83	25.05	106.21
APARTMENT 7	71.01	4.89	17.34	93.24
APARTMENT 8	71.01	4.89	17.34	93.24
APARTMENT 9	72.64	4.89	12.08	89.61
APARTMENT 10	72.64	4.58	12.08	89.30
TOTALS	711.72	46.98	222.65	981.35



UPPER FLOOR PLAN

1:CAT 1:100

Design Element	Credit Points Available	Credit Points Claimed	Comments
1. Orientation (designated side east-west)	10	0	
2. North facing courtyard and main living areas with windows occupying a min 50% of the north facing wall	25 Courtyard: 12.5 Windows: 12.5	12.5	
3. Windows to bedrooms, minibedroom areas and south facing. One bedroom window is permitted to face north.	15	15	
4. East and west walls are either blank or only have openings to non-habitable utility rooms	20 East wall: 10 West wall: 10	20	
5. 60% of habitable rooms shall be cross ventilated	10	10	
6. The provision of either a solar pergola or solar hot water heating system	10	10	
7. Landscaping design and plant selection to provide shading to courtyard areas in summer only and demonstrate compliance with low water use gardening principles	10 Shading: 5 Low water use: 5	5	Compliant landscape design provided for low water use plants - native plant selections
TOTAL	100	72.5	

Design Element	Credit Points Available	Credit Points Claimed	Comments
1. Orientation (designated side east-west)	10	0	
2. North facing courtyard and main living areas with windows occupying a min 50% of the north facing wall	25 Courtyard: 12.5 Windows: 12.5	12.5	
3. Windows to bedrooms, minibedroom areas and south facing. One bedroom window is permitted to face north.	15	15	
4. East and west walls are either blank or only have openings to non-habitable utility rooms	20 East wall: 10 West wall: 10	20	
5. 60% of habitable rooms shall be cross ventilated	10	10	
6. The provision of either a solar pergola or solar hot water heating system	10	10	
7. Landscaping design and plant selection to provide shading to courtyard areas in summer only and demonstrate compliance with low water use gardening principles	10 Shading: 5 Low water use: 5	5	Compliant landscape design provided for low water use plants - native plant selections
TOTAL	100	72.5	

Design Element	Credit Points Available	Credit Points Claimed	Comments
1. Orientation (designated side east-west)	10	0	
2. North facing courtyard and main living areas with windows occupying a min 50% of the north facing wall	25 Courtyard: 12.5 Windows: 12.5	25	
3. Windows to bedrooms, minibedroom areas and south facing. One bedroom window is permitted to face north.	15	15	
4. East and west walls are either blank or only have openings to non-habitable utility rooms	20 East wall: 10 West wall: 10	20	
5. 60% of habitable rooms shall be cross ventilated	10	10	
6. The provision of either a solar pergola or solar hot water heating system	10	10	
7. Landscaping design and plant selection to provide shading to courtyard areas in summer only and demonstrate compliance with low water use gardening principles	10 Shading: 5 Low water use: 5	5	Compliant landscape design provided for low water use plants - native plant selections
TOTAL	100	85	

Design Element	Credit Points Available	Credit Points Claimed	Comments
1. Orientation (designated side east-west)	10	0	
2. North facing courtyard and main living areas with windows occupying a min 50% of the north facing wall	25 Courtyard: 12.5 Windows: 12.5	25	
3. Windows to bedrooms, minibedroom areas and south facing. One bedroom window is permitted to face north.	15	15	
4. East and west walls are either blank or only have openings to non-habitable utility rooms	20 East wall: 10 West wall: 10	20	
5. 60% of habitable rooms shall be cross ventilated	10	10	
6. The provision of either a solar pergola or solar hot water heating system	10	10	
7. Landscaping design and plant selection to provide shading to courtyard areas in summer only and demonstrate compliance with low water use gardening principles	10 Shading: 5 Low water use: 5	5	Compliant landscape design provided for low water use plants - native plant selections
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Design Element	Credit Points Available	Credit Points Claimed	Comments
1. Orientation (designated side east-west)	10	10	
2. North facing courtyard and main living areas with windows occupying a min 50% of the north facing wall	25 Courtyard: 12.5 Windows: 12.5	12.5	
3. Windows to bedrooms, minibedroom areas and south facing. One bedroom window is permitted to face north.	15	15	
4. East and west walls are either blank or only have openings to non-habitable utility rooms	20 East wall: 10 West wall: 10	20	
5. 60% of habitable rooms shall be cross ventilated	10	10	
6. The provision of either a solar pergola or solar hot water heating system	10	10	
7. Landscaping design and plant selection to provide shading to courtyard areas in summer only and demonstrate compliance with low water use gardening principles	10 Shading: 5 Low water use: 5	5	Compliant landscape design provided for low water use plants - native plant selections
TOTAL	100	82.5	

Design Element	Credit Points Available	Credit Points Claimed	Comments
1. Orientation (designated side east-west)	10	10	
2. North facing courtyard and main living areas with windows occupying a min 50% of the north facing wall	25 Courtyard: 12.5 Windows: 12.5	25	
3. Windows to bedrooms, minibedroom areas and south facing. One bedroom window is permitted to face north.	15	7.5	
4. East and west walls are either blank or only have openings to non-habitable utility rooms	20 East wall: 10 West wall: 10	10	
5. 60% of habitable rooms shall be cross ventilated	10	10	
6. The provision of either a solar pergola or solar hot water heating system	10	10	
7. Landscaping design and plant selection to provide shading to courtyard areas in summer only and demonstrate compliance with low water use gardening principles	10 Shading: 5 Low water use: 5	5	Compliant landscape design provided for low water use plants - native plant selections
TOTAL	100	72.5	

Design Element	Credit Points Available	Credit Points Claimed	Comments
1. Orientation (designated side east-west)	10	0	
2. North facing courtyard and main living areas with windows occupying a min 50% of the north facing wall	25 Courtyard: 12.5 Windows: 12.5	25	
3. Windows to bedrooms, minibedroom areas and south facing. One bedroom window is permitted to face north.	15	15	
4. East and west walls are either blank or only have openings to non-habitable utility rooms	20 East wall: 10 West wall: 10	20	
5. 60% of habitable rooms shall be cross ventilated	10	10	
6. The provision of either a solar pergola or solar hot water heating system	10	10	
7. Landscaping design and plant selection to provide shading to courtyard areas in summer only and demonstrate compliance with low water use gardening principles	10 Shading: 5 Low water use: 5	5	Compliant landscape design provided for low water use plants - native plant selections
TOTAL	100	85	

Design Element	Credit Points Available	Credit Points Claimed	Comments
1. Orientation (designated side east-west)	10	0	
2. North facing courtyard and main living areas with windows occupying a min 50% of the north facing wall	25 Courtyard: 12.5 Windows: 12.5	25	
3. Windows to bedrooms, minibedroom areas and south facing. One bedroom window is permitted to face north.	15	15	
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5. 60% of habitable rooms shall be cross ventilated	10	10	
6. The provision of either a solar pergola or solar hot water heating system	10	10	
7. Landscaping design and plant selection to provide shading to courtyard areas in summer only and demonstrate compliance with low water use gardening principles	10 Shading: 5 Low water use: 5	5	Compliant landscape design provided for low water use plants - native plant selections
TOTAL	100	85	

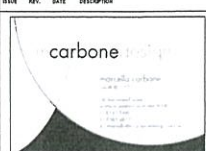
Planning Application



LEGEND & NOTES

- DENOTES FINISHED PAVING LEVELS.
- DENOTES 30mm STUCCO WALL LINED AS NOTED ON PLANS
- DENOTES BRICKWORK

REV	DATE	DESCRIPTION
A	23.06.16	planning application
B	13.06.16	planning application
C	04.05.16	planning application
D	04.05.16	planning application
E	10.05.16	based on planning submission



Client THOMPSON DEVELOPMENT

Address LOT 3 (No. 8) WALTER ROAD BASSEDAAN

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Drawing Title: Planning Approval

Scale: AS SHOWN Plot Date:

Project: Planning Approval Drawn By: M.Carbone

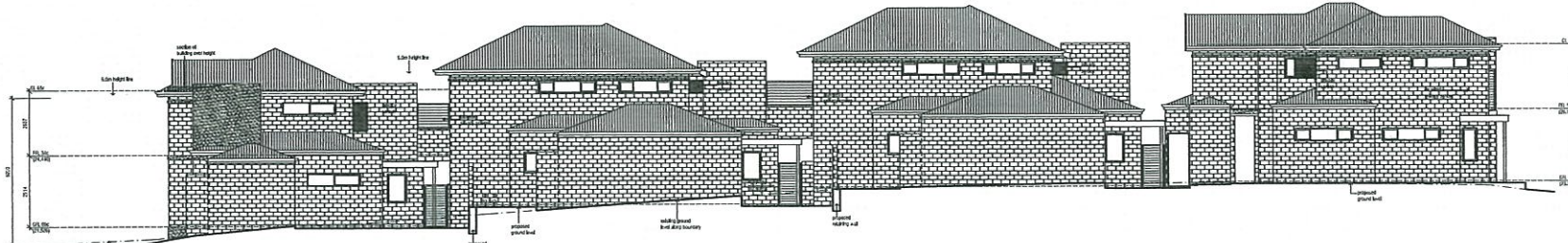
Status: 21509 Drawing No. A03 Rev No.



WALTER ROAD ELEVATION
SCALE 1:500



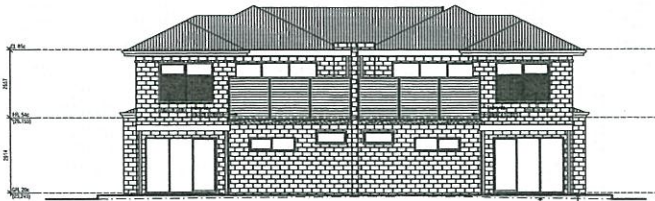
WALTER ROAD ELEVATION
SCALE 1:500



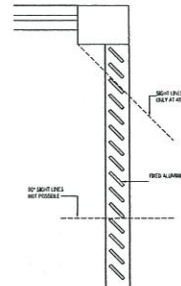
EASTERN ELEVATION
SCALE 1:500



WESTERN ELEVATION
SCALE 1:500



NORTHERN ELEVATION
SCALE 1:500



BALCONY LOUVRES
SCALE 1:50

THOMPSON DEVELOPMENT

LEGEND & NOTES

- FINISHED DENOTES FINISHED PAVING LEVELS.
- DENOTES STUD WALL LINED AS NOTED ON PLANS
- DENOTES BRICKWORK

REV	DATE	DESCRIPTION
A	15.12.16	Issued for planning submission
B	16.01.16	Issued for planning submission
C	16.01.16	Issued for planning submission
D	16.01.16	Issued for planning submission



Client
THOMPSON DEVELOPMENT

Address
LOT 3 (No. 8) WALTER ROAD
BASSENDEAN

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Drawing Title: Planning Approval	
Scale: AS SHOWN	Plot Date:
Status: Planning Approval	Drawn By: M.Carbone
Project No. 21509	Drawing No. A04
	Rev No.



PS Ref: 4082
DAP Ref: DAP/16/01058

23 November 2017

Chief Executive Officer
Town of Bassendean
PO Box 87
Bassendean WA 6934

Attention: Planning Services

Dear Sir,

**DEVELOPMENT ASSESSMENT PANEL FORM 2 APPLICATION
EXTENSION OF APPROVAL TIMEFRAME
LOT 3 (8) WALTER ROAD EAST, BASSENDEAN**

Planning Solutions acts on behalf of 8 Walter Road East Bassendean Pty Ltd, the registered proprietor of Lot 3 (8) Walter Road East, Bassendean (**subject site**).

This submission has been prepared in support of an application to amend the development approval for the subject site issued by the Metro Central Joint Development Assessment Panel (**DAP**) on 6 October 2016, to extend the substantial commencement timeframe by an additional **two years**.

With regard to the above, please find enclosed:

1. The Town's Application for Development Approval Form, signed by applicant/landowner.
2. MRS Form 1, signed by applicant/landowner.
3. DAP Form 2, signed by applicant/landowner.
4. The Certificate of Title applicable to the subject site.
5. A copy of the Metro Central JDAP approval dated 6 October 2016.
6. Three copies of the approved plans, which are also the proposed plans for the purpose of this application.
7. A credit card payment form for the development application fee of \$491, in accordance with the Town's Fees and Charges 2017-2018, comprising the Town's fee of \$295 and the DAP fee of \$196.

The following information sets out the background and consideration of the relevant planning framework.

BACKGROUND

A two-storey multiple dwelling development, comprising 10 apartments, was approved by the DAP at its meeting held on 6 October 2016.

The conclusion of the City's Responsible Authority Report (**RAR**) to the DAP for the 16 June 2015 meeting stated:

"As identified within this report, the development site is zoned residential with a split coding of R20/40 under the provisions of the Town's Local Planning Scheme No. 10 (LPS10) and the proposed development satisfactorily addresses requirements contained within LPS10 to qualify for development at the higher density code.

The proposed development has generally been designed to meet the Deemed-to-comply provisions of the R-Codes with minor discretion needing to be exercised in relation to certain aspects of the development as described within the report. For the reasons identified within the report it is recommended that such discretion be exercised and that the application be approved subject to the conditions recommended."

PROPOSAL

This application seeks to extend the approval period by an additional two years, pursuant to clause 17(1) of the *Planning and Development (Development Assessment Panels) Regulations 2011*.

Clause 77(1)(a) of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*, allows for of an approval to be amended so as to extend the substantial commencement timeframe. There are no 'limits' to which this timeframe may be extended.

Refer to **Attachment 2** for a copy of the determination notice and approved development plans, which are also the proposed plans for the purpose of this application. No amendments to the approved development plans are proposed.

RELEVANT CONSIDERATIONS

Section 9 of the DAPs Practice Note 4 sets out the relevant matters to be considered by a decision maker for applications to extend a development approval timeframe. The relevant considerations are:

- (a) *whether the planning framework has changed substantially since the development approval was granted;*
- (b) *whether the development would likely receive approval now; and*
- (c) *whether the holder of the development approval has actively and relatively conscientiously pursued the implementation of the development approval.*

An assessment is provided against these considerations below.

Whether the planning framework has substantially changed

The key planning framework documents that apply to the subject site are:

- Town of Bassendean Local Planning Scheme No. 10.

- Local Planning Policy No. 2 – Energy Efficient Design.
- Local Planning Policy No. 3 – Water Sensitive Design.
- Local Planning Policy No. 8 – Parking Specifications.
- Local Planning Policy No. 15 – Percent for Art Policy.
- Local Planning Policy No. 18 – Landscaping with Local Plants.
- State Planning Policy 3.1 - Residential Design Codes (**R-Codes**).

There have been no modifications to the abovementioned Local Planning Policies or the R-Codes since the original approval. There have been no relevant amendments to LPS 10 since consideration of the initial development application.

Amendment No. 8 to LPS 10

At its meeting held April 2016, Council resolved to initiate an amendment to LPS10 seeking to apply site and locational requirements to the development of multiple dwellings on land with a density code of R40. At the time the DAP approved the original application, the scheme amendment had been advertised for public comment, but Council was yet to consider a report on submissions. On 22 November 2016 Council resolved to adopt Amendment No. 8 and forward it to the WAPC.

It is understood the amendment is currently under assessment by the WAPC, although we understand the Statutory Planning Committee of the WAPC considered the amendment on 27 June 2017 and modifications to the amendment may be pursued.

Whether the development would likely receive approval today

The initial RAR concluded that the proposed development satisfactorily addresses requirements contained within LPS10 to qualify for development at the higher density code and that the application be approved subject to the conditions recommended.

No changes are proposed to the plans as part of this application.

At the time of approval, Amendment No. 8 had been initiated and advertised, but Council was yet to consider the amendment post advertising. The amendment has now been approved by Council and considered by the Statutory Planning Committee of the WAPC. Whilst it is acknowledged the amendment has progressed further since the original approval, as at the date of this letter, the planning framework is substantially the same as what was in place at the time of approval. Furthermore,

As there has not been any change to the planning framework, the approved development, should it be applied for and subject to a merit-based assessment, we submit it is still likely to be approved today.

Whether the proponent has actively and conscientiously pursued the implementation of the approval

There is almost a year left of the approval term, with the current approval due to lapse on 6 October 2018. However, with challenging marketing and sales conditions, we felt it necessary at this point in time to seek approval for the extension. The development proponent has made efforts to pursue implementation of the approval, which can be summarised below.

- In November 2016, the proponent demolished the existing dwelling and removed the concrete hardstand from the subject site.
- In May 2017, the proponent took steps to progress the building permit and obtained a number of quotes for:
 - BCA compliance and certification services;
 - the preparation of preliminary structural/engineering drawings; and
 - preparation of a Fire Safety Engineering Report and associated design brief.
- The proponent has also sought prices from various builders for the construction of the building.

Despite the above efforts, an extension to the approval is now required to ensure there is sufficient time to finalise construction contracts, obtain a building permit and to substantially commence the building works.

Georgiou Property Decision

The relevant planning considerations for an extension of the substantial commencement timeframe, have been considered by the State Administrative Tribunal (**SAT**) on a number of occasions. The SAT has applied three primary considerations, which are reflected in the DAP Practice Note 4 and discussed above.

More recently, in the case of *Georgiou Property 2 Pty Ltd and Presiding Member of the Metro West Joint Development Assessment Panel [2017] WASAT 138*, the SAT considered the issue of whether all three of the primary considerations. The SAT found that failure to satisfy any one of the above considerations does not mean the application must be refused (refer Georgiou at [60]). Therefore, should the DAP find that one or two of the above components are not met, we consider the application remains capable of approval.

REQUEST FOR TWO YEAR EXTENSION

A two-year extension is sought to allow adequate time for the proponent to satisfy relevant approval conditions and undertake necessary works for substantial commencement.

The proponent is actively making steps to implement the approval in a timely manner. However, a two-year extension would ensure the approval will not prematurely lapse should any unforeseen delays occur in substantially commencing works on the subject site.

CONCLUSION

This proposal seeks to extend the approval timeframe for Lot 3 (8) Walter Road East, Bassendean by a further two years, until **6 October 2020**. In summary, the proposed extension warrants approval for the following reasons:

- Challenging marketing and sales conditions require an extension of two years to substantially commence the development.
- The proposal meets the three relevant considerations relating to time extension applications, as set out by DAP Practice Note No. 4.

- Whilst an amendment to the Town Planning Scheme has been progressed, it is yet to be approved and the planning framework remains substantially unchanged.
- As no changes are proposed to the plans, the approved development remains consistent with the Town's local planning framework and is considered an appropriate development outcome against the planning framework which is in place today.

Should you have any queries or require further clarification regarding the proposal, please do not hesitate to contact the writer.

Yours faithfully,



TRENT WILL
SENIOR PLANNER

171123 4082 DAP Form 2

ATTACHMENT 1
CERTIFICATE OF TITLE

WESTERN



AUSTRALIA

REGISTER NUMBER 3/P3469	
DUPLICATE EDITION N/A	DATE DUPLICATE ISSUED N/A

RECORD OF CERTIFICATE OF TITLE
UNDER THE TRANSFER OF LAND ACT 1893

VOLUME **1857** FOLIO **895**

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.



REGISTRAR OF TITLES

LAND DESCRIPTION:

LOT 3 ON PLAN 3469

REGISTERED PROPRIETOR:
(FIRST SCHEDULE)

8 WALTER ROAD EAST BASSENDEAN PTY LTD OF PO BOX 8018 HILTON

(T N127761) REGISTERED 21/9/2015

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)

1. THE LAND THE SUBJECT OF THIS CERTIFICATE OF TITLE EXCLUDES ALL PORTIONS OF THE LOT DESCRIBED ABOVE EXCEPT THAT PORTION SHOWN IN THE SKETCH OF THE SUPERSEDED PAPER VERSION OF THIS TITLE. VOL 1857 FOL 895.
2. *N127762 MORTGAGE TO NATIONAL AUSTRALIA BANK LTD REGISTERED 21/9/2015.
3. *N630361 CAVEAT BY UNIFIED PTY LTD LODGED 23/5/2017.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 1857-895 (3/P3469)
PREVIOUS TITLE: 1173-659
PROPERTY STREET ADDRESS: 8 WALTER RD EAST, BASSENDEAN.
LOCAL GOVERNMENT AUTHORITY: TOWN OF BASSENDEAN

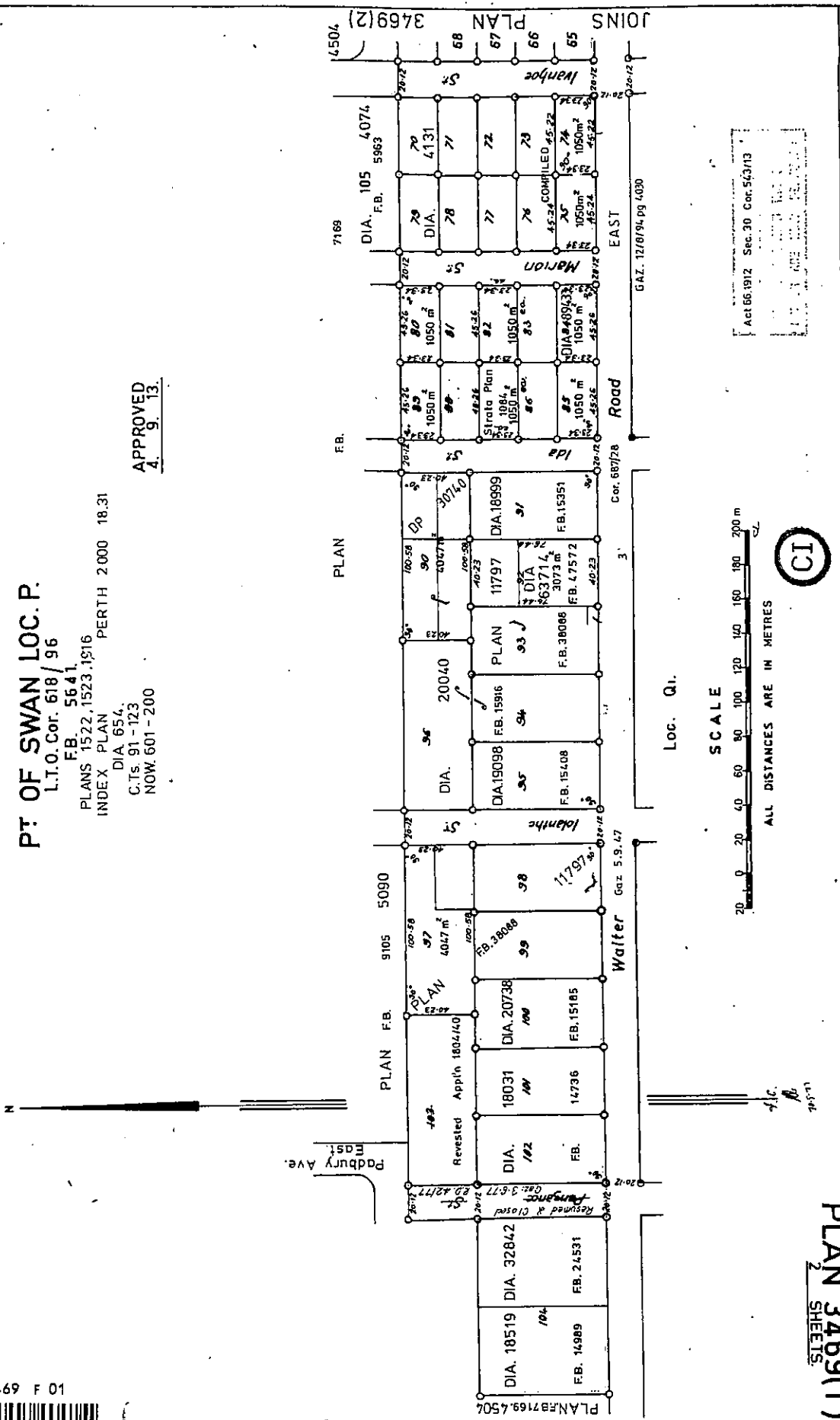
NOTE 1: DUPLICATE CERTIFICATE OF TITLE NOT ISSUED AS REQUESTED BY DEALING N127762

PT OF SWAN LOC. P.

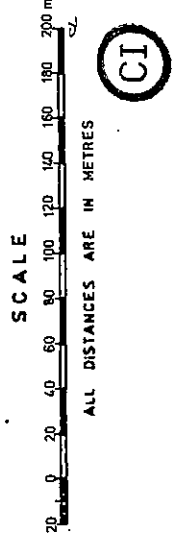
L.T.O. Cor. 618 / 96
FB. 5641.
INDEX PLAN
DIA. 654.
PLANS 1522, 1523, 1516
PERTH 2000 18.31
C.Ts 91 - 123
NOW. 601 - 200

APPROVED
4. 9. 13.

P 003469 F 01



Act 66/1912 Sec. 30 Cor. 543/13

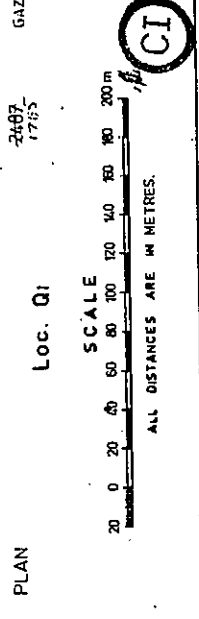
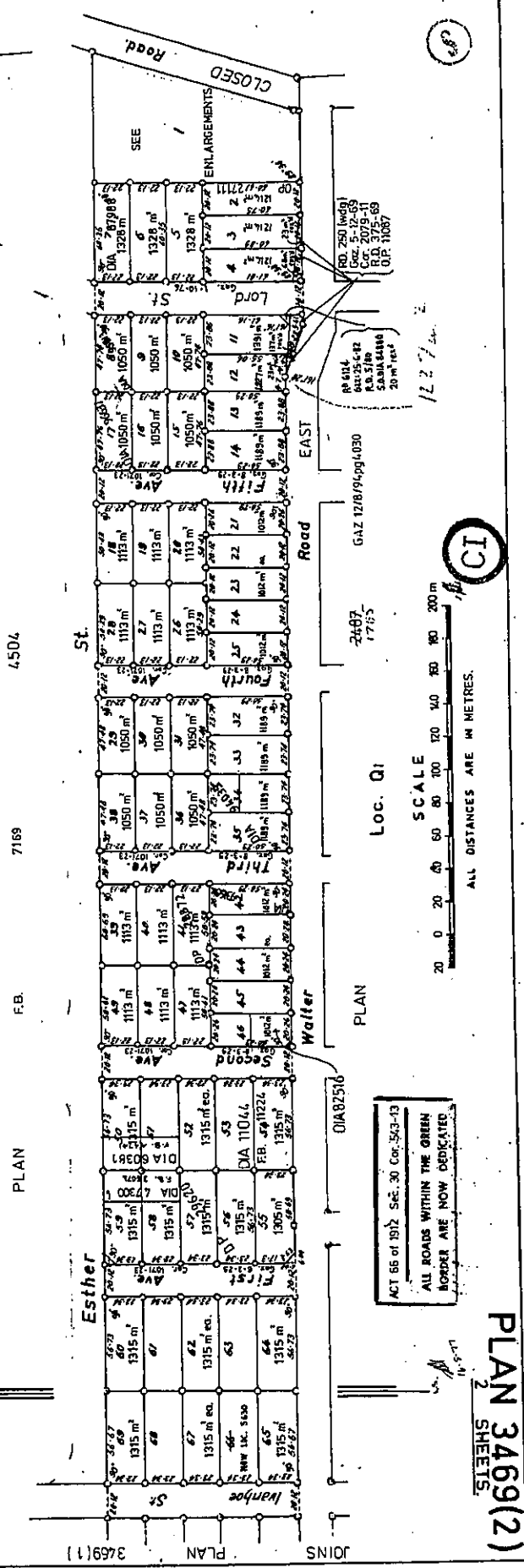
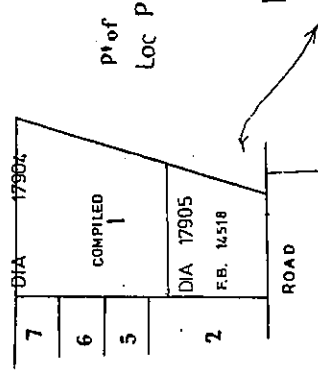


PLAN 3469(2)
2 SHEETS.



PT OF SWAN LOC. P.
L.T.O. Cor. 618 / 96
F.B. 564.1
PLANS 1522, 1523 & 1916
INDEX PLANS PERTH 2000 18-31
19-31
DIA. 654
NOW C/T 601-200

APPROVED.
4. 9. 13.

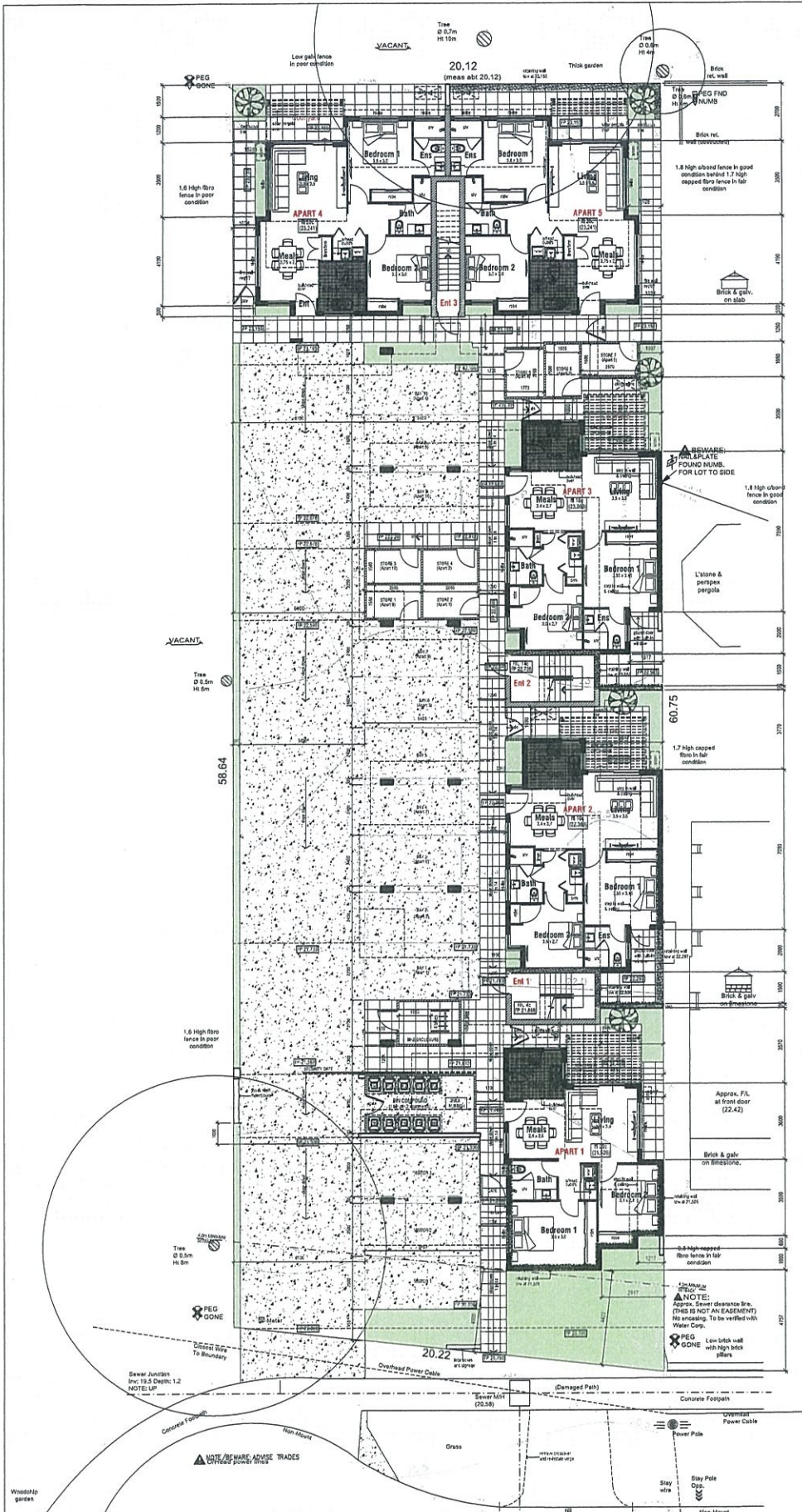


ACT 66 of 1917, S. 30 Cor. 543-43
ALL ROADS WITHIN THE GREEN
BORDER ARE NOW DEDICATED

PLAN 3469(2)
2 SHEETS.

ATTACHMENT 2

**METRO CENTRAL JDAP APPROVAL &
APPROVED PLANS DATED 6 OCTOBER 2016**



Walter Road East

GROUND FLOOR & SITE PLAN

SCALE 1:500

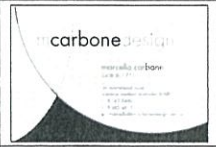
APARTMENT	LIVING	STORE	BALCONY/COURTYARD	TOTAL
APARTMENT 1	63.19	4.58	21.34	89.11
APARTMENT 2	70.93	4.58	26.39	101.90
APARTMENT 3	70.93	4.52	25.25	100.70
APARTMENT 4	71.52	4.61	30.63	106.76
APARTMENT 5	71.52	4.61	35.15	111.28
APARTMENT 6	76.33	4.83	25.05	106.21
APARTMENT 7	71.01	4.89	17.34	93.24
APARTMENT 8	71.01	4.89	17.34	93.24
APARTMENT 9	72.64	4.89	12.08	89.61
APARTMENT 10	72.64	4.58	12.08	89.30
TOTALS	711.72	46.98	222.65	981.35

Planning Application



LEGEND & NOTES

- DENOTES FINISHED FINING LEVELS.
 - DENOTES 50mm STUD WALL LINED AS NOTED ON PLANS.
 - DENOTES BRICKWORK.
- E 25.06.16 planning amendments
 D 18.06.16 planning amendments
 C 04.06.16 planning amendments
 B 23.04.16 planning amendments
 A 18.12.15 revision planning submission
- DATE: MFC DATE: DESIGNED:



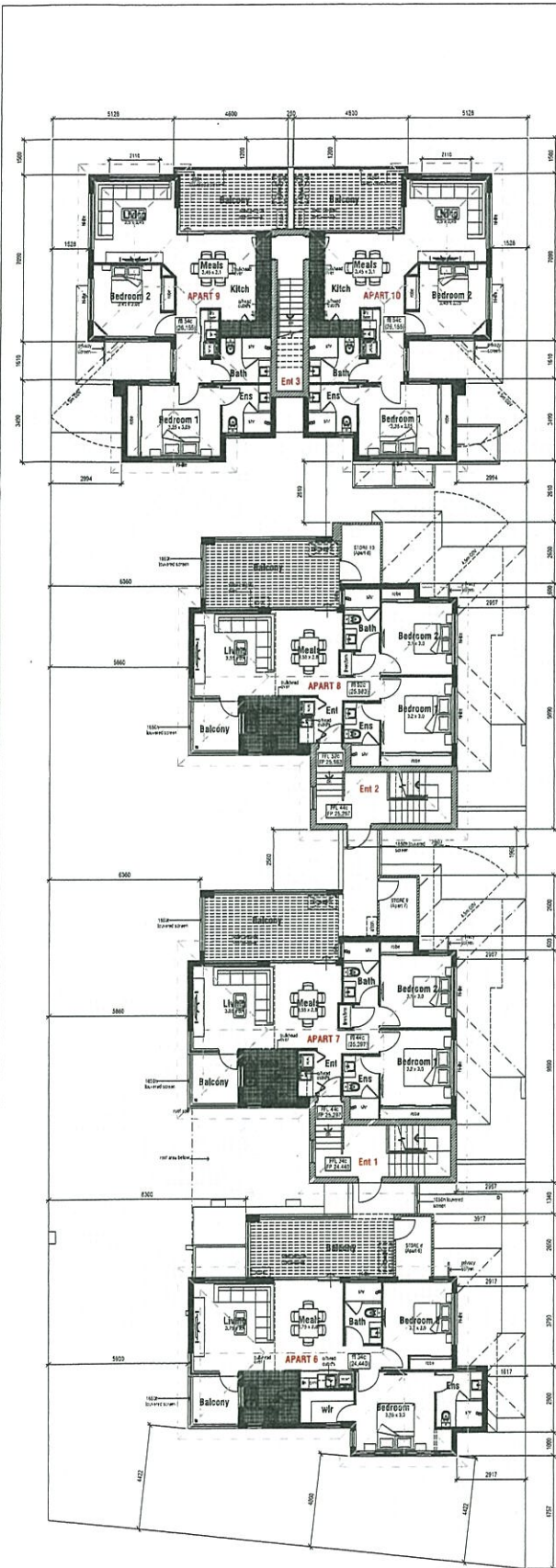
Client: THOMPSON DEVELOPMENT

Address: LOT 3 (No. 8) WALTER ROAD BASSENDEAN

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Planning Approval

Scale: AS SHOWN	Plot Date:
Status: Planning Approval	Drawn By: M. Carbone
Project No. 21509	Drawing No. A02
	Rev No.



UPPER FLOOR PLAN

SCALE 1:500

ENERGY EFFICIENT DESIGN - Apartment 1

Design Element	Credit Points Available	Credit Points Claimed	Comments
1. Orientation (garage ads east-west)	10	0	
2. North facing courtyard and main living areas with windows occupying a min 50% of the north facing wall	25 Court yard: 12.5 Windows: 12.5	12.5	
3. Windows to bedrooms, mirrored in area and south facing. One bedroom window is permitted to face north.	15	15	
4. East and west walls are either blank or only have openings to non-habitable utility rooms	20 East wall: 10 West wall: 10	20	
5. 80% of habitable rooms shall be cross ventilated	10	10	
6. The provision of either a solar panel or solar hot water heating system	10	10	
7. Landscaping design and plant selection to provide shading to courtyard area in summer only and demonstrate compliance with low water use gardening practices	10 Shrub: 5 Low water use: 5	5	Compliant landscape design provided for low water use plants - native plant selections
TOTAL	100	72.5	

ENERGY EFFICIENT DESIGN - Apartments 2 and 3

Design Element	Credit Points Available	Credit Points Claimed	Comments
1. Orientation (garage ads east-west)	10	0	
2. North facing courtyard and main living areas with windows occupying a min 50% of the north facing wall	25 Court yard: 12.5 Windows: 12.5	12.5	
3. Windows to bedrooms, mirrored in area and south facing. One bedroom window is permitted to face north.	15	15	
4. East and west walls are either blank or only have openings to non-habitable utility rooms	20 East wall: 10 West wall: 10	20	
5. 80% of habitable rooms shall be cross ventilated	10	10	
6. The provision of either a solar panel or solar hot water heating system	10	10	
7. Landscaping design and plant selection to provide shading to courtyard area in summer only and demonstrate compliance with low water use gardening practices	10 Shrub: 5 Low water use: 5	5	Compliant landscape design provided for low water use plants - native plant selections
TOTAL	100	72.5	

ENERGY EFFICIENT DESIGN - Apartment 4

Design Element	Credit Points Available	Credit Points Claimed	Comments
1. Orientation (garage ads east-west)	10	0	
2. North facing courtyard and main living areas with windows occupying a min 50% of the north facing wall	25 Court yard: 12.5 Windows: 12.5	25	
3. Windows to bedrooms, mirrored in area and south facing. One bedroom window is permitted to face north.	15	15	
4. East and west walls are either blank or only have openings to non-habitable utility rooms	20 East wall: 10 West wall: 10	20	
5. 80% of habitable rooms shall be cross ventilated	10	10	
6. The provision of either a solar panel or solar hot water heating system	10	10	
7. Landscaping design and plant selection to provide shading to courtyard area in summer only and demonstrate compliance with low water use gardening practices	10 Shrub: 5 Low water use: 5	5	Compliant landscape design provided for low water use plants - native plant selections
TOTAL	100	85	

ENERGY EFFICIENT DESIGN - Apartment 5

Design Element	Credit Points Available	Credit Points Claimed	Comments
1. Orientation (garage ads east-west)	10	0	
2. North facing courtyard and main living areas with windows occupying a min 50% of the north facing wall	25 Court yard: 12.5 Windows: 12.5	25	
3. Windows to bedrooms, mirrored in area and south facing. One bedroom window is permitted to face north.	15	15	
4. East and west walls are either blank or only have openings to non-habitable utility rooms	20 East wall: 10 West wall: 10	20	
5. 80% of habitable rooms shall be cross ventilated	10	10	
6. The provision of either a solar panel or solar hot water heating system	10	10	
7. Landscaping design and plant selection to provide shading to courtyard area in summer only and demonstrate compliance with low water use gardening practices	10 Shrub: 5 Low water use: 5	5	Compliant landscape design provided for low water use plants - native plant selections
TOTAL	100	85	

ENERGY EFFICIENT DESIGN - Apartment 6

Design Element	Credit Points Available	Credit Points Claimed	Comments
1. Orientation (garage ads east-west)	10	10	
2. North facing courtyard and main living areas with windows occupying a min 50% of the north facing wall	25 Court yard: 12.5 Windows: 12.5	12.5	
3. Windows to bedrooms, mirrored in area and south facing. One bedroom window is permitted to face north.	15	15	
4. East and west walls are either blank or only have openings to non-habitable utility rooms	20 East wall: 10 West wall: 10	20	
5. 80% of habitable rooms shall be cross ventilated	10	10	
6. The provision of either a solar panel or solar hot water heating system	10	10	
7. Landscaping design and plant selection to provide shading to courtyard area in summer only and demonstrate compliance with low water use gardening practices	10 Shrub: 5 Low water use: 5	5	Compliant landscape design provided for low water use plants - native plant selections
TOTAL	100	82.5	

ENERGY EFFICIENT DESIGN - Apartments 7 and 8

Design Element	Credit Points Available	Credit Points Claimed	Comments
1. Orientation (garage ads east-west)	10	10	
2. North facing courtyard and main living areas with windows occupying a min 50% of the north facing wall	25 Court yard: 12.5 Windows: 12.5	25	
3. Windows to bedrooms, mirrored in area and south facing. One bedroom window is permitted to face north.	15	7.5	
4. East and west walls are either blank or only have openings to non-habitable utility rooms	20 East wall: 10 West wall: 10	10	
5. 80% of habitable rooms shall be cross ventilated	10	10	
6. The provision of either a solar panel or solar hot water heating system	10	10	
7. Landscaping design and plant selection to provide shading to courtyard area in summer only and demonstrate compliance with low water use gardening practices	10 Shrub: 5 Low water use: 5	5	Compliant landscape design provided for low water use plants - native plant selections
TOTAL	100	72.5	

ENERGY EFFICIENT DESIGN - Apartment 9

Design Element	Credit Points Available	Credit Points Claimed	Comments
1. Orientation (garage ads east-west)	10	0	
2. North facing courtyard and main living areas with windows occupying a min 50% of the north facing wall	25 Court yard: 12.5 Windows: 12.5	25	
3. Windows to bedrooms, mirrored in area and south facing. One bedroom window is permitted to face north.	15	15	
4. East and west walls are either blank or only have openings to non-habitable utility rooms	20 East wall: 10 West wall: 10	20	
5. 80% of habitable rooms shall be cross ventilated	10	10	
6. The provision of either a solar panel or solar hot water heating system	10	10	
7. Landscaping design and plant selection to provide shading to courtyard area in summer only and demonstrate compliance with low water use gardening practices	10 Shrub: 5 Low water use: 5	5	Compliant landscape design provided for low water use plants - native plant selections
TOTAL	100	85	

ENERGY EFFICIENT DESIGN - Apartment 10

Design Element	Credit Points Available	Credit Points Claimed	Comments
1. Orientation (garage ads east-west)	10	0	
2. North facing courtyard and main living areas with windows occupying a min 50% of the north facing wall	25 Court yard: 12.5 Windows: 12.5	25	
3. Windows to bedrooms, mirrored in area and south facing. One bedroom window is permitted to face north.	15	15	
4. East and west walls are either blank or only have openings to non-habitable utility rooms	20 East wall: 10 West wall: 10	20	
5. 80% of habitable rooms shall be cross ventilated	10	10	
6. The provision of either a solar panel or solar hot water heating system	10	10	
7. Landscaping design and plant selection to provide shading to courtyard area in summer only and demonstrate compliance with low water use gardening practices	10 Shrub: 5 Low water use: 5	5	Compliant landscape design provided for low water use plants - native plant selections
TOTAL	100	85	

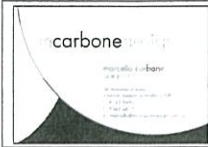
Planning Application



LEGEND & NOTES

- DENOTES FINISHED FINING LEVELS
- DENOTES 30mm STUD WALL LINED AS NOTED ON PLANS
- DENOTES BRICKWORK

REV	DATE	DESCRIPTION
A	28.04.16	planning amendments
B	12.04.16	planning amendments
C	04.05.16	planning amendments
D	24.05.16	planning amendments
E	16.11.16	submit for planning application



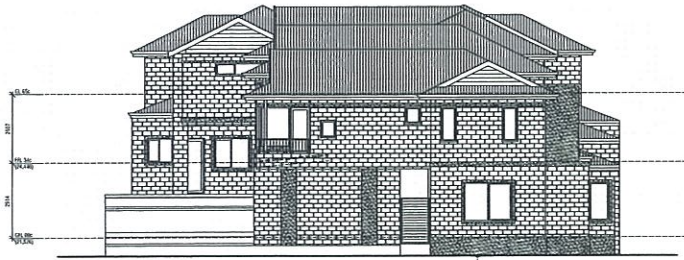
Client
THOMPSON DEVELOPMENT

Address
LOT 3 (No. 6) WALTER ROAD
BASSENDEAN

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Planning Approval

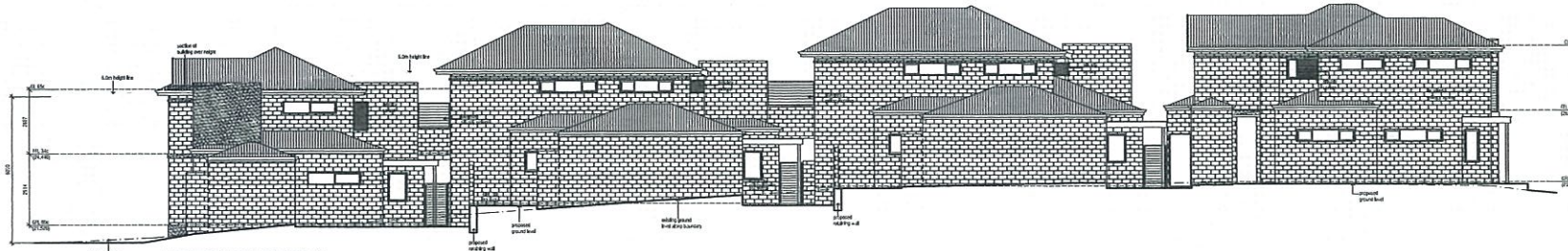
Scale: AS SHOWN	Plot Date:
Status: Planning Approval	Drawn By: M. Carlone
Project No. 21509	Drawing No. A03
Rev No.	



WALTER ROAD ELEVATION
SCALE 1/50



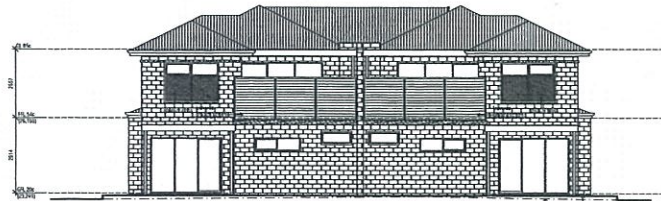
WALTER ROAD ELEVATION
SCALE 1/50



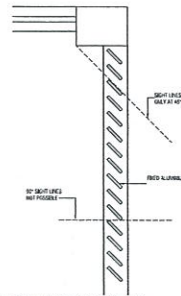
EASTERN ELEVATION
SCALE 1/50



WESTERN ELEVATION
SCALE 1/50



NORTHERN ELEVATION
SCALE 1/50



BALCONY LOUVRES
SCALE 1/20

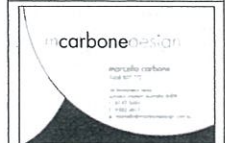
THOMPSON DEVELOPMENT

Planning Application

LEGEND & NOTES

- **EP LEVEL** DENOTES FINISHED FINING LEVELS.
- DENOTES 50mm STUD WALL LINED AS NOTED ON PLANS
- DENOTES BRICKWORK

ISSUE	REV.	DATE	DESCRIPTION
A	1	14/01/14	planning amendments
B	1	14/01/14	planning amendments
C	1	14/01/14	planning amendments
D	1	14/01/14	planning amendments
A	1	14/01/14	based for planning submission



Client
THOMPSON DEVELOPMENT

Address
LOT 3 (No. 8) WALTER ROAD
BASSENDEAN

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Drawing Title:
Planning Approval

Scale: AS SHOWN	Plot Date:
Status: Planning Approval	Drawn By: M.Carbone
Project No. 21509	Drawing No. A04
	Rev No.

10.4 Joint Metropolitan Central Development Assessment Panel Application for 10 Multiple Dwellings - Lot 3 (No. 8) Walter Road East, Bassendean, Owner: 8 Walter Road East, Bassendean Pty Ltd, Applicant: Planning Solutions (Ref: DABC/BDVAPPS/2016-100 – Christian Buttle, Senior Planning Officer)

APPLICATION

At its Ordinary Council meeting held in May 2011, Council resolved to require that all Joint Development Assessment Panel (JDAP) applications be the subject of a report to Council in order that Council can make an alternative recommendation to the Metropolitan Central JDAP, should it see fit.

ATTACHMENTS

Attachment No. 5:

1. Development Application Report & Plans dated 26 May 2016;
2. Amended Plans Letter dated 31 August 2016 incorporating revised drawings which are the subject consideration by Council;
3. Local Planning Policies Nos 2, 3, 8, 15 & 18; and
4. Energy Efficient Design Policy Credit Points Checklist

The proposed development incorporates 10 Multiple Dwellings and has a specified value of \$2M. The applicant has elected to have the application decided by the JDAP in lieu of Council (the criteria for opt in applications specify a minimum of 10 dwellings and a minimum project value of \$2M).

The remainder of this report includes the Senior Planning Officer's report and recommendation to the JDAP. The report is presented in the format required by the Development Assessment Panel Regulations (Form 1 – Responsible Authority Report).

Council's options in terms of its earlier resolution are to either endorse the recommendation contained in the report below, or to make an alternative recommendation.

Council's members on the JDAP are Councillor Bridges and Councillor Pule. Alternate members, should the need arise, are Councillor McLennan (alternate member 1) and Mayor Gangell (alternate member 2).

The Development Assessment Panel Training notes make the following comments in terms of Local Government representatives as DAP members:

“The role of a local government representative is made difficult by their dual roles of local government Councillor and DAP member.

The Code of Conduct acknowledges this difficulty in clause 2.1.2. A local government may make a decision in relation to a DAP application as a basis for providing a DAP with a recommendation, as it is required to do in accordance with regulation 12.

Clause 2.1.2 provides that a local government DAP member is not precluded from voting in relation to a DAP application where it has also been involved with the decision or recommendation made by the local government.

Clause 2.1.2 requires only that local government DAP member exercise independent judgment, and consider the application on its planning merits.”

OFFICER RECOMMENDATION — ITEM 10.4

That Council endorses the Senior Planning Officer’s report and recommendation to the Metropolitan Central Joint Development Assessment Panel for the proposed 10 Multiple Dwellings on Lot 3 (No. 8) Walter Road East, Bassendean.

Voting requirements: Simple Majority

Form 1 - Responsible Authority Report
(Regulation 12)

Property Location:	Lot 3 (No. 8) Walter Road East, Bassendean
Application Details:	Proposed 10 Multiple Dwellings
DAP Name:	Metropolitan Central JDAP
Applicant:	Planning Solutions
Owner:	8 Walter Road East Pty Ltd
LG Reference:	DABC/BDVAPPS/2016-100
Responsible Authority:	Town of Bassendean
Authorising Officer:	Christian Buttle, Senior Planning Officer
Department of Planning File No:	DAP/16/01058
Report Date:	12 September 2016
Application Receipt Date:	3 June 2016
Application Process Days:	90 Days

Attachment(s):	<ol style="list-style-type: none"> 1. Applicant's original submission dated 26 May 2016 incorporating waste management plan. 2. Plans of the proposed development all dated 29 August 2016 Rev E comprising: <ol style="list-style-type: none"> (i) A01: Existing Site Plan; (ii) A02: Ground Floor & Site Plan; (iii) A03: Upper Floor Plan; (iv) A04: Elevations; (v) A05: Landscape & Open Space; and (vi) A06: Plot Ratio. 3. Applicant's correspondence dated 31 August 2016 incorporating: <ul style="list-style-type: none"> • Design principle justification; • Amended development plans; • Stormwater Management Plan and Water Sensitive Urban Design Checklist; and • Bus Timetables (current and superseded). 4. Town of Bassendean Local Planning Policies: <ol style="list-style-type: none"> (i) No. 2 – Energy Efficient Design; (ii) No. 3 – Water Sensitive Design; (iii) No. 8 – Parking Specifications; (iv) No. 15 – Percent for Art Policy; and (v) No. 18 – Landscaping with Local Plants. 5. Town of Bassendean Energy Efficiency Assessments for each dwelling.
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Officer Recommendation:

That the Metro Central JDAP resolves to:

Approve DAP Application reference DAP/16/01058 and accompanying plans:

Dwg No.	Drawing Name	Rev No.	Dwg Date
A01	Existing Site Plan	E	29.08.2016
A02	Ground Floor & Site Plan	E	29.08.2016
A03	Upper Floor Plan	E	29.08.2016
A04	Elevations	E	29.08.2016

in accordance with Clause 10.3 of the Town of Bassendean Local Planning Scheme No. 10, subject to the following conditions:

1. Revised drawings being submitted in advance of, or in conjunction with the application for a Building Permit, and such drawings demonstrating compliance with the following requirements, to the satisfaction of the Town:

- (a) Pedestrian paths being widened to 1200mm minimum opposite the meals area of U1 and in front of the entrance of U4.
 - (b) The brick fence forward of the boundary wall of U1 being lowered in height to a maximum of 1.8m above ground level.
 - (c) The driveway and car parking bays being constructed of segmented brick paving in lieu of concrete.
2. A detailed and professionally prepared landscape plan being submitted prior to or with the application for a Building Permit for the Town's approval which provides full detail of the scope of works to be undertaken in both the private and public realms adjoining the development site, including, but not limited to:
- (a) the location, type and size of proposed trees, shrubs and ground cover to be planted;
 - (b) reticulation methods, including arrangements incorporated into the design to minimize water use; and
 - (c) landscaping of the verge forward of the development site, including the provision of a street tree of a minimum pot size of 90L at the time of planting in accordance with the Town's adopted Street Tree Masterplan (*Eucalyptus todtiana*).

Landscaping design and species selection shall pay particular attention to provisions contained within the Town of Bassendean Local Planning Policy No. 18 – Landscaping with Local Plants.

- 3. The site shall be landscaped in accordance with the approved landscaping plan and shall be maintained thereafter.
- 4. Submission of a plan detailing the location of all external lighting, to the satisfaction of the Town prior to or in conjunction with the application for a building permit. The lighting plan shall take particular account of the need to for lighting to be provided to pedestrian paths and car parking areas. Lighting in accordance with the approved plan is to be installed prior to occupation or strata titling of the building(s), whichever occurs first.
- 5. The sealing and kerbing of all car parking areas and access ways to the Town's specifications.
- 6. The on site car parking spaces and access ways being constructed and maintained thereafter to the Town's specifications.
- 7. Each dwelling being provided with one car parking space. Such arrangement being reflected on any subsequent strata plan for the property.
- 8. Visitor parking spaces being clearly marked for "Visitors Only" and used as such.
- 9. A minimum of 4 bicycle parking spaces shall be provided for residents, and a minimum of 1 bicycle parking spaces shall be provided for visitors. The bicycle parking spaces shall be provided in the location and manner shown on the approved drawings and in accordance with the provisions of AS 2890.3 (as amended).
- 10. A construction management plan being submitted for the Town's approval prior to the issue of a building permit.
- 11. The existing redundant crossover being removed and the verge and kerbing being reinstated to the satisfaction of the Town.

12. Each dwelling being provided with a solar pergola as shown on the approved drawings. The solar pergolas shall be constructed with fixed louvres that are angled at 34 degrees to the north, and detailed construction drawings of the solar pergolas demonstrating compliance with this requirement shall be incorporated within the drawings that are the subject of an application for a building permit.
13. All storm water being contained and disposed of on site. Details of the method of storm water containment and disposal being included with the drawings submitted for a Building Permit.
14. The street number being prominently displayed at the front of the development.
15. Individual unit numbers being prominently displayed at the pedestrian entrance to each individual dwelling.
16. The provision of side and rear fences, behind the street setback line, of 1.8 metres in height. Where the ground levels vary on either side of the fence, the required height shall be measured above the higher ground level.
17. A separate application and approval being obtained for any fencing which is not shown on the approved drawings and which sits forward of the building line.
18. Visual privacy screening, where shown on the approved drawings, extending from floor level to a minimum height of 1.6 metres above floor level and incorporating a maximum 50mm gap between slats and no more than 25% of the surface area of the screened area being open.
19. External fixtures, including but not restricted to air-conditioning units, satellite dishes and non-standard television aerials, but excluding solar collectors, are to be located such that they are not visible from the street. Air-conditioning condenser units are to be located only in the positions shown on the approved drawings unless alternative positions are approved by the Town.
20. External clothes drying facilities for shall be provided for each dwelling in the positions shown on the approved drawings unless alternative positions are approved by the Town. All such facilities shall be installed so as to be screened from view of the street or other public place.
21. Waste Management arrangements for the development shall be undertaken in accordance with the stamped approved waste management plan. The Waste Management Plan shall be applied in perpetuity across the life of the development and shall be incorporated into the strata by-laws for the development.
22. The bin storage area is:
 - (a) To be surrounded by a 1.8 metre high minimum walls with a self-closing gate;
 - (b) To be provided with 75mm min thickness concrete floors grading to a 100mm industrial floor waste, connected to sewer, with a hose cock to enable both the bins and bin storage area to be washed out; and
 - (c) To be provided with internal walls that are cement rendered (solid and impervious) to enable easy cleaning.
23. Bins shall be stored only in an approved, designated location, and shall not be stored within any of the approved car parking bays or associated access aisles.

24. The surface finish of boundary walls on the common boundaries with adjoining properties to be the same finish as the external wall finish for the remainder of the dwellings, unless otherwise approved by the Town.
25. All building works to be carried out under this development approval shall be contained within the boundaries of the subject lot.
26. The incorporation of public art into the proposed development or a cash-in-lieu payment of one percent of the construction cost of the proposed development in accordance with the Town's adopted Local Planning Policy No. 15 "Percent for Art Policy". Detailed arrangements and agreement with respect to art to be provided on site or alternatively payment of the required fee shall be made prior to or in conjunction with the application for a Building Permit.
27. Prior to the issue of a building permit, an acoustic report shall be submitted to the Town for approval which shall be prepared by an acoustic consultant with relevant qualifications and experience equivalent to those required for admission as a Member of the Australian Acoustical Society (to the satisfaction of the Town's Health Services). The report shall be prepared in accordance with the provisions of State Planning Policy 5.4 – Road and Rail Transport Noise and Freight Considerations in Land Use Planning. Any measures recommended within the acoustic report shall be implemented to the satisfaction of the Town, and any costs associated with such implementation shall be the responsibility of the owner/applicant.
28. The buildings hereby approved shall not be occupied until all of the conditions of planning approval have been complied with to the satisfaction of the Manager Development Services, unless the applicant has entered into an agreement with Council to comply with those conditions within a specified period.
29. Prior to the issue of a building permit, a development bond for the sum of \$5,000 being lodged with Council to ensure the satisfactory completion of all works associated with landscaping, car parking, access ways, screen walls, and other associated works.
30. This decision constitutes planning approval only and is valid for a period of 2 years from the date of approval. If the subject development is not substantially commenced within the 2 year period, the approval shall lapse and be of no further effect.

Advice Notes:

1. The issue of a Building Permit is required prior to the commencement of any works on site.
2. **Dial Before You Dig:**
Underground assets may exist in the area that is subject to your application. In the interests of health and safety and in order to protect damage to third party assets please telephone 1100 before excavating or erecting structures. If alterations are required to the configuration, size, form or design of the development upon contacting the Dial Before You Dig service, an amendment to the development consent (or a new development application) may be necessary. Individuals owe asset owners a duty of care that must be observed when working in the vicinity of plant or assets. It is the individual's responsibility to anticipate and request the nominal location of plant or assets on the relevant property via Dial Before You Dig "1100" number in advance of any construction activities.

3. Telecommunications Act 1997 (Commonwealth):
Telstra (and its authorised contractors) are the only companies that are permitted to conduct works on Telstra's network and assets. Any person interfering with a facility or installation owned by Telstra is committing an offence under the Criminal Code Act 1995 (Cth) and is liable for prosecution. Furthermore, damage to Telstra's infrastructure may result in interruption to the provision of essential services and significant costs. If you are aware of any works or proposed works which may affect or impact on Telstra's assets in any way, please contact Telstra's Network Integrity Team on 1800810443.
4. If the planning approval lapses, no development shall be carried out without further approval having first been sought and obtained.
5. If an applicant is aggrieved by this determination there is a right of review under Part 14 of the *Planning and Development Act 2005*. An application for review must be lodged within 28 days of the determination.
6. Separate approval being obtained from the Town's Asset Services for the proposed crossover.
7. The applicant is encouraged to undertake a dilapidation survey of adjoining properties prior to the commencement of work on-site.
8. The Town of Bassendean has no objection, in principle, to the design of the development being 'handed'.

Background:

Insert Property Address:	Lot 3 (No. 8) Walter Road East, Bassendean
Insert Zoning MRS:	Urban
TPS:	Residential (R20/40)
Insert Use Class:	Multiple Dwelling
Insert Strategy Policy:	Not applicable
Insert Development Scheme:	Town of Bassendean Local Planning Scheme No. 10 (District Zoning Scheme)
Insert Lot Size:	1,200 sq.metres
Insert Existing Land Use:	Single House
Value of Development:	\$2 million

The site is currently developed with a timber framed asbestos walled and tiled roof single house which was constructed in 1954.

Following the construction of the single house subsequent minor approvals were issued for ancillary development on the site as chronicled below:

- 1973: Patio;
- 1974: Outbuilding;
- 1975: Carport;
- 1979: Patio Enclosure; and
- 1987: Outbuilding.

The development site is generally rectangular in shape with a frontage to Walter Road East of 20.22 metres, side boundaries of 58.64 metres and 60.75 metres and a rear boundary of 20.12 metres.

The site is situated within the cul-de-sac end of Walter Road East, just to the east of the junction of Walter Road East and Lord Street. Lots to the left hand side and rear of the development site are both vacant, both owned by the Western Australian Planning Commission and both affected in part by a Metropolitan Region Scheme (MRS) reservation for the future widening of Lord Street. The lot to the right hand side of the development site is developed with two single houses (each single storey) in a battle-axe configuration. Lots on the opposite side of the street are similarly developed with single storey single houses.

The application which is the subject of current consideration will necessitate removal of all existing improvements on site.

The relationship between the development site and other properties described above can be seen on the 2015 aerial photography extract which is provided below (development site is highlighted red):



Details: outline of development application

The proposed development incorporates the demolition of the existing single house and the construction of ten multiple dwellings. Each dwelling contains two bedrooms and two bathrooms (with the exception of ground floor apartment 1 which contains two bedrooms and one bathroom) along with an open plan kitchen/dining/living area. The five ground level dwellings are provided with associated ground level courtyards while the five upper level dwellings are each provided with balconies. Each dwelling is provided with a single car parking space and there are three visitor car parking spaces.

The multiple dwellings are contained within a series of 'buildings' which are each similar in character to two storey 'townhouses' with a communal driveway running along the left hand side of the development site.

The three visitor bays are located at the front of the site and forward of a security gate while the occupier bays are situated in the main beneath upper level building structures. Also accessed from the common property driveway is a communal bin store, a communal bike store and individual stores. A pedestrian path runs centrally through the site from the street front boundary of the site to the back buildings and this path connects directly to the entrances of the ground floor units and stairwells serving the upper floor units. The pedestrian path separates car parking spaces from the ground floor dwellings.

In order to receive approval, the application seeks discretion under the provisions of clause 5.3 of the Town of Bassendean Local Planning Scheme No. 10 (LPS10) for approval at the higher R40 density code.

In addition to discretion under LPS10, the applicant also seeks approval under the Design principles of the Residential Design Codes of Western Australia for components of the application relating to the following matters:

- (a) Cl 6.1.1: Building Size;
- (b) Cl 6.1.2: Building Height;
- (c) Cl 6.1.4: Lot Boundary Setbacks;
- (d) Cl 6.3.2: Landscaping
- (e) Cl 6.3.3: Parking; and
- (f) Cl 6.4.1: Visual Privacy.

Legislation & policy:

(a) Town of Bassendean Local Planning Scheme No. 10 including:

- Clause 1.6: The Aims of the Scheme;
- Clause 4.2.1: Objectives of Residential Zone;
- Clause 5.2: Residential Design Codes;
- Clause 5.3: Special Application of Residential Design Codes; and
- Clause 10.2: Matters to be Considered by Local Government.

Local Planning Scheme No. 10 can be accessed via the following link:

http://www.bassendean.wa.gov.au/7_info_feedback/pdfs/town_planning_docs/10-Lps-No10-gazetted.pdf

(b) Local Planning Policies

- Local Planning Policy No. 2 – Energy Efficient Design;
- Local Planning Policy No. 3 – Water Sensitive Design;
- Local Planning Policy No. 8 – Parking Specifications;
- Local Planning Policy No. 15 – Percent for Art Policy; and
- Local Planning Policy No. 18 – Landscaping with Local Plants.

(c) Town of Bassendean Strategic Community Plan

Town Planning and Built Environment

Objective

- Ensure Town provides choice in housing types

Strategies:

- Plan for the highest densities to be centred on railway stations, the Town Centre, and major transport routes.

- Strive to ensure that higher density housing will have excellent design to ensure that development is people friendly and attractive.
- Strive to ensure that new housing, and particular high density housing has high environmental standards.
- Plan for the availability of a broad range of housing types and affordability

State Government Policy

The following state government policies are of relevance when considering the application for development approval:

- (a) Perth and Peel @ 3.5 million / Draft Central sub-regional planning framework;
- (b) State Planning Policy 3.1 – Residential Design Codes of Western Australia; and
- (c) State Planning Policy 5.4 – Road and Rail Transport Noise and Freight Considerations in Land Use Planning

As the proposed development is within close proximity of Lord Street and the dwellings may be affected by road noise, it is recommended that the proposal be the subject of a noise assessment and that the development proceed in accordance with any recommendations that flow on from such assessment (this could, for example, result in a need for thicker glazing to be provided to windows or for an alternative balustrade treatment to be provided to upper floor balconies).

Local Policies

The application for development approval must be assessed against the Town's adopted Local Planning Policy No. 2 "Energy Efficient Design" and Local Planning Policy No. 3 "Water Sensitive Design". These policies are referenced by Clause 5.3 of Local Planning Scheme No. 10 and must be suitably addressed in order for the applicant to gain development entitlements at the higher R40 density code, as proposed.

Additionally, Local Planning Policy No. 8 – Parking Specifications, Local Planning Policy 15 – Percent for Art Policy and Local Planning Policy No. 18 – Landscaping with Local Plants are of relevance when considering the application.

Having regard to the value of the development (over \$1M) a public art requirement (equivalent to 1% of the project value) applies to the development.

Consultation:

Public Consultation

The application was referred to adjoining property owners inviting comment on components of the proposed development which did not meet the Deemed-to-comply provisions of the R-Codes by way of letter which included copies of the plans and invited comment within a period of 21 days in relation to the following components of the proposed development:

- Building Height;
- Primary Street Setback;
- Landscaping within Street Setback Area;
- Boundary Walls;
- Side Setbacks;
- Over height side boundary fencing;
- Filling and Retaining; and

- Visual Privacy.

In response to this consultation, two separate submission letters covering a variety of points were received. The detail of the submission letters, along with an officer response, is provided in the table below:

Submitters' Comment	Officer Response
<p><u>Boundary Walls</u></p> <p>Four sections of the houses are proposed to be built on the boundary. Walls will be up to 3.9m high and 2/3 of the length of the boundary. Maximum wall height should be 3.5m.</p> <p>Boundary walls will block light entering windows of west facing windows of dwelling.</p> <p>Concerns regarding structural damage associated with the construction of the boundary walls.</p> <p>Inability to affix anything to the boundary walls limiting ability to establish a vertical garden as the boundary walls will become the dividing fence separating the new development from the adjoining property.</p>	<p>When originally submitted, the proposed development incorporated four separate boundary walls with a total combined length of 24.68 metres and heights of up to 4.01m. The revised design which is the subject of JDAP consideration now incorporates three separate boundary walls with a reduced combined length of 18.77m and a maximum wall height of 3.076m and average wall heights of less than 3.0m.</p> <p>The boundary wall of unit 2 is situated adjacent to the side wall of the house at No. 6 Walter Road East within which openings exist, but the openings serve only non-habitable rooms (bathroom, laundry and toilet).</p> <p>This is not a relevant planning consideration. The proponent will be encouraged to undertake a dilapidation survey of the adjoining properties. Adjoining property owners can also pro-actively document the status of their properties prior to any works commencing.</p> <p>If the adjoining owner wishes to install a vertical garden to screen the view of wall on boundary, they have the potential to install a structure immediately adjacent to the wall (free standing) to which plants can grow to create the desired outcome.</p> <p>Further comment regarding boundary walls is provided in the R-Code assessment table of this report.</p> <p>Having regard to design adjustments that have been made, the submitters' comments are not supported.</p>

<p><u>Reduced Primary Street Setback</u></p> <p>The proposed development incorporates a 3m minimum setback in lieu of the prescribed 4m minimum setback. Such a reduced setback will compromise the front verandah and outlook generally from the front of the adjoining dwelling.</p>	<p>The primary street setback has been increased from that which was originally proposed to 4m minimum which meets the DTC provisions of the R-Codes. The average street setback of the development is also commensurate with that which would be provided at an R20 density code (6m average).</p> <p>Having regard to design adjustments that have been made, the submitters' comments are not supported.</p>
<p><u>Inconvenience Associated with Construction</u></p> <p>If development proceeds there will be a need to allow access for builders and the construction will likely occur over a period of around 12 months.</p>	<p>It is acknowledged that there will be a level of inconvenience for neighbouring property owners associated with the development of this property. A condition of approval has been recommended that requires the preparation and approval of a construction management plan which should assist in this regard.</p>
<p><u>Noise</u></p> <p>There will be 3 courtyards and 3 living rooms / bedrooms on the boundary which will have an adverse noise related impact on the adjoining property.</p>	<p>This is a matter for which there are no specific R-Code controls and accordingly the submitter's comments are not supported.</p>
<p><u>Character of Development</u></p> <p>Proposed development is out of character with the area –</p> <ul style="list-style-type: none"> • Most other developments are single storey in nature; • It is single storey homes for families that are required and not apartments for professionals; and • Approval of the development would conflict with the provisions of Cl 4.2.1 (a) of LPS10 (residential zone objective) which is: <ul style="list-style-type: none"> (a) To maintain life long or long-time residents as an integral component of the Bassendean community. 	<p>While the concerns of the adjoining property owners are acknowledged, they can not be supported for the following reasons:</p> <ul style="list-style-type: none"> • Two storey buildings are accommodated by default throughout the Town; • The density of development which is proposed is accommodated by the Town's planning rules as they are currently structured; • Scheme objectives are set down within the Residential zone which could be said to promote development of this kind, including: <ul style="list-style-type: none"> 4.2.1(c) – recognising the role of Bassendean as a middle metropolitan area with respect to increased urban development and population growth; and

<p>As a result of the proposed development and the possibility of other similar development on adjoining properties my family will be moving away from Bassendean to find a home that recovers the suburban low/medium density lifestyle we will be losing here.</p>	<p>4.2.1(d) – make provision for housing types that respond to declining occupancy rates.</p> <p>Although the concerns that have been raised by the adjoining owners are acknowledged, they can not be supported.</p>
<p><u>Limited Parking Availability for Construction Vehicles</u></p> <p>There is limited opportunity for the parking of trades vehicles having regard to the position of the development site at the end of a cul-de-sac.</p>	<p>This is a construction management issue that the site supervisor of the builder will need to control and which sits outside the ambit of planning controls. Rangers will be asked to patrol the street during construction and if any resident observes vehicles parked contrary to road rules, they can make direct contact with the Town's Rangers to address the matter.</p> <p>The submitters' comment is acknowledged and will be monitored during the construction period.</p>
<p>At a site inspection held 20 September 2016, adjoining property owners expressed a preference for the design to be 'handed'. The Town would be supportive of a design change in this respect and a footnote has been included within the recommendation to this effect.</p>	

Subsequent to the assessment of the original submission (which was the version of the plans advertised for public comment) the applicant amended the design by making the following changes:

- Lowering building height (but not to an extent which meets the DTC provisions of the Codes). This matter is the subject of more detailed discussion within the body of the report;
- Increasing primary street setback (to meet the DTC provisions of the R-Codes);
- Increasing extent of landscaping within the street setback area (to an extent that is 'deemed' to meet the DTC provisions of the R-Codes). This matter is the subject of more detailed discussion within the body of the report;
- Reducing length and height of boundary walls (but not to an extent which meets the DTC provisions of the Codes). This matter is the subject of more detailed discussion within the body of the report;
- Lowering the height of over height side boundary fencing forward of the boundary wall of U1 (but not to an extent that it now meets the normally expected 1.8 metre fence height). This matter is dealt with by way of a recommended condition of approval;
- Lowering the height of filling and retaining (to meet the DTC provisions of the R-Codes); and
- Adjustments to elevation drawings to show visual privacy screening not previously shown (but there are still components of the design which do not meet the DTC provisions of the R-Codes). This matter is the subject of more detailed discussion within the body of the report.

The amended drawings which are the subject of this report have not been the subject of further neighbour consultation.

No change was made in relation to upper floor setbacks relative to the rear property boundary which did not meet the DTC provisions of the R-Codes. This matter is the subject of more detailed discussion within the body of the report.

Consultation with other Agencies or Consultants

Having regard to the fact that the Western Australian Planning Commission owns the vacant lots to the left hand side and rear of the development site, and noting that variations to the DTC provisions of the R-Codes were proposed adjacent to each of these property boundaries, a consultation letter (including plans) was sent to the Department for Planning inviting comment on the proposed development on behalf of the Commission.

The Town's consultation letter was acknowledged, but no submission was made by the Department in relation to the proposed development.

No other external agency or consultant referral was undertaken.

Planning assessment:

The development site is zoned Residential with a dual density coding of R20/40 under the provisions of the Town's Local Planning Scheme No. 10. The objectives of the Residential Zone are:

- (a) to maintain life long or long-time residents as an integral component of the Bassendean community;*
- (b) to continue and increase the attraction for young families to reside and raise their families in the Bassendean community;*
- (c) to recognise the role of Bassendean as a middle metropolitan area that is well placed to contribute meaningfully to sustainable urban development for the Perth Region, and therefore facilitate the planned gradual increase in population growth in a manner that provides net environmental, social and economic benefit;*
- (d) to make provision for housing types that respond to the demands of an ageing population and declining occupancy rates;*
- (e) to limit non-residential activities to those of which the predominant function is to service the local residential neighbourhood and for self-employment or creative activities, provided such activities have no detrimental effect on the residential amenity;*
- (f) to ensure that the density of development takes cognisance of the availability of reticulated sewerage, the effluent disposal characteristics of the land and other environmental factors; and*
- (g) to ensure that subdivision and development comply with the Local Planning Strategy and the principles of any Local Planning Policy adopted by the Council.*

The form of development which has been proposed is acceptable having regard to the existing planning framework and the location of the development site relative to services and facilities.

The development which has been proposed assists in accommodating population growth (1 dwelling replaced with 10 dwellings) while also providing a form of dwelling type that is not well represented within the Town and which caters for a lower occupancy ratio to that of a traditional family dwelling.

A summary of the technical planning assessment is provided below:

Density of Development

Clause 5.3 of the Town’s Local Planning Scheme No. 10 (LPS10) is titled ‘Special Application of Residential Design Codes’.

Clause 5.3.1.1 of LPS10 states that:

Where a Split Density Code is depicted on the Scheme maps, any development shall conform to the lower density code applicable to the lot, unless Council determines that development up to the middle or higher density code is acceptable, having regard for sub-clause 5.3.1.2.

Clause 5.3.1.2 of LPS10 states that:

Subdivision or development in excess of the lower density coding shall be considered to be acceptable to Council where:-

- (a) in the opinion of Council the lot has a road frontage sufficient to allow at least two homes and a shared access way, where required to service development to the rear;*
- (b) There is due regard for relevant Local Planning Policies;*
- (c) Identified heritage objectives are not compromised;*
- (d) The proposal demonstrates elements of water sensitive urban design; and*
- (e) The existing streetscape is being preserved.*

An assessment of the proposed development against the provisions of clause 5.3.1.2 of LPS10 is provided in the Table below.

	Scheme Requirement contained within clause 5.3.1.2 of LPS10	Officer Comment on Scheme Requirement
(a)	In the opinion of Council the lot has a road frontage sufficient to allow at least two homes and a shared access way, where required to service development to the rear.	Scheme provision satisfactorily addressed. Although the configuration proposed (one dwelling on top of the other at the front of the development site facing the street in lieu of two dwellings side by side) does not meet the original expectation of the Scheme, it meets the literal wording. A shared access way serving dwellings to the rear of the site is provided along the left hand side of the development site.

(b)	There is due regard for relevant Local Planning Policies.	<p>Scheme provision satisfactorily addressed.</p> <p>The Town's Local Planning Policy No. 2 – Energy Efficient Design contains a checklist against which the application must be assessed and against which each dwelling must score a minimum score of 70 points out of an available 100 points.</p> <p>A copy of the assessment and associated score for each of the dwellings has been provided as an attachment to this report showing that each dwelling meets the required 70 point score.</p> <p>Dwellings have all been designed to provide outdoor living areas (courtyard ground floor or balcony upper floor) along with internal living areas that have a northern aspect. Eastern and western walls of dwellings have generally been designed to limit the number and size of openings in accordance with policy requirements.</p>
(c)	Identified heritage objectives are not compromised.	Scheme provision satisfactorily addressed. There are no heritage considerations that need to be taken into account in the assessment of the application for development approval.
(d)	The proposal demonstrates elements of water sensitive urban design.	<p>Scheme provision satisfactorily addressed.</p> <p>The Town's Local Planning Policy No. 3 – Water Sensitive Design provides the matters against which the application must be assessed.</p> <p>In summary, the development incorporates:</p> <ul style="list-style-type: none"> • Floor levels and finished ground levels to the development that are well above 1:100 year flood levels; • Retention of storm water run off on site; • Low water use / native focussed landscaping; and • The need for segmented paving will be incorporated as a recommended condition of approval.
(e)	The existing streetscape is being preserved.	<p>Scheme provision satisfactorily addressed.</p> <p>Although the proposed development incorporates two storey buildings in a section of street which is developed only with single storey dwellings (facing the street), the default height limit which applies to the scheme area permits such building height.</p> <p>The form and shape of the buildings are reflective of surrounding dwellings with pitched roofs.</p> <p>Sufficient landscaped area is now provided forward of the proposed buildings and street setbacks are commensurate with those that are specified for development at an R20 density code.</p>

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R-Codes assessment:

The R-Codes assessment provided below is done so 'by exception'. Where there is no detailed comment provided in relation to a particular component of the R-Codes this is a result of the proposed development meeting the Deemed-to-comply provisions of the Codes.

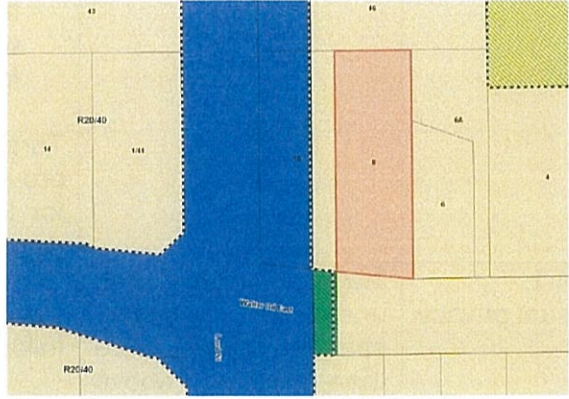
Design Element	Residential Design Codes	Compliance / Officer Comments
6.1.1 Building size	Maximum permissible plot ratio of 0.6 (or 720 sq.metres) at R40 density code. Proposed plot ratio of 0.608 or 730 sq.metres proposed.	Design principle assessment required. Plot ratio additional to that permitted by the DTC provisions of the Codes (10 sq.metres) equates to 1 sq.metre per dwelling, a figure that is so minor that it is indistinguishable in the context of the overall development.
6.1.2 Building height	Top of external wall 6m. Top of pitched roof 9m.	A small portion of the front building containing U1 & U6 incorporates a wall height of 6.297m and a small portion of the second building containing U2 & U7 incorporates a wall height of 6.254m. Wall height of all remaining buildings and top of roof height for all buildings fits within the DTC allowances. Additional wall height is acceptable as the additional wall height is minor in nature, does not result in overshadowing of an adjoining property, does not block views and the development presents to the street as a standard two storey dwelling, which is the form of development that the default height limits are intended to accommodate.
6.1.4 Lot boundary setbacks	<u>Side setbacks generally</u> As set out in Tables 2a and 2b. (see below for comment on boundary walls)	Side setbacks generally meet the requirements set down within Tables 2a and 2b with the exception of the upper floor north (rear) wall of units 9 and 10. Section of Wall Containing Screened Balconies to U9 & U10 DTC Setback = 1.5m Proposed Setback = 1.2m Section of Wall Containing Living Rooms of U9 & 10 DTC Setback = 2.0m Proposed Setback = 1.5m

		<p>The affected rear adjoining property is vacant and the adjoining owner (the WAPC) was notified of the proposed setback and invited to make comment. As previously advised, no submission was made on behalf of the adjoining property owner. The proposed setbacks are acceptable as:</p> <ul style="list-style-type: none"> • The proposal has been the subject of neighbour consultation and no comment has been made by that adjoining owner; • The setbacks which are proposed will not have an adverse impact with respect to access to daylight and direct sun for any development which occurs on the adjoining property and should not adversely impact ventilation; • No privacy impact results from the proposed setbacks as the walls in question do not contain major openings; and • Any design prepared for the adjoining vacant land can be made in the knowledge of the positioning of buildings on the development site, reducing, for example, perceived impacts associated with building bulk.
	<p><u>Boundary walls</u></p> <p>Where the subject site and an affected adjoining site are subject to different density codes, in accordance with 6.1.4 C4.3, the length and height of the boundary wall on the boundary between them is determined by reference to the lower density code.</p>	<p>Three separate single storey boundary walls are proposed along the right hand (eastern) side of the development site adjoining the dwellings at Nos. 6 and 6A Walter Road East. As the adjoining properties are only developed to the base R20 density code, it is the R20 controls that apply to this component of the development.</p> <p>At an R20 density code, the R-Codes permit walls not higher than 3.5m with an average of 3m or less, for one-third of the balance of the boundary behind the front setback, to one side boundary only.</p> <p>The development site has a lot boundary length of 60.75 metres and the prescribed front setback at an R20 density code is 6m. Therefore the DTC allowance is for a wall of one-third of 54.75 metres which equals 18.25 metres.</p>

		<p>The proposed development incorporates three separate boundary walls; one each to unit 1, unit 2 and unit 3. These walls have the following dimensions:</p> <p><u>U1:</u> Length: 3.59m Max Height: 3.076m Avg Height: 2.926m</p> <p><u>U2:</u> Length: 7.59m Max Height: 2.983m Avg Height: 2.783m</p> <p><u>U3:</u> Length: 7.59m Max Height: 2.769m Avg Height: 2.719m</p> <p>As identified above, each of the walls fits within the DTC allowances with respect to average and maximum height, but the combined overall length of 18.77m exceeds the 18.25m length accommodated by the DTC provisions and therefore must be considered against the associated Design principles.</p> <p>The proposed boundary walls are acceptable for the following reasons:</p> <ul style="list-style-type: none"> • The walls only marginally exceed the length allowed 'as of right' by the DTC provisions of the R-Codes (18.77m in lieu of 18.25m); • The maximum and average height of all walls are beneath that accommodated by the DTC provisions of the R-Codes; • The wall closest to the street is positioned behind the primary street setback line; • Having regard to the north-south orientation of the lots, the walls do not cause overshadowing to any habitable room windows or outdoor living areas; and • The extent of overall building bulk associated with the walls is commensurate with that anticipated by the DTC provisions of the R-Codes.
6.3.2 Landscaping	Landscaping of open spaces in accordance with the following:	Generally acceptable with the exception of pedestrian path provision.

	<ul style="list-style-type: none"> (i) Street setback max 50% hard surface and no cars save for visitors bays; (ii) Separate wheelchair accessible pedestrian paths connecting entries to buildings with the public footpath and car parking areas; (iii) Landscaping between each 6 consecutive external car bays to include shade trees; (iv) Lighting to pathways, communal open space and car parking areas; and (v) Clear line of sight at pedestrian and vehicle crossings. 	<ul style="list-style-type: none"> (i) Extent of soft landscaping is 'deemed' to meet the DTC provisions of the R-Codes as an area of soft landscaping greater than that specified is provided forward of ground floor unit 1 (a small portion of the landscaping is positioned behind the 4m setback line but forward of the building line). (ii) Minor adjustment to pedestrian path to meet specified 1.2m min width required alongside meals room of unit 1 (1.1m width shown in this location) and in front of entry to unit 4 (1.05m width shown in this location). This can be dealt with by way of conditions of approval. (iii) Not applicable. (iv) Detail not provided. Applicant has requested that this matter be dealt with by way of a condition of approval. (v) Clear lines of sight provided at pedestrian and vehicle crossings.
<p>6.3.3 Parking</p>	<p>The following minimum number of on site occupier car parking spaces is provided per multiple dwelling – 1.25 per 2 bedroom apartments (12.5 i.e. 13 bays)</p>	<p>The application provides 1 bay per dwelling in lieu of the 1.25 bays per dwelling that is specified by the DTC provisions of the R-Codes for a 'Category B' location (the location that applies to this site – beyond 800m from a high frequency train station or 250m from a high frequency bus route).</p> <p>Instead, the 1 bay per dwelling provided is equivalent to that specified for development within a 'Category A' location (within 800m of a high frequency train station or 250m from a high frequency bus route)</p> <p>Parking provision at a ratio equivalent to that specified for development within a Category A location is supported for the following reasons:</p>

		<ul style="list-style-type: none"> • The development site is 22m from Lord Street, along which bus routes 340, 341 and 342 operate; and • The development site is within 600m (as the crow flies) of the Success Hill Train Station. <p>While neither of these bus or train services operate on what is technically classified as a high frequency service (defined by the R-Codes as a service every 15 minutes during weekday peak periods of 7am - 9am and 5pm to 7pm):</p> <ul style="list-style-type: none"> • There are a combined 18 services within the morning peak (12 bus and 6 train) which equates to an <i>average</i> of 1 service for every 6.67; and • There are a combined 20 services within the afternoon peak (13 bus and 7 train) which equates to an <i>average</i> of 1 service for every 6 minutes. <p>Three visitor car parking bays are also provided which meets the DTC requirement for this kind of development (1 bay per 4 dwellings).</p>
6.4.1 Visual privacy	Major openings and unenclosed habitable spaces raised more than 0.5m above natural ground level and overlooking any other residential property behind its street setback set back in accordance with Table within cl 6.4.1 or are screened.	<p>The proposed development complies with the DTC provisions with the exception of the following openings:</p> <p>Upper Floor West Facing Living Room window of U6: DTC Setback -6.0m Proposed Setback – 5.9m</p> <p>Upper Floor West Facing Living Room window of U7: DTC Setback – 6.0m Proposed Setback – 5.86m</p> <p>Upper Floor West Facing Living Room window of U8: DTC Setback – 6.0m Proposed Setback – 5.86m</p> <p>The Living Room windows identified above are acceptable as proposed for the following reasons:</p> <ul style="list-style-type: none"> • The proposed window configuration has been the subject of adjoining neighbour consultation and no submission was

		<p>received in relation to this component of the proposed development;</p> <ul style="list-style-type: none"> • The setbacks which are proposed 5.86m – 5.9m will be indistinguishable from those which are allowed 'as of right'; • The adjoining property to the west of the development of site is vacant; and • The majority of the adjoining property to the west is reserved for future road widening with the surplus remaining portion of zoned land (which is the is area overlooked from the Living Room windows identified above) likely to serve nothing more than an access leg to WAPC owned properties at Nos. 46 and 48 Lord St to facilitate their development without the need to take direct vehicle access from Lord St. Refer to extract from LPS10 below:  <p>(Development Site highlighted red)</p>
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Council Recommendation:

To be provided following Council's consideration of the application for development approval.

Alternate Recommendation:

Not applicable.

Conclusion:

As identified within this report, the development site is zoned residential with a split coding of R20/40 under the provisions of the Town's Local Planning Scheme No. 10 (LPS10) and the proposed development satisfactorily addresses requirements contained within LPS10 to qualify for development at the higher density code.

The proposed development has generally been designed to meet the Deemed-to-comply provisions of the R-Codes with minor discretion needing to be exercised in relation to certain aspects of the development as described within the report. For the reasons identified within the report it is recommended that such discretion be exercised and that the application be approved subject to the conditions recommended.



Practice Note 4

Form 2, Regulation 17, Minor Amendments

What is a Form 2, regulation 17, minor amendment application?

1. A person may submit an application under r.17(1) of the DAP Regulations to request any development currently approved by a DAP, and any conditions of approval, to be amended or cancelled:

17. Amending or cancelling development approval

- (1) An owner of land in respect of which a development approval has been granted by a DAP pursuant to a DAP application may apply for the DAP to do any or all of the following —
 - (a) to amend the approval so as to extend the period within which any development approved must be substantially commenced;
 - (b) to amend or delete any condition to which the approval is subject;
 - (c) to amend an aspect of the development approved which, if amended, would not substantially change the development approved;
 - (d) to cancel the approval.
2. Pursuant to r.17(2), a minor amendment application is lodged using Form 2 from Schedule 3 of the DAP Regulations, and attracts a fee in accordance with Schedule 1 of the DAP Regulations. Pursuant to r.17(3), a minor amendment application is otherwise lodged with the relevant local government and dealt with in much the same way as an ordinary Form 1 DAP application.

Can the relevant responsible authority determine an application to amend a DAP approval?

Yes, a landowner can apply to the responsible authority, rather than the DAP, to determine a Form 2 application to amend or cancel a DAP approval under r.17A of the DAP Regulations.

If the landowner elects for the relevant local government to determine such an application then the application is to be made and determined in accordance with Schedule 2 clause 77 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Can a Form 2 application be made to vary a current decision of local government or the Western Australian Planning Commission?

3. No. A Form 2 application can only be made to vary the current decision of a DAP. A Form 2 application cannot be submitted to amend the current decision of a local government or the Western Australian Planning Commission.

What if an applicant submits a Form 2 application but it appears to substantially change the development currently approved by the DAP?

4. Regulation 17(1)(c) makes clear that an application to amend an aspect of development approved is limited to situations where 'it would not substantially change the development approved.' Therefore, a DAP may refuse a Form 2 application if it determines that the proposed changes are not 'minor' but rather 'substantial' in nature.



5. In such a case, it may be suggested that an applicant resubmit an ordinary Form 1 DAP application. It is inappropriate to use a Form 2 application as an abuse of process with the aim of seeking the payment of a lesser fee or a closed meeting of determination.

Is the question of whether a Form 2 application can be considered different from whether that application should be approved on its planning merits?

6. Yes. In effect, DAPs have two questions to consider when determining a Form 2 application:
 - (a) First, as a preliminary question, being a condition precedent to the exercise of discretion and jurisdictional fact, is the Form 2 application one that the DAP can consider under r.17?
 - (b) Second, if it is determined that the DAP does have the jurisdictional authority to consider the application, should the DAP approve the proposal, approve with conditions or refuse the Form 2 application, taking into account all relevant planning considerations, including factors listed under the relevant planning scheme, policy, amenity and proper and orderly planning?
7. When preparing a responsible authority report ('RAR') under r.12 for a Form 2 application, responsible authorities should consider and provide recommendations in relation to both of these questions. The Form 2 RAR template slightly differs from the Form 1 template to incorporate these considerations.

As a matter of administrative process, can the relevant local government or DAP secretariat, as opposed to the DAP committee itself, reject a Form 2 if it appears to substantially change the development approved?

8. No. Regulation 17 introduces a new process into Western Australia's planning system. However, similar processes have been in existence in other jurisdictions for some time.
9. Comparisons in other states suggest that the jurisdictional fact of whether or not an application would substantially change the development approved, is ultimately a question relevant to the exercise of a decision-maker's discretion – it is not merely a matter of administrative process. Therefore, it is ultimately a question for the DAP committee itself, exercising its discretion and planning expertise, to determine whether or not a Form 2 application is capable of being considered.

Who formally decides whether a Form 2 application should be rejected as lacking jurisdictional capacity under r.17?

10. The only body capable with formally deciding whether a Form 2 application should be rejected as lacking jurisdictional capacity under r.17 is the DAP committee, sitting with appropriate authority as a quorum. For the avoidance of any doubt, neither the relevant local government, nor the Presiding Member, nor the DAP secretariat can determine this question.



Can the relevant local government advise the applicant whether the Form 2 application is appropriate as a jurisdictional fact?

11. Yes. Local governments especially play an important role in providing advice as to whether a Form 2 application is appropriate as a jurisdictional fact, or whether an ordinary Form 1 application should be submitted instead.
12. Local governments should aim to provide advice to an applicant at the moment of lodgement or as soon as possible thereafter. Furthermore, a local government is expected to provide advice as part of its RAR, including whether the application can be considered as jurisdictionally appropriate and whether the application should be approved on its merits.

If the local government or DAP secretariat advise an ordinary Form 1 application is more appropriate, can the applicant still insist that the Form 2 application proceed to be determined by the DAP?

13. Yes. If the relevant local government advises an ordinary Form 1 application is more appropriate, the applicant can still insist that the Form 2 application proceed to be determined by the DAP. As noted above, the preliminary question of jurisdictional fact under r.17 is ultimately one that only the DAP, as decision-maker, can determine.
14. However, applicants should take heed of local government advice, including any advice to withdraw a Form 2 application and instead submit an ordinary Form 1 application. If the DAP exercises its discretion to reject the Form 2 application as jurisdictionally inappropriate, an ordinary Form 1 process may need to start again anew, which is likely to result in further substantial delays.
15. What principles should decision-makers consider when considering a Form 2 application? See Annex A.



Practice Note 4 – ANNEX A

Decision-Making Principles for Form 2, Regulation 17, Minor Amendments

1. A person may submit an application under regulation 17(1) of the *Planning and Development (Development Assessment Panels) Regulations 2011* ('DAP Regulations') to request any development currently approved by a Development Assessment Panel ('DAP'), and any conditions of approval, to be amended or cancelled:
 - 17. Amending or cancelling development approval**
 - (1) An owner of land in respect of which a development approval has been granted by a DAP pursuant to a DAP application may apply for the DAP to do any or all of the following –
 - (a) to amend the approval so as to extend the period within which any development approved must be substantially commenced;
 - (b) to amend or delete any condition to which the approval is subject;
 - (c) to amend an aspect of the development approved which, if amended, would not substantially change the development approved;
 - (d) to cancel the approval.
2. Therefore, Form 2 applications in effect can encompass an application to amend or delete, from an original development approval currently approved by a DAP:
 - (a) the date by which development must substantially commence;
 - (b) any condition of approval;
 - (c) any aspect of development, including any use approved, together with any aspect of the physical form of the development, ancillary or associated works;
 - (d) the approval itself through cancellation; or
 - (e) a combination of the above.
3. Pursuant to r.17(2), a minor amendment application is lodged using a Form 2 from Schedule 3 of the DAP Regulations. Pursuant to r.17(3), a minor amendment application is lodged with the relevant local government and dealt with in much the same way as an ordinary Form 1 DAP application.
4. Whilst r.17 is a new and untested provision, comparisons with other states provide a number of guiding principles that may be relevant as to how a Form 2 application should be assessed.
5. In effect, a decision-maker has two questions to consider when determining a Form 2 application:
 - (a) First, as a preliminary question, being a condition precedent to the exercise of discretion and jurisdictional fact, is the Form 2 application one that the DAP can consider under r.17?
 - (b) Second, if it is determined that the DAP does have the jurisdictional authority to consider the application, should the DAP approve the proposal, approve with conditions or refuse the Form 2 application, taking into account all relevant planning considerations, including factors listed under the relevant planning scheme, policy, amenity and proper and orderly planning?
6. As to both of these questions, a DAP must have due regard to the advice of local government, as set out in its responsible authority report ('RAR').
7. As to the first preliminary question of jurisdictional fact:
 - (a) The question is one going to the exercise of a decision-maker's discretion. For example, it is not merely a procedural matter of practical administration.



-
- (b) A decision-maker must consider whether the proposed development is essentially or materially the same as currently approved. For example, a decision-maker must ask whether the changes would alter the essence of the design and results as currently approved.
- (c) The comparison is not merely one of comparing physical features or components of development; rather, it involves both a qualitative and quantitative assessment. For example, a seemingly minor alteration may be a substantial change on the basis of qualitative assessment, whilst a seemingly significant qualitative alteration to the proposed physical form of the development or works, may not in fact be substantial.
- (d) The question calls for an ultimate fact finding, requiring a comparison between the development, as currently approved, and the development as proposed to be modified. For example, the circumstances and rationale behind why the development was originally approved will be relevant.
- (e) As the assessment calls for an ultimate finding of fact on the primary facts of the case, only illustrative assistance is to be gained from consideration of other cases involving their own findings. For example, what may be a substantial change in one circumstance, time setting and location, may not be substantial in another scenario.
8. As to the second question of planning merits of the application, all other planning considerations that would be relevant to an 'ordinary' Form 1 application, including factors listed under the relevant planning scheme, policy, amenity and proper and orderly planning, should be given due regard.
9. Where a Form 2 application is made in accordance with r.17(1)(a) 'to amend the approval so as to extend the period within which any development approved must be substantially commenced' the relevant planning considerations should include:
- whether the planning framework has changed substantially since the development approval was granted;
 - whether the development would likely receive approval now; and
 - whether the holder of the development approval has actively and relatively conscientiously pursued the implementation of the development approval.
-

ATTACHMENT NO. 4

DUST AND BUILDING WASTE LOCAL LAW 201__

PART 1—PRELIMINARY

- 1.1 Citation
- 1.2 Commencement
- 1.3 Application
- 1.4 Interpretation

PART 2—GENERAL CONTROL MEASURES

- 2.1 Dust, sand and sand drift control measures
- 2.2 Building waste control measures
- 2.3 Escape of loads being transported

PART 3—DUST MANAGEMENT PLANS

- 3.1 Dust generating development
- 3.2 Requirement for a dust management plan
- 3.3 Content of dust management plan
- 3.4 Assessing a dust management plan
- 3.5 Other situations where a dust management plan required

PART 4—NOTICES

- 4.1 Notice to comply
- 4.2 Notice to cease activity
- 4.3 Notice to prevent possible breach
- 4.4 Withdrawing a notice

PART 5—OFFENCES AND PENALTIES

- 5.1 Offences
- 5.2 Prescribed offences
- 5.3 Prescribed notices
- 5.4 Penalties

SCHEDULE 1—PRESCRIBED OFFENCES

DUST AND BUILDING WASTE LOCAL LAW 2017

Under the powers conferred by the *Local Government Act 1995*, and all other powers enabling it, the Council of the Town of Bassendean resolved on ***** to make this local law.

PART 1—PRELIMINARY

1.1 Citation

This local law may be cited as the *Town of Bassendean Dust and Building Waste Local Law 2017*.

1.2 Commencement

This local law comes into operation 14 days after the day on which it is published in the *Government Gazette*.

1.3 Application

This local law applies throughout the district.

1.4 Interpretation

(1) In this local law, unless the contrary intention appears—

Act means the *Local Government Act 1995*;

authorised person means a person authorised by the *Town* under section 9.10 of the *Act* to perform any of the functions of the *Town* under this local law;

building site means a site on which building works or construction works are being, or are proposed to be, undertaken;

building waste means builders rubble, demolition waste and other waste, from or in connection with a building site;

building works means building works in respect of which a building permit or demolition permit is required under the *Building Act 2011*;

CEO means Chief Executive Officer of the *Town*;

development means the development or use of any land, including—

any demolition, erection, construction, alteration of or addition to any building or structure on the land; and

the carrying out on the land of any excavation or other works;

district means the district of the *Town* and includes any area placed under the jurisdiction of the *Town* under any written law;

dust means any visible granular or particulate material which has or has the potential to become airborne and includes organic matter and sand, but does not include smoke;

dust generating development means a development referred to in clause 3.1 of this local law;

dust management plan means a plan referred to in Part 3 of this local law;

equipment means equipment, machinery or vehicles used for or in connection with the development of land;

extractive industry means an industry which involves the activity of extraction of sand, gravel, clay, soil, rock, stone or similar substance from land, and includes—

the management of products from any of those materials when the manufacture is carried out on the land from which any of the materials so used is extracted or on land adjacent to that land; and

the storage of such materials or products;

land includes any land, premises, building or other structure on the land;

occupier means any person who is in control of any land or part of any land or authorised by the owner, lessee, licensee or any other person empowered to exercise control in relation to land or to perform any work in relation to any land and includes a builder or contractor;

owner has the same meaning given to it in the Act;

person in charge means the person on or near a site who appears to the Town to be the person apparently in charge of a dust generating development on the site;

regulations mean the *Local Government (Functions and General) Regulations 1996*;

Town means the Town of Bassendean;

sand means any granular or particulate material consisting of rocks finer than gravel, and includes dust and organic matter;

sand drift means the movement of sand, sediment and similar materials across, within or along a surface;

street means a thoroughfare which the public is entitled to use, and includes every part of the thoroughfare, including the verge and other things including bridges and culverts appurtenant to it; and

waste has the meaning given to it in section 3(1) of the *Waste Avoidance and Resource Recovery Act 2007*.

Where, under this local law, a duty or liability is imposed on an owner, the duty or liability, as the case may be, is deemed to be imposed jointly and severally on each of the owner and occupier.

Where, under this local law, an act is required to be done in relation to any land, the owner and occupier of the land must each cause that act to be done.

Where, under this local law, an act is forbidden to be done in relation to any land, the owner and occupier of the land must each prevent that act from being done.

Where this local law refers to the giving of notice, this is to be given as set out in sections 9.50, 9.52 and 9.53 of the Act. and in the form determined by the Town from time to time.

PART 2—GENERAL CONTROL MEASURES

2.1 Dust, sand and sand drift control measures

An owner or occupier of land must take effective measures to—

stabilise dust and sand on the land;
ensure that no dust, sand or sand drift is released or escapes from the land whether by means of wind, water or any other cause; and
notify the owners or occupiers of adjoining land in writing 48 hours prior to the commencement of any activity that has the potential to cause the release or escape of dust or sand from the land giving details of—

- (i) the nature of the activity;
- (ii) the proposed time and location of the activity; and
- (iii) the name of the person responsible for carrying out the activity and how and where that person may be contacted.

2.2 Building waste control measures

- (1) A person must not commence or continue, or permit the commencement or continuation of building works on a building site unless—

an Approved Receptacle is provided and maintained on the building site;
all building waste is placed, and kept securely, in the Approved Receptacle;
the lid of the Approved Receptacle is kept securely in place at all times except when building waste is being placed in, or removed from, the Approved Receptacle; and
the Approved Receptacle is maintained in an effective and operable condition.

- (2) In this clause—

Approved Receptacle means—

a receptacle with a capacity of at least 4 cubic metres with a lid;
a wire enclosure with a capacity of at least 4 cubic metres with a lid; or
any other receptacle or container, with a lid, that is approved by the Town or an authorised person.

2.3 Escape of loads being transported

- (1) A person must not drive a vehicle carrying a load from a dust or sand generating development, or a building site, unless effective measures have been taken to ensure that the load, or any part of it, cannot escape from the vehicle.
- (2) In this clause—

load includes any material or other thing used in connection with the load; and vehicle has the meaning given to it in the Road Traffic Code 2000.

PART 3—DUST MANAGEMENT PLANS

3.1 Dust generating development

- (1) A dust generating development is a development that—
 - has been authorised, or requires authorisation, under an application for subdivision approval for land exceeding an area of 5,000 square metres;
 - is an extractive industry; or
 - is determined by the Town, under this clause, to be a dust generating development.
- (2) The Town may determine that a development which—
 - is proposed to be carried out, or is being carried out; and
 - involves or may involve a significant risk of the release or escape of dust or sand affecting adjoining land, is a dust generating development.
- (3) Examples of proposed developments for the purpose of subclause (2) are those that are the subject of—
 - an application for subdivision approval for land having an area of 5,000 square metres or less;
 - an application for development approval under a town planning scheme of the Town; or
 - an application for a building permit or a demolition permit.
- (4) Written notice of a determination made under subclause (2) is to be given, in whatever form the Town considers to be appropriate, to—
 - the owner or occupier of the land on which the dust generating development is to be carried out or is being carried out;
 - a contractor or developer carrying out the dust generating development;
 - an applicant for approval for, or in relation to, the dust generating development; or
 - the person in charge.

3.2 Requirement for a dust management plan

- (1) A person must not commence or carry out a dust generating development unless—
 - a dust management plan, in a form approved by the Town, has been lodged with the Town;
 - the Town has approved the dust management plan; and
 - the person complies with any condition to which the approval is subject.

3.3 Content of dust management plan

A dust management plan must—

specify the nature and extent of the development;
identify the dust and sand exposure risks associated with that development;
specify the measures that are proposed to be taken to address the risks;
specify targets for maximum atmospheric concentrations of dust;
specify the measures to be taken for the monitoring of dust including, where appropriate, professionally monitored dust measuring devices to be stationed at the dust generating development site;
be signed by the owner of the land which is the subject of the dust generating development; and
be given to the Town and accompanied by whatever plans, documents or other information as the Town may reasonably require.

3.4 Assessing a dust management plan

(1) The Town may—

refuse to consider a dust management plan that does not comply, or in its opinion does not adequately comply, with the requirements of this Part; and

require the owner or occupier to provide further plans, documents or other information to enable it to properly assess the dust management plan.

(2) In assessing a dust management plan, the Town may—

consult with any person or body; and
have regard to any relevant publications from the Department of Water and Environmental Regulation or other relevant State Authority.

The Town may refuse to approve or may approve a dust management plan.

The Town may—

impose whatever conditions it considers appropriate in granting approval; and
limit the period during which the approval is to be valid.

3.5 Other situations where a dust management plan required

Where it appears to an authorised person that dust or sand is escaping, being released or being carried, or is likely to escape, be released or be carried, from any land, the authorised person may, by notice in writing, direct the owner or occupier, within a time specified in the notice, to submit to the Town for its approval a dust management plan.

PART 4—NOTICES

4.1 Notice to comply

(1) This clause applies where the Town is of the opinion that—

an owner or occupier has not complied with clause 2.1(a) or (b);

dust or sand or building waste has been released or escaped from the owner's or occupier's land, or

a person has not complied with a term or condition of an approved dust management plan.

- (2) Where the Town is of the opinion referred to in subclause (1), it may give to the owner or occupier of the land, or the person who has not complied, a notice requiring the owner or occupier, or other person, to do one or more of the following—
comply with clause 2.1(a) or (b);
clean up and properly dispose of any released or escaped dust, sand or building waste;
comply with the terms and conditions of the approved dust management plan;
clean up and make good any damage resulting from the released or escaped dust, sand or building waste, including any damage to adjoining or other affected properties; and
take effective measures to stop any further release or escape of dust, sand or building waste from the land.
- (3) The requirements set out in a notice issued under subclause (2) must be complied with—
immediately, if the notice so specifies.
within such other period as is specified in the notice; or
where no other time period is specified in the notice—within 24 hours of the notice being given to the owner or occupier, or to the person who has not complied.

4.2 Notice to cease activity

- (1) This clause applies where the Town is of the opinion that—

dust, sand or building waste has escaped or has been released as the result of an activity undertaken on land or as a consequence of the use of equipment on land; or
as a result of the failure of a person to comply with a term or condition of an approved dust management plan, there is a risk that dust, sand or building waste may be released or may escape from the land.
- (2) Where the Town is of the opinion referred to in subclause (1), it may give a notice to the owner or occupier of the land, the person responsible for complying with the approved dust management plan or the person in charge, as the case may be, requiring that, for the period specified in the notice—

the activity or use of the equipment on the land cease immediately; or
any development on the land under the dust generating development cease immediately.

4.3 Notice to prevent possible breach

Where the Town is of the opinion that dust or building waste may be released or escape as a result of an activity which is likely to be carried on from any land, the Town may give to the owner or occupier of the land, or the person in charge, a notice prohibiting the activity from being carried on except in accordance with the conditions that are specified in the notice.

4.4 Withdrawing a notice

- (1) The Town may withdraw a notice that has been issued under this local law to the owner or occupier of any land, or any other person, if the owner, occupier or other person satisfies the Town, within 24 hours or within any other period that is specified in the notice from the date of giving of the notice, that—

he or she was not responsible for the conduct in respect of which the notice was given under clause 4.1, or the activity in respect of which a notice was given under clause 4.2, as the case may be;
he or she took all reasonable precautions to prevent the conduct or activity, as the case may be; and
where another person was responsible for the conduct or activity, he or she identifies the person responsible for the conduct or activity sufficiently to enable the notice to be issued to that person.

- (2) Subclause (1) is not to apply where a notice is issued to which clause 4.1(2)(c) applies.

PART 5—OFFENCES AND PENALTIES

5.1 Offences

Any person who—

fails to comply with a notice issued under this local law;
fails to do anything required or directed to be done under this local law;
does anything which under this local law the person is prohibited from doing; or
contravenes any provision of this local law, commits an offence.

5.2 Prescribed offences

An offence against a clause of this local law specified in Schedule 1 is a prescribed offence for the purposes of section 9.16(1) of the Act.

The amount of the modified penalty for a prescribed offence is that specified adjacent to the clause in Schedule 1.

5.3 Prescribed notices

For the purposes of this local law—

the form of the infringement notice given under section 9.16 of the Act is that of Form 2 in Schedule 1 of the Regulations; and

the form of the infringement withdrawal notice referred to in section 9.20 of the Act is that of Form 3 in Schedule 1 of the Regulations.

5.4 Penalties

A person who commits an offence under this local law is to be liable to—

- (a) a penalty not exceeding \$5,000 and not less than—

- (i) in the case of a first such offence, \$500;
- (ii) in the case of a second such offence, \$1,500; and
- (iii) in the case of a third or subsequent offence, \$3,000, and
- (b) if the offence is of a continuing nature, an additional penalty not exceeding \$500 for each day or part of a day during which the offence has continued.

SCHEDULE 1—PRESCRIBED OFFENCES (Refer Clause 5.2)

Item No.	Clause	Description	Modified Penalty
	2.1	Failure to take effective measures to—	
1		(a) stabilise dust and sand drift; or	\$500
2		(b) ensure no dust or sand is released or escapes from the land; or	\$500
3		(c) notify the owners or occupiers of adjoining land as required.	\$500
4	2.2(1)	(a) Failure to provide an approved receptacle or enclosure or approved container on a building site	\$500
5		(b) Failure to place in, and secure, all building waste in an approved receptacle.	\$500
6		(c) Failure to keep secure lid of approved receptacle	\$500
7		(d) Failure to maintain the approved receptacle in an effective and operable condition.	\$500
8	2.3	Failure to take effective measures to prevent a load or any part of it escaping	\$500
	3.2	Commencing or carrying out a dust, sand or sand drift generating development—	
9		(a) without approval; or	\$500
10		(b) contrary to a condition of approval	\$500
11	3.5	Failure to provide a dust management plan.	\$500
12	4.1	Failure to comply with a notice.	\$500
13	4.2(2)	Failure to comply with a notice to cease activity or development.	\$500
14	4.3	Failure to comply with a notice to prevent a possible breach	\$500

The common seal of the Town of Bassendean was affixed by authority of a resolution of the Council in the presence of—

RENEE MCLENNAN MAYOR

BOB JARVIS CHIEF EXECUTIVE OFFICER

Dated: *****

ATTACHMENT NO. 5



Ref: EHB-326847820

MR BOB JARVIS
CHIEF EXECUTIVE OFFICER
TOWN OF BASSENDEAN
P.O. BOX 87
BASSENDEAN WA 6934

Dear Sir

REGULATION NOTICE OF EUROPEAN HOUSE BORER (EHB) INFESTATION

This letter is to give you notice under regulation 17 of the *Agriculture and Related Resources Protection (European House Borer) Regulations 2006* (the regulations) that pinewood on the property at **SUCCESS HILL RESERVE Seventh Avenue Bassendean** is infested with European house borer *Hylotrupes bajulus* Linnaeus (EHB). EHB is a declared animal under the *Agriculture and Related Resources Protection Act 1976*.

Under the regulations, this property is now in a PMZ or priority management zone.

As required by the regulations, you are informed that certain restrictions are imposed by the regulations.

Seasoned pinewood must not be removed from the PMZ property unless it has been treated in a manner described in the regulations or its removal without treatment has been authorised and is in accordance with that authorisation. Authorisations must be given in writing by an authorised person and may be subject to conditions.

To view a copy of the regulations visit the State Law Publishers website at www.slp.wa.gov.au.

Significant penalties (up to \$2 000) may apply to any person in breach of the regulations.

EHB infestation

I understand a department officer has met with Jeremy Walker, Town Senior Environmental Officer, to discuss suitable measures to destroy pinewood that is, might be, or is likely to become, infested with EHB.

Pinewood to be destroyed may be chipped, burned or buried in a manner described in the regulations.

Pinewood treatments are best undertaken by a licenced fumigator at an accredited industrial facility, which will require authorisation.

For your further information, please use department contacts –

Website: www.agric.wa.gov.au/ehb

Email: info@agric.wa.gov.au

Telephone: 1800 084 881

The department seeks your full cooperation and assistance to treat local infestation and prevent EHB spread in Western Australia.

Your support will not only help you, your neighbours and local community, it will also help prevent EHB spread interstate.

Yours sincerely



Trevor Lacey
Manager European House Borer
Biosecurity and Regulation

19 June 2017



Department of
Primary Industries and
Regional Development

Ref: EHB-326847820

MR BOB JARVIS
CHIEF EXECUTIVE OFFICER
TOWN OF BASSENDEAN
P.O. BOX 87
BASSENDEAN WA 6934

Dear Sir

I write to you concerning European House Borer (EHB) infestation at Success Hill Reserve Seventh Avenue Bassendean.

I am advised that infested logs have been destroyed and consideration of standing trees may be assisted by provision of further information.

Early (2004) department work consisted of total destruction of *unwanted* trees in a described *priority management zone* or PMZ. Retained trees had susceptible branches removed in the hope it would suffice.

Unfortunately, branch-logging failed as an eradication measure within a PMZ because seasoned parts on a tree trunk remain to support EHB life-cycle.

Emergent beetles may travel 1000 metres in any direction seeking pine to strike.

Accordingly, because of proximity to EHB infestation, it is strongly recommended that all susceptible pine material (i.e. PMZ trees) be removed.

Yours sincerely

Terry O'Rafferty
Inspector in Charge – European House Borer
Biosecurity and Regulation

24th July, 2017

Agriculture and Food
3 Baron-Hay Court, South Perth WA 6151
Locked Bag 4, Bentley Delivery Centre WA 6983
Telephone (08) 9368 3333 Facsimile (08) 9474 2405 enquiries@agric.wa.gov.au
dpird.wa.gov.au
ABN: 18 951 343 745

ATTACHMENT NO. 6

TOWN OF BASSENDEAN

MINUTES

GENERAL MEETING OF ELECTORS

HELD IN THE BASSENDEAN COMMUNITY HALL
48 OLD PERTH ROAD, BASSENDEAN

ON TUESDAY 5 DECEMBER 2017 AT 7.00PM

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Mayor declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was being held.

2.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Present

Councillors

Cr Renee McLennan, Mayor
Cr Bob Brown, Deputy Mayor
Cr John Gangell
Cr Kathryn Hamilton
Cr Melissa Mykytiuk
Cr Sarah Quinton
Cr Jai Wilson

Officers

Mr Bob Jarvis, Chief Executive Officer
Mr Mike Costarella, Director Corporate Services
Mr Simon Stewert-Dawkins, Director Operational Services
Mr Anthony Dowling, Director Strategic Planning
Mr Salvatore Siciliano, A/Director Community Development
Mr Brian Reed, Manager Development Services
Mrs Amy Holmes, Minute Secretary

Public

Approximately 35 members of the public were in attendance.

**3.0 RECEIVING OF THE 2016/17 ANNUAL REPORT,
INCLUDING THE AUDITED ANNUAL FINANCIAL
STATEMENTS AND AUDITOR'S REPORT**

RESOLUTION – ITEM 3.0

MOVED Mr Peter Pearson, Seconded Mr John Sutherland, that the 2016 /17 Annual Report including the Audited Annual Financial Statements and Auditor's Report, be received.

CARRIED

4.0 GENERAL BUSINESS

Electors were invited to take the opportunity to raise questions with the Mayor.

Mr Graeme King, 15 North Road, Bassendean

Mr King asked that the Mayor outline the Council's position on community consultation.

The Mayor responded that a review of the committee structure has been undertaken in an attempt to better engage with community members. The Town will also be developing a Community Engagement Strategy.

Mr King asked the Mayor to comment on the priorities of Council.

The Mayor listed the following priorities:

- Governance Committee - to look at things such as transparency and communication and with the community.
- Procurement - Tenders and Contracts. The Local Government Act has been amended for the Office of the Auditor General to audit all local governments. The Town has selected to have a procurement audit undertaken to improve economy efficiency and effectiveness of its operations.
- Design Bassendean Committee.
- Sustainability Committee
- 2017-2027 The Strategic Community Plan the 2017-2021 Corporate Business Plan were adopted by Council in the year under review. The projects listed in the Corporate Business Plan have been endorsed and have been included in the Instrument of Appointments of the new Committees.

Mr King asked the Mayor to comment on policies and the Mayor advised that the Town is currently reviewing its policies and the community will have the opportunity to provide comment.

Mr Peter Pearson, 14 River Street, Bassendean

Mr Pearson commented on the proposed audio system upgrade and asked that the Town consider including an induction for people with hearing aids.

Mr Craig Lucanus 186 West Road, Bassendean

Mr Lucanus referred to the three bin survey and asked that any introduction of a green waste bin not be accompanied by the reduction of the size of the normal waste bin.

The Mayor commented that Council intends to review its waste management plan as that is the environmentally responsible thing to do. The Town's Strategic Community Plan identifies the need to reduce waste and should be encouraging the community to do the same. The third bin will be specifically for green waste, to divert it away from landfill.

Mr Tony Wood, Unit A 12 Nurstead Avenue Bassendean

Mr Wood asked what size the green waste bin would be.

The Mayor advised that the bin would be the same size as the current bin.

Mr Lucanus moved a motion. Electors were invited to speak for and against the motion.

MOTION 1.

MOVED Mr Craig Lucanus, Seconded Mr Tony Wood, that the introduction of a green waste bin not be accompanied by a reduction in size of the residual waste bin.

CARRIED 14/11

14 voted in favour of the motion. 11 voted against the motion.

Mr William Bosworth, 136A West Road, Bassendean

Mr Bosworth commented on the 4.6% rate rise from the last financial year (2016/2017) and asked that Council show some degree of moderation when setting the rates for the 2018/2019 financial year.

The Mayor commented that the current financial year (2017/2018) rate rise was only 2% which was significantly lower than other local governments.

Mr Bosworth queried the increase in employee costs.

The CEO stated that the increase in costs relates to the Town's two very large staff establishments in Seniors and Disability Services and Children's Services.

The Director Corporate Services added that the increase also includes a provision for annual leave and long service leave.

Mr Bosworth referred to the local planning schedule and commented on the expectation by the State government to increase density in the Town of Bassendean. Mr Bosworth asked that Councillors be ready to stand up and resist this pressure.

The Mayor commented that state planning policies do have a lot of influence over what we do. The Town needs to take into consideration its location on the train line, which is one of the reasons why there is an expectation from the state government to increase density in the Town.

The Director Strategic Planning commented that the key issue is to decide where this high density will be placed and this requires the Town to plan very carefully.

Mr Bosworth queried the current situation on the LandCorp development.

The Mayor advised that Council rejected any development on the BIC Reserve which meant development was no longer financially viable to LandCorp.

Ms Bev Johnson, 46 Eileen Street, Bassendean

Mrs Johnson commented on the amount of traffic going from the shopping centre down Bridson and Shackleton, to avoid the traffic lights and asked that the Town give some serious consideration to the traffic flow down Shackleton Street.

The Director Operational Services responded, stating that Council considered this issue last year and resolved to allocate funding in this year's budget to introduce passive traffic calming methods including an island down the centre of the street with tree planting and resurfacing of the road.

Mrs Johnson commented that there has been a lot of objection from the local residents to that plan. There needs to be some more consultation about other possible solutions.

The Director Operational Services advised that Shackleton is designed as a local distributor road, however, Council can consider options to reduce the traffic speed in that road.

Mr Kevin Prior, 15 Bridson Street, Bassendean

Mr Prior asked that the Council publish the speed figures which came out of the traffic survey. Bridson Street is being used as a rat run with traffic speeding down that road. Mr Prior asked that Council consider improving signage.

The Mayor responded that the Town is considering options to reduce traffic speed.

The Director Operational Services advised that a transport study will be undertaken in early February - it will look at speeding issues in the Town.

Mr Mike Lewis, Morley Drive, Eden Hill

Mr Lewis referred to the 1 Surrey Street project and asked if the project is not of interest to the Council.

The Mayor responded that Council has concerns around the cost and complexity of the project and is not comfortable to proceed with such uncertainty. There is concern that the current plans are not the best way forward for the community.

Mr Lewis asked for a breakdown of the funds being allocated to the project.

The Director Corporate Services advised that money is allocated in the Reserve Fund but not the money coming from rates which is about \$210,000.

Mr Lewis commented that the Council should go back to the original plan and asked if the Council is prepared to hand back a \$375,000 grant.

The Mayor responded that the grant is for a previous version of the plan for which the Town has received letters of support from four organisations. When the plan changed, one of the organisations was not willing to support it.

The CEO commented that the Heritage Council has asked to see the plans before they give their opinion. The Royal West Australian Historical Society has said it does not support the change in plans.

The Mayor stated that Council wants to be sure that a decision to spend \$680,000 is made wisely before it commits to a \$375,000 grant. The Director Community Development prepared a management plan for the site, however, this plan did not take into consideration the ongoing costs associated with the maintenance of the building.

Mr Lewis moved a motion. Electors were invited to speak for and against the motion.

MOTION 2.

MOVED Mr Mike Lewis, Seconded Mr Craig Lucanus, that this meeting calls on the Council to re-engage on the 1 Surrey Street project to ensure that the \$375,000 LotteryWest grant is not lost to the ratepayers of the Town of Bassendean.

LOST

Mr Paul Bridges, 150 West Road, Bassendean

Mr Bridges referred to Item 10.10 of the November Ordinary Council Meeting (RFQ 351 2017-18 Appointment of a Heritage Architect to Project Manage the Consultation, Design and Construction Process at 1 Surrey Street, Bassendean) and asked why the CEO allowed Mr Stewart-Dawkins to ignore the resolution of Council to Tender separately for those items; and why did the Mayor not question why this was allowed to happen.

The CEO advised that the quotes were for separable portions.

The Director Operational Services stated that the RFQ was put out as separable portions for community consultation, design, and management. A recommendation was made to Council to allocate an additional \$15,000 to be able to proceed with the quote, due to insufficient funds.

Mr Bridges asked what figure was quoted by TPG.

The Director Operational Services advised that the quote was for approximately \$114,000.

Mr Don Yates, 10 Thompson Road, Bassendean

Mr Yates asked for Council to keep pressure on Main Roads to install a pedestrian sanctuary at the corner of Thompson Road and Guildford Road. Mr Yates also requested that lighting be improved in Thompson Road.

The CEO advised that the lighting study undertaken was for a 200 metre radius, which took in more than just Thompson Road.

Mr Yates asked that Council address the issue of incorrect parking signage at the shopping centre.

The Director Operational Services advised that the Town has been in conversation with Hawaiian (management of Bassendean Shopping Centre) and it has been notified that its signage is not compliant with the Town's Parking Local Law. Hawaiian has advised that it will be removing the signage.

Mr Yates commented on a number of other issues at the shopping centre, including the inadequate entry ramp width and gradient and the lack of a suitable safe loading area for trucks. Mr Yates asked that the Town recognise that the main entrance to the shopping centre and parking problems be addressed.

Ms Jane Bremmer, 47 Seventh Avenue, Bassendean

Ms Bremmer asked who will be undertaking the analysis of the steam weed trial at Success Hill.

The Director Operational Services responded that all bush areas are assessed on an annual basis with regard to the density of weeds regenerating. This is undertaken by an independent contractor. Data will be collated and reported back to Council on the benefits of the treatment.

Ms Bremmer asked that Council consider better engagement with the Friends groups at reserves.

The Mayor stated that the Council is committed to engaging with the community better than it has done previously.

The Director Operational Services commented that the bushcare groups are very important to the Town and it will be working with them through the Senior Environmental Officer.

Ms Bremmer asked if Council will uphold the community's desire to not spray poisons regularly in the community and consider alternative options.

The Mayor responded that Council is keen to find a balance between community satisfaction and the need to implement solutions that are financially sustainable.

Mrs Anne Brinkworth, 19 Ida Street, Bassendean

Mrs Brinkworth commented on the lack of community consultation in relation to the flying of the Rainbow flag - members of the community are disappointed at the way it has been done, with very little consultation. Mrs Brinkworth also commented that the rainbow flag may not actually be legal.

The CEO stated that flag protocols are being adhered to and the Town is not breaching any protocols. As a matter of Council resolution the Aboriginal and Torres Strait Island flag is still there. The Town flag has been removed for a period of three months.

The Mayor commented that the flag is to show belonging and inclusivity in this community in line with the same sex marriage survey. The CEO will make further enquiries to ensure it is legal and we are following protocol.

Mrs Brinkworth asked for an update on the Men's Shed.

The Mayor stated that Council is supportive of the Men's Shed. Plans have been approved and we are waiting to hear confirmation from Lotterywest on funding. It is expected to proceed this financial year.

Mr Bruce Keay, 11 Earlsferry Court, Bassendean

Mr Keay asked on the current status of Town Planning Scheme 4A.

The Manager Development Services advised that the Planning Commission have requested some modifications which are expected to be finalised in the next three to four weeks.

Mr Keay asked for comment on the option to sell lots.

The Manager Development Services advised that the Town has not commenced the process of selling the land. There is no budget allocation to market the land and do the remediation works required. Council would need a budget allocation to get the lots ready for selling.

Mr Keay asked about the current status of Scheme Amendment 10.

The Manager Development Services advised that it has been submitted to the WAPC and should be signed off in the next six to seven weeks.

Ms Nonie Jekabsons, 6 Barton Parade, Bassendean

Ms Jekabsons commented that the bulk kerbside collection map was reversed this time which has caused a degree of confusion on collection dates.

The Director Operational Services responded that every year the Town has to deal with people putting materials out too early or too late. There is a follow up programme - Rangers will contact residents to let them know they have put their materials out at the incorrect time and there are also regular postings on Facebook.

Ms Jekabsons suggested that a user pays bin system may discourage people from creating so much waste.

The Director Operational Services agreed that this is potentially something that could be considered.

Ms Natalie Marshall-Brown, 18 Parnell Road, Bassendean

Ms Marshall Brown commented that businesses at the train station end of Old Perth Road are struggling as it is very quiet and asked that Council give consideration to ways in which people can be drawn to the area.

The Mayor stated that, Council are aware that the top end of Old Perth Road struggles, particularly with the shopping centre located at the other end of Town. The Mayor suggested that Ms Marshall Brown may like to consider nominating to be a part of the Town's Economic Development Committee and also to contact the Bassendean Business Association and the Town's Senior Economic Development Officer.

Mr Mike Lewis, Morley Drive, Eden Hill

Mr Lewis requested that Council consider redeveloping this site (48 Old Perth Road) as a multi-use building to bring more people to this end of Old Perth Road.

Mr Lewis moved a motion. Electors were invited to speak for and against the motion.

MOTION 3.

MOVED Mr Mike Lewis, Seconded Mr Craig Lucanus, that Council agrees to sell the Anstey Road blocks in order to fund and finalise Town Planning Scheme 4A.

LOST 8/12

8 voted in favour of the motion. 12 voted against the motion.

Mr Lewis asked if weed management will be undertaken between now and Christmas.

The Director Operational Services responded that Council allocated \$170,000 for steam weed treatment. This has gone out to tender recently and it is intended that the contractor will commence work in the New Year.

The Mayor advised that other options will be considered by Council, however, the current tender is for steam weeding, in line with Council's resolution.

Cr Gangell requested that the Town address weed management in the main street as soon as possible as it is looking untidy.

Mr Lewis moved a motion. Electors were invited to speak for and against the motion.

MOTION 4.

MOVED Mr Mike Lewis, Seconded Mr Craig Lucanus, that the meeting calls on Council to implement cost effective management on weed control, immediately.

LOST 7/12

7 voted in favour of the motion. 12 voted against the motion.

Mr Ian Veale, 33 Bassendean Parade, Bassendean

Mr Veale asked for an explanation of the Councillors meeting fees of \$105,000 (page 96 Members Remuneration).

The Mayor responded that the \$105,000 is divided equally between the Councillors.

5.0 **CLOSURE**

There being no further business, the Mayor declared the meeting closed, the time being 9.50pm.

ATTACHMENT NO. 7



TOWN OF
BASSENDEAN
Home by the Swan

TOWN ASSETS COMMITTEE

INSTRUMENT OF APPOINTMENT AND DELEGATION

1.0 INTRODUCTION

The Council of the Town of Bassendean (hereinafter called the "Council") hereby establishes a committee under the powers given in Section 5.8 of the Local Government Act 1995, such committee to be known as the Town Asset Committee, (hereinafter called the "Committee").

The Council appoints to the Committee those persons whose names appear in Section 4.0 below. Membership of the Committee shall, unless otherwise specified, be for a term ceasing **at the date of the Local Government election** in the year the Town's local government elections are held, after which time the Council may appoint members for a further term.

The Committee shall act for and on behalf of Council in accordance with provisions of the Local Government Act 1995, local laws and policy of the Town of Bassendean and this Instrument.

2.0 NAME

The name of the Committee shall be the Town Assets Committee.

3.0 OBJECTIVES STRATEGIES AND PROJECTS

In accordance with the 2017-2027 Strategic Community Plan, the Committee will make recommendations to Council on the following objectives and Strategies:

2.3 Ensure the Town's Open Space is attractive and Inviting

2.3.1 Enhance and develop open spaces and natural areas to facilitate community use and connection.

3.2 Enhance connectivity between places and people

- 3.2.1 Connect the Town through a safe and inviting walking and cycling network.
- 3.2.2 Advocate for improved and innovative transport access and solutions.
- 3.2.3 Enhance the liveability of local neighbourhoods.
- 3.2.4 Enhance road safety through design

5.1 Enhance organisational accountability

- 5.1.5 Ensure optimal management of assets

Projects for the Term of the Committee include:

- Develop walking and cycling network masterplans
- Local Area Traffic Management Plan
- Review Parking Strategy
- Implement Bicycle Boulevards on Whitfield Street
- Advocate for underground power and environmentally sustainable Lighting
- Prepare streetscape policies for the Town
- Complete 1 Surrey Street Museum and Community Centre restoration, reconstruction and refurbishment works and implement a management plan
- Plan and build Men's Shed facility
- Investigate options and develop business case for potential future redevelopment of civic buildings
- Improve lighting along main pedestrian routes to public transport hubs
- CCTV & Security lighting in Jubilee Reserve & advocate for installation in other identified crime hotspots
- Develop an Urban Forest Strategy with canopy targets for the public and private realms and an urban forest management plan
- Sustainable water sensitive urban designs incorporated within drainage networks.
- Formulate Open Space Master Plan
- Walking Cycling master Plans

4.0 MEMBERSHIP

Membership of the Committee shall consist of **three Councillors** from the Town of Bassendean.

The Mayor of the Bassendean Town Council shall be an ex-officio member of the committee under section 5.10 (4) unless he or she indicates his/her intention not to be such a member. The CEO or a representative of the CEO shall be an ex-officio member of the committee if he or she indicates to Council this intention under section 5.10 (5) to be such a member.

5.0 PRESIDING MEMBER

The Committee shall appoint a Presiding Member and Deputy Presiding Member to conduct its business. The Presiding Member shall ensure that minutes of the proceedings are kept and that business is conducted in accordance with the Town of Bassendean Standing Orders (Local Law No 1).

The Presiding Member must cast a second vote if the votes of the members present are equally divided.

The Local Government Act 1995 places responsibility for speaking on behalf of Council with the Mayor, or the CEO if the Mayor agrees.

The Presiding Member and members of Council committees are to refrain from speaking publicly on behalf of the committee or Council, or to issue any form of written material purporting to speak on behalf of the committee or Council without the prior approval of the Mayor.

6.0 MEETINGS

The Committee shall meet at least quarterly.

- 6.1 Notice of meetings shall be given to members at least 3 days prior to each meeting.
- 6.2 If any member is absent from 3 consecutive meetings without leave of the Committee, they shall forfeit their position on such Committee. The Council shall be informed, who will appoint a replacement for the balance of the Committee's term of appointment.
- 6.3 The Presiding member shall ensure that detailed minutes of all meetings are kept and shall, not later than 5 days after each meeting, provide Council with a copy of such minutes.
- 6.4 All members of the Committee shall have one vote. If the votes of the members present are equally divided, the person presiding is required to cast a second vote in accordance with the Local Government Act.

7.0 QUORUM

Quorum for a meeting shall be at least 50% of the number of offices, whether vacant or not. A decision of the Committee does not have effect unless it has been made by a simple majority.

8.0 DELEGATED POWERS

The Committee will be delegated powers under the Local Government Act to spend a budget allocation for community engagement. The exercise of the delegation will be recorded in the Town's Delegation Register every time it is exercised and as per budget allocation.

9.0 TERMINATION OF COMMITTEE

Termination of the Committee shall be:

9.1 in accordance with the Local Government Act 1995; and

9.2 at the direction of Council.

10.0 AMENDMENT TO THE INSTRUMENT OF APPOINTMENT AND DELEGATION

This document may be altered at any time by the Council on the recommendation of the Committee, or after giving 14 days notice to the Committee.

11.0 COMMITTEE DECISIONS

Committee decisions shall not be binding on Council if such decisions are in conflict with the delegated powers of the Council.

COUNCIL RESOLUTION OCM-_____ DATED _____.

ATTACHMENT NO. 8



TOWN OF
BASSENDEAN
Home by the Swan

COUNCIL BRIEFING SESSIONS - GUIDELINES

1. PURPOSE

The Town conducts a briefing session the week prior to every Ordinary Meeting of Council. Public questions and deputations that relate to reports on the Council briefing will occur at briefing sessions. This means Councilors will have more opportunity to seek additional information, clarify any concern, and attend on site visits if considered appropriate.

2. GUIDELINES

2.1 Calling of Sessions

Local public notice of briefing sessions will be provided in the same way and at the same time notice is given for Ordinary Meetings of Council.

2.2 Briefing

The agenda for the Council meeting will be published on the Friday a week prior to the briefing session. The matters listed on the Council meeting agenda will be the matters for discussion at the briefing session.

2.3 Attendance of Public

Briefing sessions are generally open to members of the public who will have the opportunity to ask questions or make deputations.

Members of the public are required to be decorous and abide by the directions of the presiding members in relation to the conduct of the public at the briefing session. A failure to observe decorum or a direction of the presiding member will result in the member of the public being required to leave the premises.

Sessions will be closed to members of the public when matters are to be discussed that:

- are recommended to be dealt with as confidential items under s.5.23 (2) of the Local Government Act 1995, or
- the Chair considers, on the advice of the CEO, could be dealt with as a confidential item.

2.4 Presiding member and quorum

The Mayor will preside at briefing sessions. In the absence of the Mayor the session will be presided over by the Deputy Mayor. In the absence of both the Mayor and the Deputy Mayor those present will determine by a simple majority show of hands an elected member to preside at the meeting.

As per the common law rules for the conduct of public meetings, the presiding member determines all procedural matters for the conduct of a briefing session. This guideline establishes the general procedure for the conduct of a briefing session. .

There is no quorum requirement for a briefing session.

2.5 Declaring Interests

Members and employees must disclose any financial, proximity or impartiality interests they have in an item listed in the briefing and declare that interest at the commencement of the session or immediately before the matter is discussed.

Interests are to be disclosed and dealt with in accordance with the Local Government Act 1995 as if the briefing session were a Council meeting.

2.6 Public Question Time

Members of the public may ask questions on items on the Council meeting agenda at a briefing session.

2.7 Order of Consideration of Reports

- a) Items on the briefing where deputation requests have been received will be considered first. These will be listed in the order they appear on the Council meeting agenda.
- b) Items on the agenda where a presentation is to be provided will be considered next. These will be listed in the order they appear on the Council meeting agenda.
- c) The presiding member will work through all remaining items on the briefing in the order they appear on the Council meeting briefing providing an opportunity for Councilor to ask questions and request clarifications.

2.8 Presentations

Officers, and third parties by invitation of the presiding member, may make a brief verbal presentation in relation to a briefing item. Presentations will be short and by exception.

2.9 Deputations

Deputations on items on the Council meeting agenda will be conducted at a briefing session. A deputation means a statement to Council on any items on the Council meeting agenda.

Any person who wishes to make a deputation at a briefing session is required to apply at least 24 hours prior to the commencement of the briefing session.

A deputation will be restricted to a period not exceeding 10 minutes and may be restricted to less than 10 minutes if a large number of deputations are scheduled or the pressure of business for that meeting so requires.

Council has determined that a person making a deputation at a briefing session will not be provided with an opportunity to make a deputation at the following Council meeting unless there has been a significant change that warrants providing the opportunity for a further deputation.

Councillors will have the opportunity to ask questions of any person providing a deputation.

2.11 No Debate

No debate, or discussion between elected members that could be interpreted as debate, will be permitted.

2.12 No Decisions

No decisions will be made at a briefing session by the Council other than the election of a presiding member in the absence of the Mayor or Deputy Mayor.

2.15 Recording of proceedings

An audio recording of the briefing session will be provided on the Town's website within 3 working days of the briefing session.

ATTACHMENT NO. 9

Conference/Training Assessment Matrix

Completed by Cr Brown

Criteria	1	2	3	4	5
Relevance to Councillors' governance role under LGA, as opposed to officers' operational role			X		
Value for Money & Cost/Benefit				X	
Alignment with Council's Strategic Plan and Current Priorities					X
Lack of alternative training opportunities to gain same skills				X	
Level of quality networking opportunities with peers				X	

Completed by Cr McLennan

Criteria	1	2	3	4	5
Relevance to Councillors' governance role under LGA, as opposed to officers' operational role			X		
Value for Money & Cost/Benefit				X	
Alignment with Council's Strategic Plan and Current Priorities				X	
Lack of alternative training opportunities to gain same skills				X	
Level of quality networking opportunities with peers				X	

Note: 1 equates to minimum relevance and 5 to maximum relevance



PUBLIC
SECTOR
NETWORK

Draft Agenda - Safer Cities Summit 2018

6 - 7 February - Brisbane

Building smarter, safer, and more resilient cities

Overview

Cities are growing around the globe. It's now estimated that 54.5% of people around the world live in densely populated urban areas* - the majority of humans on the planet and the protection of our cities will become more and more demanding as these numbers continue to rise. Urban environments are vulnerable to a broad range of threats such as natural disasters, digital intrusion, infrastructure failure, fires, murder, assault, burglary and other crimes, a changing climate and the growing threat of terrorism.

The Public Sector Network's Safer Cities Summit is an Australian based two day event focused on bringing together key civic safety focussed government stakeholders from around the world to tackle these important challenges.

The two day event will explore strategies for ensuring cities become safer over time, even with rapidly growing populations, through creating and maintaining more resilient urban environments, preventing and mitigating emergencies, and promoting public safety through policing. Strong international and local benchmarks of work towards building safe and resilient cities, effective case examples of emergency response to complex urban safety issues, and essential strategies for ensuring civic safety through best practice community centred policing will all be central to the agenda of this public sector gathering.

Technologies supporting cities to become safer environments will also come to the fore over the two day summit, with a broad range of smart insights and innovations on show centred on making cities more resilient and liveable places to be.

*UN Habitat III Conference: The New Urban Agenda

Confirmed speakers

We've had a strong early interest in the summit, with presenters confirmed to date including:

Carl Daniels, Deputy Senior Responsible Officer, Joint Emergency Services Interoperability Programme (JESIP), UK

- Presenting an international keynote address, giving an overview of the history of the UK Joint Emergency Services Interoperability Programme (JESIP) and the positive impacts of an increasingly interconnected multi-agency model of emergency response.

Sue Ramsay, Crime Prevention Through Environmental Design (CPTED) Practitioner, Christchurch City Council, NZ

- Exploring best practice developments in designing and constructing safer and more secure buildings and public spaces.

Vern White, Senator, Senate of Canada, Visiting Fellow, Australian Strategic Policy Institute

- Speaking on strategies for improving engagement around drug addiction and how this can contribute to safer cities.

Brendan Moon, Chief Executive Officer, Queensland Reconstruction Authority

- Offering an overview of the Queensland Strategy for Disaster Resilience 2017 and strategies he's led around making Queensland's cities safer in the face of natural disasters and emergencies.



Draft Agenda - Safer Cities Summit 2018

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Building smarter, safer, and more resilient cities

Jason Killens, Chief Executive Officer, SA Ambulance Service, Government of South Australia

- Discussing the importance of taking a collaborative inter-agency approach to building safer cities.

Andrew Coghlan, National Manager, Emergency Services, Red Cross Australia

- Addressing the critical need to place health at the centre of disaster risk reduction and strategies for mitigating the public health risks of disasters and emergencies.

Peter Gervasoni, Senior Partner, Risk & Resilience Team, Transport Accident Commission

- Talking about the importance of maintaining the security of fundamental infrastructure like airports, ports, rail, roads, electricity poles and wires, water, and other essential service infrastructure on resilience and safety in urban environments.

John Yates, Director Security, Scentre Group

- Speaking on the topic of public and private sector collaboration towards creating safer and more resilient cities.

Sue Wilkinson, Director, Emergency Management, Security and Safety, Melbourne Cricket Club

- Discussing emerging integrated precinct-wide approaches to security and public safety around special events and major landmarks, sharing some of the lessons learned in her eastern Melbourne CBD collaboration network on public safety.

Professor Paul Arbon, Head, Torrens Resilience Institute, Flinders University

Director, City Security and Resilience Network: Australia

Past President, World Association for Disaster and Emergency Medicine

- Leading an interactive benchmarking session, focussed on comparing resilience strategies from city to city and jurisdiction to jurisdiction - exploring what is best practice in planning and preparedness for safer cities, drawing upon the UN renowned Torrens Community Resilience Toolkit and Scorecard.

Danny Rose, Manager Roads and Stormwater, Tweed Shire Council and Technical Director, Floodplain Management Australia

-Speaking on how he's been working to foster flood resilience in the Tweed Shire in the aftermath of Ex-Tropical Cyclone Debbie - redesigning and developing the city to increase safety into the future.

Jacinta Carroll, Director National Security Policy, National Security College, Australian National University

- Joining a keynote panel discussion on the topic of counter-terrorism and combating violent extremism - exploring the role of special powers for investigation and arrest in promoting public safety.

Juliette Wright, Founder and CEO, GIVIT

- Sharing her experiences in developing and managing this innovative online platform for community gifting to victims of emergencies and disasters.

Liliana Montague, Executive Officer, Crime Stoppers Australia

- Talking about the latest developments in socially supportive policing - what steps are our law enforcement agencies taking to contribute to safer communities?



Draft Agenda - Safer Cities Summit 2018

6 - 7 February - Brisbane

Building smarter, safer, and more resilient cities

Key themes

Resilient, Smart, Liveable Cities

With half of the world's population living in them, cities are becoming greater and greater targets for shocks and stresses and the need for resilience in cities will continue to grow. This stream of the Safer Cities Summit will contribute to the knowledge base guiding government agencies and other key civic stakeholders as they work to build or rebuild resilient urban communities. Participants will learn how to foster more safe and resilient cities that can withstand major shocks like digital intrusion, major infrastructure failure, and terrorism and overcome ongoing stresses like food insecurity, infrastructure weaknesses, street crime and poverty.

Opportunities stemming from advances in technology and innovation in supporting resilience will also be explored, along with the critical issue of livability: all of the factors that make urban environments feel like appealing places to be.

Emergency and Disaster Preparedness, Response and Recovery

The Safer Cities Summit will take a strong focus on the ins and outs of emergency and disaster preparedness, response and recovery. Emergencies and disasters are extraordinary and unpredictable events. Emergency and disaster preparedness and response involves a coordinated, co-operative process of planning to match urgent needs with available resources. Strategic plans are needed, not only for responding to the impacts of disaster, but also to maintain business continuity while managing the crisis, and to guide recovery and reconstruction effectively.

Dealing with disasters is also largely a social process that requires public support for planning initiatives and collaborative participation by a wide variety of emergency services and disaster relief responders, technical experts and citizens. This process can take quite a long time once the drama of the response and the initial efforts to restore critical services have faded from the news, the long road to recovery begins.

Policing, Security and Public Safety

Ensuring public safety through best practice community centred policing is a critical focus of the Safer Cities Summit. Policing our cities is a difficult task, both in the day to day and during special events which strain the infrastructure and security resources of a community, city or state. Finding the most effective methods to protect our cities and communities during mass public events and everyday civic life requires the multidimensional and cross-sectoral cooperation of many different actors.

Latest developments in strategy, leadership and modernisation of policing and their role in crime and terror prevention and public safety will be at the fore of discussions. This stream will contribute to the future roadmap for policing for safer cities, showcasing the latest capabilities that are being trialed and developed to enable our police forces to become more effective and efficient in the face of increasingly sophisticated threats to the safety of urban environments and their communities.



Draft Agenda - Safer Cities Summit 2018

6 - 7 February - Brisbane

Building smarter, safer, and more resilient cities

Why attend?

- Meet and network with a broad range of policymakers, emergency response providers, police, planners and other critical stakeholders involved in building safer cities.
- Share best practice strategies for crime prevention, emergency and disaster response, fostering resilience and maintaining public safety in densely populated urban environments.
- Stay abreast of changes to civic safety related regulations and policies at a state and federal level.
- Take home practical tools to reduce public safety and disaster risks and more effectively protect urban communities, their livelihoods, health, cultural heritage, socioeconomic assets and ecosystems and strengthen resilience.
- Learn about and witness practical case study demonstrations of leading edge technology innovations supporting the safety of cities.
- Join the critical discourse around public safety, emergency prevention and management and resilience.

Who will you meet? 200+ attendees from:

The Safer Cities Summit is tailored towards Australian and international public safety, emergency and disaster response and urban resilience related stakeholders including:

- Police, Criminal Justice and Law Enforcement
- Accident and Emergency Services
- Security, Defence and Intelligence Agencies
- Disaster Relief Agencies
- Local, State and Federal Government Planning, Environment and Infrastructure Divisions
- Large Scale Event Venues, and Event Organisers
- Major Attractions, Cultural Sites, Urban Spaces and Landmarks
- Architects and Landscape Architects
- Property and Construction Sectors
- Critical Infrastructure Asset Managers / Operators and Regulators
- Social Infrastructure Asset Managers
- Departments of Health and Hospitals
- Online Communities
- Community Organisations focussed on Safety and Crime Prevention
- Public Health Promotion Organisations



Draft Agenda - Safer Cities Summit 2018

6 - 7 February - Brisbane

Building smarter, safer, and more resilient cities

Preliminary Draft Agenda

Copyright Public Sector Network 2017

DAY ONE - Tuesday 6 February 2018			
MAIN CONFERENCE			
8:00	REGISTRATION AND MORNING REFRESHMENTS		
8:30	WELCOME FROM THE PUBLIC SECTOR NETWORK		
8:35	OPENING REMARKS FROM THE CHAIR		
8:45	INTERNATIONAL KEYNOTE ADDRESS The UK Joint Emergency Services Interoperability Programme (JESIP) and the positive impacts of an increasingly interconnected multi-agency model of emergency response and public safety Carl Daniels, Deputy Senior Responsible Officer, Joint Emergency Services Interoperability Programme (JESIP), UK		
9:20	KEYNOTE PANEL DISCUSSION Public and private sector collaboration towards creating safer and more resilient cities John Yates, Director Security, Scentre Group Nik Comito, Director, Environmental Sustainability, Optus/Singtel, Committee Member, Australian Business Roundtable for Disaster Resilience & Safer Communities		
10:00	PARTNER KEYNOTE ADDRESS		
10:30	MORNING TEA BREAK		
SPECIALIST STREAMS			
	RESILIENT, SMART, LIVEABLE CITIES	EMERGENCY AND DISASTER PREPAREDNESS, RESPONSE AND RECOVERY	POLICING, SECURITY AND PUBLIC SAFETY
11:00	Opening remarks and introduction from the Chair	Opening remarks and introduction from the Chair	Opening remarks and introduction from the Chair
11:15	International Keynote Address Public safety and resilience by design - Lessons learned in building a safer Christchurch Sue Ramsay, Crime Prevention Through Environmental Design (CPTED) Practitioner, Christchurch City Council, NZ	Keynote Address Queensland's Strategy for Disaster Resilience 2017 - Collaborating as a state to make Queensland's cities safer in the face of natural disasters and emergencies Brendan Moon, Chief Executive Officer, Queensland Reconstruction Authority	International Keynote Address Strategies for improving engagement around drug addiction - Exploring how drug harm reduction can contribute to safer cities Vern White, Senator, Senate of Canada, Visiting Fellow, Australian Strategic Policy Institute

Draft Agenda - Safer Cities Summit 2018

6 - 7 February - Brisbane

Building smarter, safer, and more resilient cities

11:40	<p>Keynote Panel Discussion The importance of infrastructure security in maintaining resilience and safety in urban environments</p> <p>Peter Gervasoni, Senior Partner, Risk & Resilience Team, Transport Accident Commission</p>	<p>Keynote Panel Discussion Reducing the economic cost of the social impacts of natural disasters</p> <p>Juliette Wright, Founder and CEO, GIVIT</p>	<p>Keynote Panel Discussion Counter-terrorism and combating violent extremism - exploring the role of special powers for investigation and arrest in promoting public safety</p> <p>Jacinta Carroll, Director National Security Policy, National Security College, Australian National University</p>
ROUNDTABLES			
12:15	<p>Enhancing the safety of public infrastructure and cities through the Internet of Things and enhanced infrastructure cyber-connectivity</p> <p>Open government and resilience - making government data available to the private sector to promote innovative solutions to the resilience challenges of cities</p> <p>Stakeholder engagement and placemaking - co-designing safer cities in partnership with communities</p> <p>Liveability as a driver of urban resilience - exploring strategies to make cities more livable and harmonious</p>	<p>Ensuring effective communication management in crisis scenarios</p> <p>Applying the Sendai Framework for Disaster Risk Reduction 2015-2030 for best practice disaster preparedness, response and recovery</p> <p>Chemical, biological, radiological and nuclear incident planning</p> <p>Best practice early warning system planning and implementation</p>	<p>Identifying and overcoming major cybersecurity vulnerabilities impacting the safety of cities</p> <p>Tactical intelligence technologies supporting law enforcement and national intelligence</p> <p>Best practice control centre systems integration and information management</p> <p>Overcoming the sensitive and difficult challenge of police corruption and misconduct</p>
12:45	LUNCH BREAK		
1:30	<p>Climate change related scientific reporting and forecasts and its critical role in promoting civic resilience to the emerging complex challenges to come</p>	<p>Placing health at the centre of disaster risk reduction - mitigating the public health risks of disasters and emergencies</p> <p>Andrew Coghlan, National Manager, Emergency Services, Red Cross Australia</p>	<p>Tackling the public safety challenge of armed offenders - skilling police and other first responders to best handle these sensitive and dangerous scenarios</p>



Draft Agenda - Safer Cities Summit 2018

6 - 7 February - Brisbane

Building smarter, safer, and more resilient cities

1:55	<p>Fostering flood resilience in the Tweed Shire in the aftermath of Ex-Tropical Cyclone Debbie - redesigning and developing the city to increase safety into the future</p> <p>Danny Rose, Manager Roads and Stormwater, Tweed Shire Council Technical Director, Floodplain Management Australia</p>	<p>RFS NSW Community Engagement Strategic Directions 2017 - 2021 - Working towards positive behaviour change around fire preparedness and response throughout NSW</p>	<p>Exploring integrated precinct-wide approaches to security around special events and major landmarks, sharing lessons learned in the eastern Melbourne CBD public safety network</p> <p>Sue Wilkinson, Director, Emergency Management, Security and Safety, Melbourne Cricket Club</p>
2:20	<p>Keynote Panel Discussion "Build Back Better" - Designing and constructing safer and more secure buildings and public spaces</p> <p>Sue Ramsay, Crime Prevention Through Environmental Design (CPTED) Practitioner, Christchurch City Council, NZ Danny Rose, Manager Roads and Stormwater, Tweed Shire Council Technical Director, Floodplain Management Australia Mike Chiodo, Townsville City Council</p>	<p>Keynote Panel Discussion Advances in early warning systems and their role in resilience to disasters</p>	<p>Keynote Panel Discussion Latest developments in socially supportive policing - what steps are our law enforcement agencies taking to contribute to safer communities?</p> <p>Liliana Montague, Executive Officer, Crime Stoppers Australia</p>
2:50	AFTERNOON TEA BREAK		
3:20	PARTNER KEYNOTE SESSION		
3:40	<p>BENCHMARKING SESSION</p> <p>Comparing urban resilience planning - what is best practice in preparedness for safer cities?</p> <p>Facilitator: Professor Paul Arbon, Head, Torrens Resilience Institute, Flinders University Director, City Security and Resilience Network: Australia Past President, World Association for Disaster and Emergency Medicine</p>		
4:30	<p>KEYNOTE ADDRESS</p> <p>Tackling the security challenges of the Commonwealth Games through a multi-layered strategy for risk protection</p>		



Draft Agenda - Safer Cities Summit 2018

6 - 7 February - Brisbane

Building smarter, safer, and more resilient cities

5:00	<p style="text-align: center;">CLOSING KEYNOTE PANEL DISCUSSION</p> <p style="text-align: center;"><i>Working as one - Taking a collaborative inter-agency approach to building safer cities</i></p> <p style="text-align: center;">Carl Daniels, Deputy Senior Responsible Officer, Joint Emergency Services Interoperability Programme (JESIP), UK</p> <p style="text-align: center;">Jason Killens, Chief Executive Officer, SA Ambulance Service, Government of South Australia</p>
5:30	CLOSING REMARKS FROM THE CHAIR AND END OF DAY TWO
5:40	NETWORKING DRINKS

Draft Agenda - Safer Cities Summit 2018

6 - 7 February - Brisbane

Building smarter, safer, and more resilient cities

DAY TWO - Wednesday 7th February 2018			
STRATEGIC THINK TANKS AND IN-DEPTH WORKSHOPS			
8:30	REGISTRATION AND MORNING REFRESHMENTS		
STRATEGIC THINK TANKS			
	RESILIENT, SMART, LIVEABLE CITIES	EMERGENCY AND DISASTER PREPAREDNESS, RESPONSE AND RECOVERY	POLICING, SECURITY AND PUBLIC SAFETY
9:00	Climate proofing cities - Building lower carbon and more resilient cities for a warming world	Assessing risk, resilience, and organisational vulnerability and the value of international and national standards for risk management Facilitator: Paul Barnes, Head of Risk and Resilience Program, Australian Strategic Policy Institute (ASPI)	Digital transformation of policing, security and public safety - Identifying, planning for and overcoming the next wave of technology disruptions to the safety and security of cities
10:30	MORNING TEA BREAK		
10:45	Think Tank Part 2	Think Tank Part 2	Think Tank Part 2
12:00	LUNCH BREAK		
IN-DEPTH WORKSHOPS			
1:00	The Torrens Resilience Institute Community Resilience Toolkit and Scorecard - Practical strategies and tools for measuring and strengthening the resilience of communities Facilitator: Professor Paul Arbon, Head, Torrens Resilience Institute, Flinders University Director, City Security and Resilience Network: Australia	The UK Joint Emergency Services Interoperability Program's Principles for Joint Working - A framework for inter-agency collaboration on tackling emergencies and disasters Facilitator: Carl Daniels, Deputy Senior Responsible Officer, Joint Emergency Services Interoperability Programme (JESIP), UK	Establishing and managing best practice emergency, policing and public safety control and operations monitoring centres
2:30	AFTERNOON TEA BREAK		
2:45	Workshop Part 2	Workshop Part 2	Workshop Part 2
4:00	CLOSE OF DAY 2		

ATTACHMENT NO. 10

**LIST OF PAYMENTS
FOR PERIOD
ENDED 30th NOVEMBER 2017**

SUMMARY OF SCHEDULE OF ACCOUNTS

FUND	VOUCHERS	AMOUNT \$
MUNICIPAL / TRUST		
EFT and Direct Debits 01-30 November 2017	33019 – 33297	1,785,064.54
TRUST FUND		
Cheques Commonwealth 6100-1015-9136	0	0
MUNICIPAL BANK		
Cheques Commonwealth 6100-1015-9128	85851 – 85868	51,944.28
		<hr/>
		\$1,837,008.82
		<hr/> <hr/>

DIRECTOR CORPORATE SERVICES' DECLARATION:

This schedule of accounts to be passed for payment, covering vouchers as above, which was submitted to each member of Council on 19th December 2017 been checked and is fully supported by vouchers and invoices, which are submitted herewith, and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings, and the amounts shown are due for payment.

DIRECTOR CORPORATE SERVICES

MAYOR'S DECLARATION

I hereby certify that this schedule of accounts, covering vouchers as above, was submitted to the Council on 19th December 2017 and that the amounts were approved by the Council for payment.

MAYOR

1st November 2017
to
30th November 2017

Chq/EFT	Date	Name	Description	Amount
EFT33019	02/11/2017	ANDREW JAMES LAX	Security Bond Refund	-2,250.00
EFT33020	02/11/2017	CHINDITS UNITED F C	Hall & Key Bond Refund	-1,050.00
EFT33021	02/11/2017	CHOICELIVING (WA) PTY LTD	Security Bond Refund	-2,112.00
EFT33022	02/11/2017	REALAGENTS.NET-CAPRICORN REAL ESTATE	Key Bond Refund	-50.00
EFT33023	02/11/2017	AKWAABA AFRICAN DRUMMING, ART & CRAFT	Children Services - African Drumming (Christmas Party)	-385.00
EFT33024	02/11/2017	CAITLIN RANDALL	Refund Ryde Sessions	-45.00
EFT33025	02/11/2017	COMESTIBLES	Various Council Functions - Catering	-406.00
EFT33026	02/11/2017	EMBROIDME OSBORNE PARK	Assets - Uniform - Climathon T-Shirts	-957.00
EFT33027	02/11/2017	FUEL DISTRIBUTION OF WESTERN AUSTRALIA PTY LTD	Depot - Fuel Supplies	-11,844.69
EFT33028	02/11/2017	GEMMA BEN-ARY	Visual Art Award - Judging	-200.00
EFT33029	02/11/2017	ICON ELECTRICAL & AIR PTY LTD	Community Hall - Install Led Lights	-4,158.00
EFT33030	02/11/2017	JASON SIGNSMAKERS	Various Sites - Streets Signs	-2,148.74
EFT33031	02/11/2017	JEFF GREEN TREE LOPPING	Various Sites - Street Tree Pruning & Removal	-704.00
EFT33032	02/11/2017	KALAMUNDA SWEEPING	Street Sweeping - Extra Sweeping Ashfield Parade	-220.00
EFT33033	02/11/2017	KATE LAPHAM	Health Officer - Contract Services (Maria Fatours Leave)	-2,942.50
EFT33034	02/11/2017	MACRI PARTNERS	Final Audit - 30Th June 2017	-11,462.00
EFT33035	02/11/2017	MCL COMMERCIAL SERVICES	Various Sites - Mowing	-13,070.00
EFT33036	02/11/2017	MULBERRY ON SWAN	Volunteer Appreciation Dinner - Deposit	-1,500.00
EFT33037	02/11/2017	PLE COMPUTERS	Various Business Units - Computer Supplies	-196.00
EFT33038	02/11/2017	SEEK LIMITED	Various Business Units - Employment Advertising	-302.50
EFT33039	02/11/2017	SHAUN CHANDRAN	Relax Program Instructor - Uke 123 - Term 3	-1,298.00
EFT33040	02/11/2017	SILVERBACK MECHANICAL SERVICES PTY LTD	Depot - Hire Mower Equip	-990.00
EFT33041	02/11/2017	SPIDERWEB SOLUTIONS PTY LTD	Ryde Database Development	-441.85
EFT33042	02/11/2017	STRUCTERRE CONSULTING ENGINEERS	Special Limestone Retaining Wall - Hamilton Street	-286.00
EFT33043	02/11/2017	TOWN OF BASSENDEAN (TSF FROM MUNI TO TRUST)	Leisure Course Refund - Term 2 2016 - Held In Trust	-190.00
EFT33044	02/11/2017	ZIPFORM PTY LTD	Rates - Final Notices 2017	-2,840.58
EFT33045	14/11/2017	AMANDA VERSACE	Security Bond Refund	-2,250.00
EFT33046	14/11/2017	ANTHONY BENEIT	Security Bond Refund	-2,250.00
EFT33047	14/11/2017	CHERIE & JOHN CRAMER	Security Bond Refund	-1,850.00
EFT33048	14/11/2017	CR JAI WILSON	Refund Election Candidates Nomination Fees - 2017 Council Elections	-80.00

1st November 2017

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Chq/EFT	Date	Name	Description	Amount
EFT33049	14/11/2017	CR KATHRYN HAMILTON	Refund Election Candidates Nomination Fees - 2017 Council Elections	-80.00
EFT33050	14/11/2017	CR MELISSA MYKYTIUK	Refund Election Candidates Nomination Fees - 2017 Council Elections	-80.00
EFT33051	14/11/2017	CR SARAH QUINTON	Refund Election Candidates Nomination Fees - 2017 Council Elections	-80.00
EFT33052	14/11/2017	JACQUELINE G SHEEN	Hyde Ret Village Bond Refund	-6,000.00
EFT33053	14/11/2017	TOWN OF BASSENDEAN (TRANS FROM TRUST TO MUNI)	Free Dress Day - Donation To Manna	-432.50
EFT33054	14/11/2017	TRENT JEMMESON	Security Bond Refund	-2,290.00
EFT33055	14/11/2017	AUSTRALIAN SERVICES UNION	Payroll Deductions	-192.15
EFT33056	14/11/2017	AUSTRALIAN TAX OFFICE (PAYG)	Payroll Deductions	-88,008.00
EFT33057	14/11/2017	CHILD SUPPORT AGENCY	Payroll Deductions	-231.21
EFT33058	14/11/2017	HEALTH INSURANCE FUND (HIF)	Payroll Deductions	-148.75
EFT33059	14/11/2017	LGRCEU	Payroll Deductions	-41.00
EFT33060	14/11/2017	TOWN OF BASSENDEAN PAYROLL DEDUCTIONS	Payroll Deductions	-2,665.28
EFT33061	15/11/2017	A. M BOLTS & NUTS	Depot - Minor Supplies - October 2017	-172.66
EFT33062	15/11/2017	ALAN CARTER	Library - Literary Salon An Evening With Alan Carter	-350.00
EFT33063	15/11/2017	ALLAN R KICKETT	Climathon - Welcome To Country	-550.00
EFT33064	15/11/2017	ALSCO PERTH	Office Linen And Laundry Services	-57.14
EFT33065	15/11/2017	ANIMAL CARE EQUIPMENT & SERVICES P/L	Ranger Services - Dog Leads & Supplies	-307.60
EFT33066	15/11/2017	ANTHONY BENEIT	Council Crossover Contribution	-570.00
EFT33067	15/11/2017	APOLLO BOOKS	Library - Book Purchases	-64.45
EFT33068	15/11/2017	ASHTON PROPERTY GROUP PTY LTD	Reconciliation Plan - Implementation/Coordination	-1,679.50
EFT33069	15/11/2017	ASSET INFRASTRUCTURE MANAGEMENT	Consulting Fee Asset Management	-5,981.25
EFT33070	15/11/2017	AUSTRALIA POST	Various Business Units - Postal Charges - October 2017	-5,550.16
EFT33071	15/11/2017	AXIIS CONTRACTING	Various Sites - Crossover, Road And Footpath Maintenance	-10,090.19
EFT33072	15/11/2017	B&A SMASH REPAIRS	Depot Fleet Vehicle - Compound & Polish Of Vehicle	-495.00
EFT33073	15/11/2017	BARCODE DIRECT	Library - One Opticon 7743 Scanner	-605.00
EFT33074	15/11/2017	BASSENDEAN MEN'S SHED INC	Traffic Management - Markets - October 2017	-500.00
EFT33075	15/11/2017	BASSENDEAN NEWSAGENCY	Library - Subscriptions - October 2017	-151.83
EFT33076	15/11/2017	BAYCORP (WA) PTY LTD	Rates Recovery - Baycorp - Seizure & Sale	-1,800.00
EFT33077	15/11/2017	BBC ENTERTAINMENT	Wamest - Welcome To Country	-583.00
EFT33078	15/11/2017	BCITF	Building & Construction Industry - Levy Collected - October 2017	-3,055.00

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Chq/EFT	Date	Name	Description	Amount
EFT33079	15/11/2017	BEAUMONDE CATERING	Various Council Functions - Catering	-754.10
EFT33080	15/11/2017	BIKE VALET AUSTRALIA PTY LTD	Wamfest - Bicycling Management Services	-1,386.00
EFT33081	15/11/2017	CELESTE PIROUET	Refund - Relax - Term 4 - Boxilates	-100.00
EFT33082	15/11/2017	CIRCUS CHALLENGE	Wamfest - Circus Play Zone	-1,705.00
EFT33083	15/11/2017	COLES GROUP LIMITED	Employee Year Of Service Awards - Gift Cards	-8,150.00
EFT33084	15/11/2017	CR RENEE MCLENNAN	Walga Meetings - Parking Reimbursement	-90.40
EFT33085	15/11/2017	DEMPSEY'S FLOORING & SANDING	Ashfield Soccer Club - Sanding & Sealing Timber Flooring	-5,029.20
EFT33086	15/11/2017	DEPARTMENT OF COMMERCE	Building Services Levy Collected - October 2017	-4,058.40
EFT33087	15/11/2017	IAIN MELOTTE	Rates Refund	-397.36
EFT33088	15/11/2017	KIM & WENDY SWEETING	Rates Refund	-1,225.50
EFT33089	15/11/2017	TOWN OF BASSENDEAN (TSF FROM MUNI TO TRUST)	Cheque Returned Cancelled Transferred To Trust	-40.50
EFT33090	15/11/2017	BEAVER TREE SERVICES	Various Sites - Street Tree Pruning	-23,324.40
EFT33091	15/11/2017	BOWDEN TREE CONSULTANCY	Sparx Day Care - Arborist Report For 2 Trees	-572.00
EFT33092	15/11/2017	CAI FENCING	Depot - New Fence	-19,250.00
EFT33093	15/11/2017	CCA PRODUCTIONS	Wamfest - Equipment Hire	-2,191.30
EFT33094	15/11/2017	COMMAND-A-COM PTY LTD	Depot - Telephone System Maintenance & Repairs	-165.00
EFT33095	15/11/2017	COMMERCIAL NETMAKERS PTY LTD	Jubilee Reserve - Cricket Nets	-319.00
EFT33096	15/11/2017	COMMUNITY CINEMAS	Contribution To Promotion 2017/2018 Season	-3,000.00
EFT33097	15/11/2017	CORPORATE SECURITY AUSTRALIA PTY LTD	Wamfest - Security And Radios	-1,435.17
EFT33098	15/11/2017	DAIMLER TRUCKS PERTH	Depot - Fleet Vehicle - Parts And Service	-554.84
EFT33099	15/11/2017	DIAL A NAPPY	Children Services - Laundry Supplies	-1,406.28
EFT33100	15/11/2017	DORMAKABA AUSTRALIA PTY LTD	Customer Service - 35 Old Perth Road - Auto Doors Repairs	-275.00
EFT33101	15/11/2017	DRAINFLOW SERVICES PTY LTD	Shopping Centre & West Road Drainage Clean	-3,036.00
EFT33102	15/11/2017	DYMOCKS HAY STREET	Library - Book Purchases	-492.44
EFT33103	15/11/2017	EASTERN METROPOLITAN REGIONAL COUNCIL	Various Domestic & Council Rubbish	-88,760.38
EFT33104	15/11/2017	FAR LANE	Bassendean Economic Overview	-6,987.75
EFT33105	15/11/2017	FLEXI STAFF PTY LTD	Labour Hire - Parks And Gardens Staff	-585.26
EFT33106	15/11/2017	FORTRESS INTERLOCKS PTY LTD	Various Sites - Restricted Keys & Coding	-250.80
EFT33107	15/11/2017	FUJI XEROX AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-3,263.62
EFT33108	15/11/2017	FULTON HOGAN INDUSTRIES WA	Various Sites - Road Maintenance	-2,002.00

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Chq/EFT	Date	Name	Description	Amount
EFT33109	15/11/2017	GREENACRES TURF GROUP	Jubilee - Supply & Lay Roll On Turf	-3,846.00
EFT33110	15/11/2017	GRONBEK SECURITY	Various Sites - Restricted Keys & Locks	-1,241.89
EFT33111	15/11/2017	HARDWARE MAGIC BASSENDEAN	Depot - Minor Plant Equip & Parts - October 2017	-263.00
EFT33112	15/11/2017	HAVILAH LEGAL	Professional Fees - Legal Advise	-99.00
EFT33113	15/11/2017	HEDGEHOGS CAFE	Various Council Functions - Catering	-1,355.00
EFT33114	15/11/2017	IBM GLOBAL FINANCING AUSTRALIA LIMITED	Lease - New Servers / Equipment	-2,673.31
EFT33115	15/11/2017	IMAGE DATA	Walking Group - Names Badges	-58.00
EFT33116	15/11/2017	IMAGESOURCE DIGITAL SOLUTIONS	Various Business Units - Staff Business Cards	-114.40
EFT33117	15/11/2017	INDEPENDENCE AUSTRALIA GROUP	Seniors - Client Independent Living Supplies	-169.20
EFT33118	15/11/2017	J & K HOPKINS	Various Business Units - Office Furniture	-177.00
EFT33119	15/11/2017	JOHN PAPAS TRAILERS (AUSTRALIA) PTY LTD	Depot - New Machinery Trailer	-3,014.00
EFT33120	15/11/2017	KELYN TRAINING SERVICES	Depot Staff Training - Basic Workplace Traffic Management	-1,905.00
EFT33121	15/11/2017	LANDCARE WEED CONTROL	Various Sites - Slashing Of Right Of Ways	-1,991.00
EFT33122	15/11/2017	LGC TRAFFIC MANAGEMENT	Various Sites - Traffic Management	-1,135.20
EFT33123	15/11/2017	LJR MAINTENANCE SERVICES	Various Building Sites - Maintenance & Repairs	-9,391.80
EFT33124	15/11/2017	LUCY BROMELL	Bassendean Markets - Stallholder Coordinator Contract Services	-1,311.94
EFT33125	15/11/2017	MAIN ROADS WESTERN AUSTRALIA	Collier Road - Sign & Linemarking	-11,737.67
EFT33126	15/11/2017	MCL COMMERCIAL SERVICES	Various Sites - Mowing	-9,793.00
EFT33127	15/11/2017	MIRRABOOKA AUTO ELECTRICS	Depot Fleet Vehicle - Repairs	-825.00
EFT33128	15/11/2017	MORLEY SIGNWORKS	Fleet Vehicle - Decals	-22.00
EFT33129	15/11/2017	MT LAWLEY MILK	Office Milk Supplies - 35, 46 & 48 Old Perth Road	-260.00
EFT33130	15/11/2017	N & N J HAEUSLER	Library & Volunteer - Daily/Weekly Newspaper Subscriptions	-26.00
EFT33131	15/11/2017	NAMEPLATE ENGRAVERS	Various Business Units - Staff Name Badges	-30.25
EFT33132	15/11/2017	OFFICEWORKS SUPERSTORES PTY LTD	Various Business Units - Office Stationery	-1,539.92
EFT33133	15/11/2017	PERTH REWIND INDUSTRIES	Admin Pond - Repair Damaged Pump	-362.79
EFT33134	15/11/2017	PLE COMPUTERS	Various Business Units - Computer Supplies	-1,912.00
EFT33135	15/11/2017	PRECISION PANEL & PAINT	Fleet Vehicle - Repairs	-913.54
EFT33136	15/11/2017	PROGRAMMED PROPERTY SERVICES	Various Sites - Streetscape Watering	-2,091.34
EFT33137	15/11/2017	QUICK CORPORATE AUSTRALIA PTY LTD	Various Business Units - Office Stationery	-434.22
EFT33138	15/11/2017	RECOMMENDED TOWING PTY LTD	Ranger Services - Abandoned Vehicles	-165.00

1st November 2017
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Chq/EFT	Date	Name	Description	Amount
EFT33139	15/11/2017	REMO'S HANDYMAN SERVICE	Seniors - Home Garden & Maintenance	-770.00
EFT33140	15/11/2017	RESOURCE RECOVERY SOLUTIONS	Council Depot - Disposal Of Asbestos / Rubbish	-940.50
EFT33141	15/11/2017	RICOH AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-1,244.66
EFT33142	15/11/2017		Cancelled	0.00
EFT33143	15/11/2017	ROAD RULES DRIVING SCHOOL	Ryde - Driving Assessment For Mentor	-65.00
EFT33144	15/11/2017	SEAN WALSH	Wamfest - M C	-1,200.00
EFT33145	15/11/2017	SHAUN CHANDRAN	Relax Program Instructor - Uke123 - Term 4	-1,105.50
EFT33146	15/11/2017	SPIDERWEB SOLUTIONS PTY LTD	Various Business Units - Website Maintenance	-82.50
EFT33147	15/11/2017	BIDVEST FOOD SERVICE	Seniors - Client Related Expenses - Groceries	-484.98
EFT33148	15/11/2017	CLEANDUSTRIAL SERVICES PTY LTD	Various Buildings - Cleaning	-17,937.04
EFT33149	15/11/2017	HOME CARE PHYSIOTHERAPY	Seniors - In Home Care - Physiotherapy Services	-412.50
EFT33150	15/11/2017	LOCHNESS LANDSCAPE SERVICES	Bassendean Oval - Weed Control	-330.00
EFT33151	15/11/2017	LOCKDOC	Various Sites - Key & Lock Repairs	-550.00
EFT33152	15/11/2017	MORLEY MOWER CENTRE	Depot - Minor Plant Parts	-576.01
EFT33153	15/11/2017	MULTIMIX CONCRETE PTY LTD	Various Sites - Supply Concrete For Footpath Repairs	-1,797.18
EFT33154	15/11/2017	NATIONAL TRADE SUPPLIER PTY LTD	Seniors - Client - Supply Independent Living Equipment	-242.00
EFT33155	15/11/2017	STAN MOSES PAVILION MANAGEMENT GROUP	Stan Moses Pavillion - Part Payment For Cleaning Costs	-4,060.55
EFT33156	15/11/2017	STARMITES GYM SPORTS	Kidsport Voucher	-200.00
EFT33157	15/11/2017	STEPHEN CARRICK ARCHITECTS	Bassendean Built Form & Character Study - Phase 1	-8,340.70
EFT33158	15/11/2017	STIHL SHOP MIDLAND	Depot - Plant Parts	-40.00
EFT33159	15/11/2017	STYLUS DESIGN	Various Business Units - Design & Print Requirements	-846.40
EFT33160	15/11/2017	SUCCESS PRINT	Ranger Services - Abandoned Vehicles Stickers	-481.00
EFT33161	15/11/2017	SWAN DISTRICTS NETBALL ASSOCIATION INC.	Kidsport Voucher	-200.00
EFT33162	15/11/2017	T & C COURIER & TRANSPORT SERVICES	Courier Service - Document Delivery	-82.50
EFT33163	15/11/2017	T-QUIP	Depot - Fleet Vehicle - Parts	-323.10
EFT33164	15/11/2017	TACTILE INDICATORS PERTH	Various Sites - Ground Surface Indicators	-2,970.00
EFT33165	15/11/2017	UNIQUIP ELECTRICAL SUPPLIES	Various Sites - Led Lights	-3,132.77
EFT33166	15/11/2017	W & M ELLISS	Depot - Minor Plant Parts	-48.86
EFT33167	15/11/2017	WATER2WATER PTY LTD	Various Sites - Hire Water Filter System	-49.50
EFT33168	15/11/2017	WATTLE FACILITIES GROUP	Various Sites - Slashing Of Right Of Ways	-2,024.00

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Chq/EFT	Date	Name	Description	Amount
EFT33169	15/11/2017	WATTLEUP TRACTORS	Various Plant Equipment - Parts	-289.60
EFT33170	15/11/2017	ZIRCODATA PTY LTD	Records - Bin Rental And Storage Fees - October 2017	-317.55
EFT33171	15/11/2017	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 162 - Tadwa - Self Supporting Loan	-7,918.44
EFT33172	23/11/2017	AHN DANG	Security Bond Refund	-2,250.00
EFT33173	23/11/2017	CAMBERCENTRIC PTY LTD	Security Bond Refund	-1,600.00
EFT33174	23/11/2017	DAVID WHITE	Development Bond Refund	-9,800.00
EFT33175	23/11/2017	ALLTOOLS (WA) PTY LTD	Depot - Minor Consumable Tools And Equipment	-632.38
EFT33176	23/11/2017	ALSCO PERTH	Office Linen And Laundry Services	-71.15
EFT33177	23/11/2017	ARTSHOUSE COMMUNITY GARDEN INCORPORATED	Sundown Showdown Event - Children Activities	-1,000.00
EFT33178	23/11/2017	AUS FLEET SOLUTIONS	Fleet Vehicle - Repairs	-894.30
EFT33179	23/11/2017	BAILEYS FERTILISER	Various Sites - Fertiliser Applications	-5,104.00
EFT33180	23/11/2017	BASSEDEAN MEN'S SHED INC	Wamfest - Traffic Management	-500.00
EFT33181	23/11/2017	BASSEDEAN WELLNESS CLINIC	Seniors - In Home Care - Podiatry Services	-77.95
EFT33182	23/11/2017	BOC LIMITED	Depot - Minor Consumable Items	-46.33
EFT33183	23/11/2017	BUNNINGS GROUP LIMITED	Various Sites - Maintenance Supplies And Equipment	-948.62
EFT33184	23/11/2017	BUNZL LTD	Depot - Toilet & Office Supplies	-1,263.64
EFT33185	23/11/2017	CAI FENCING	Depot - New Fence	-47,454.00
EFT33186	23/11/2017	CARROLL & RICHARDSON	New Flags - Australian National, Aboriginal & Wa State Flags	-401.49
EFT33187	23/11/2017	CASA SECURITY PTY LTD	Various Sites - Security Alarm Repairs And Monitoring	-2,972.85
EFT33188	23/11/2017	COMMERCIAL TYRE SERVICE	Various Fleet Vehicle - Tyre & Brake Repairs	-240.00
EFT33189	23/11/2017	COMMISSIONER OF POLICE	Volunteer - Police Clearances	-134.10
EFT33190	23/11/2017	COMPLETE CORPORATE HEALTH - ASCOT	Various Business Units - Recruitment - Pre Employment Check	-487.85
EFT33191	23/11/2017	COVS - COVS PARTS PTY LTD	Depot - Minor Fleet Vehicle Parts	-169.58
EFT33192	23/11/2017	CR SARAH QUINTON	Reimbursement For Child Minding	-100.00
EFT33193	23/11/2017	DBS FENCING	Bassendean Oval - Domed Top Pine Bollards	-3,410.00
EFT33194	23/11/2017	DEPARTMENT OF FIRE & EMERGENCY SERVICES	Fire & Emergency Levy - Buildings	-20,650.86
EFT33195	23/11/2017	DOMUS NURSERY	Various Street Garden Sites - New Plants	-1,007.60
EFT33196	23/11/2017	DS WORKWEAR & SAFETY	Depot - Staff Uniforms	-617.10
EFT33197	23/11/2017	DULUX AUSTRALIA	Depot - Minor Consumable Items	-48.70
EFT33198	23/11/2017	E FIRE & SAFETY (WA)	Various Sites And Library - Panel Testing	-121.00

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Chq/EFT	Date	Name	Description	Amount
EFT33199	23/11/2017	EASTERN METROPOLITAN REGIONAL COUNCIL	Various Domestic & Council Rubbish	-35,112.54
EFT33200	23/11/2017	ELECTRON-I-FIX	Youth Services - Inspection Of Yamaha Amp	-187.00
EFT33201	23/11/2017	ELLA STEINER	Wamfest - Event Staff	-212.50
EFT33202	23/11/2017	FLEXI STAFF PTY LTD	Labour Hire - Parks And Gardens Staff	-1,307.07
EFT33203	23/11/2017	FOOD TECHNOLOGY SERVICES PTY LTD	Food Safety Services Contract - October 2017	-1,348.16
EFT33204	23/11/2017	FUEL DISTRIBUTION OF WESTERN AUSTRALIA PTY LTD	Depot - Fuel Supplies	-12,522.54
EFT33205	23/11/2017	FUJI XEROX AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-393.80
EFT33206	23/11/2017	GINO'S ALL ROUND HANDYMAN SERVICE	Seniors - Home Garden & Maintenance	-261.25
EFT33207	23/11/2017	GRAFFITI FORCE	Various Sites - Graffiti Removal	-840.00
EFT33208	23/11/2017	GREEN PROMOTIONS	Depot - Office Consumables	-213.73
EFT33209	23/11/2017	GREENACRES TURF GROUP	Jubilee - Supply & Lay Roll On Turf	-14,822.60
EFT33210	23/11/2017	GRONBEK SECURITY	Various Sites - Restricted Keys & Coding	-113.98
EFT33211	23/11/2017	HAVILAH LEGAL	Professional Fees - Legal Advise	-361.15
EFT33212	23/11/2017	HEALTHSTRONG PTY LTD	Seniors - Client Assessments	-325.00
EFT33213	23/11/2017	HEATHER CAMPBELL	Library - Oral History Interview And Transcript	-1,000.00
EFT33214	23/11/2017	HOME CHEF	Seniors - Meals On Wheels - October 2017	-130.13
EFT33215	23/11/2017	HUMES WEMBLEY CEMENT	Various Sites - Road Maintenance - Combination Grate	-7,034.50
EFT33216	23/11/2017	ICON ELECTRICAL & AIR PTY LTD	Various Sites - Electrical Repairs & Maintenance	-14,337.78
EFT33217	23/11/2017	ILONKA FOODS	Various Sites - Electrical Repairs & Maintenance	-186.50
EFT33218	23/11/2017	IPWEA NATIONAL	Depot Staff - One Day Training For Ipewa	-1,100.00
EFT33219	23/11/2017	JASON SIGNSMAKERS	Various Sites - Streets Signs	-182.38
EFT33220	23/11/2017	JOHN HALL	Final Editing Of The Draft History Book - Bassendean	-1,000.00
EFT33221	23/11/2017	JULIE HEIN	Reimbursement - Staff Farewell - Consumables	-75.90
EFT33222	23/11/2017	KALAMUNDA SWEEPING	Various Sites - Street Sweeping Services	-8,614.53
EFT33223	23/11/2017	KATE LAPHAM	Health Officer - Contract Services (Maria Fatours Leave)	-2,227.50
EFT33224	23/11/2017	KENNARDS HIRE	Twilight Markets - Equipment Hire	-510.00
EFT33225	23/11/2017	KONE ELEVATORS PTY LTD	Library - Elevator - Service Fee	-479.60
EFT33226	23/11/2017	LANDGATE	Land Licence & Rates Evaluations	-955.26
EFT33227	23/11/2017	LEARNING HORIZONS	Council Review Of Internal Performance Review	-1,100.00
EFT33228	23/11/2017	LGC TRAFFIC MANAGEMENT	Various Sites - Traffic Management	-1,943.70

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Chq/EFT	Date	Name	Description	Amount
EFT33229	23/11/2017	LJR MAINTENANCE SERVICES	Supply & Lay Blocks To Bin Area Depot - Materials	-5,104.00
EFT33230	23/11/2017	MACQUARIE EQUIPMENT RENTALS PTY LTD	To Viewscan Software Rental Agreement - Library	-623.05
EFT33231	23/11/2017	MARISSA VERMA	Naidoc Activity In Library	-330.00
EFT33232	23/11/2017	MCDERMOTT GROUP	Various Sites - Plumbing Repairs	-666.55
EFT33233	23/11/2017	MIRRABOOKA AUTO ELECTRICS	Depot Fleet Vehicle - Repairs	-550.00
EFT33234	23/11/2017	MORLEY FLOORING CENTRE	Ashfield Soccer Club - New Flooring Admin Area	-3,095.00
EFT33235	23/11/2017	MT LAWLEY MILK	Various Building Sites - Maintenance & Repairs	-260.00
EFT33236	23/11/2017	MULTIMIX CONCRETE PTY LTD	Various Sites - Supply Concrete For Footpath Repairs	-645.48
EFT33237	23/11/2017	NAMEPLATE ENGRAVERS	Various Business Units - Staff Name Badges	-95.15
EFT33238	23/11/2017	NATURAL AREA HOLDINGS	Various Sites - Steam Treatment & Brush Cutting Weeds In Bushland	-8,122.13
EFT33239	23/11/2017	NORTH METROPOLITAN TAFE	Staff Training - Certificate Iii Conservation And Land Management	-976.42
EFT33240	23/11/2017	PARAMOUNT ELECTRICAL SERVICES	Various Sites - Electrical Repairs & Maintenance	-5,824.95
EFT33241	23/11/2017		Cancelled	0.00
EFT33242	23/11/2017	PLE COMPUTERS	Various Business Units - Computer Supplies	-2,325.00
EFT33243	23/11/2017	QUICK CORPORATE AUSTRALIA PTY LTD	Various Business Units - Office Stationery	-532.62
EFT33244	23/11/2017	RAGBAG WOMEN	Relax Program Instructor - Basket Weaving For Beginners	-240.00
EFT33245	23/11/2017	RANCHO SOMBRERO	Wamfest - Event Staff Food	-128.00
EFT33246	23/11/2017	RELATIONSHIPS AUSTRALIA (WESTERN AUSTRALIA) INC	Employee Assistance Program - Counselling	-660.00
EFT33247	23/11/2017	REMIDA PERTH INC	Wamfest - Workshops	-1,270.50
EFT33248	23/11/2017	REMO'S HANDYMAN SERVICE	Seniors - Home Garden & Maintenance	-440.00
EFT33249	23/11/2017	RESOURCE RECOVERY SOLUTIONS	Council Depot - Disposal Of Asbestos / Rubbish	-291.50
EFT33250	23/11/2017	RHONDA DIANNE PLUMMER	Wamfest - Event Staff	-212.50
EFT33251	23/11/2017	RICOH AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-1,595.97
EFT33252	23/11/2017	RICOH FINANCE AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-377.60
EFT33253	23/11/2017	ROSS'S DISCOUNT HOME CENTRE	Wind In The Willow - Kitchen Cupboards	-1,760.00
EFT33254	23/11/2017	ROTARY CLUB OF SWAN VALLEY	Bassendean Markets - Management Services	-730.00
EFT33255	23/11/2017	RRAFT EDUCATORS	Relax Program Instructor - Storytelling With Noal Nannup	-750.00
EFT33256	23/11/2017	SEEK LIMITED	Various Business Units - Employment Advertising	-605.00
EFT33257	23/11/2017	SIMON DAVID CREATIVE	Visual Art Awards - Design Posters, Catalogue Etc	-775.00
EFT33258	24/11/2017	CANTEEN AUSTRALIA	Bandanna Day	-122.00

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Chq/EFT	Date	Name	Description	Amount
EFT33259	24/11/2017	THOMAS MAXWELL	Key Bond Refund	-50.00
EFT33260	24/11/2017	BEAUMONDE CATERING	Various Council Functions - Catering	-602.15
EFT33261	24/11/2017	DEVELOPMENT CARTOGRAPHICS	Strategic Planning - Contract Drafting Services	-902.00
EFT33262	24/11/2017	HEALTHSTRONG PTY LTD	Seniors - Client Assessments	-335.00
EFT33263	24/11/2017	J & K HOPKINS	Various Business Units - Office Furniture	-195.00
EFT33264	24/11/2017	KINDY MANAGER PTY LTD	Children Services - Kindy Manager Annual Subscription	-605.00
EFT33265	24/11/2017	MACQUARIE EQUIPMENT RENTALS PTY LTD	Library - Digital Scanner Purchased	-3,247.49
EFT33266	24/11/2017	PASQUALINI DEGASPERIS	Council Crossover Contribution	-1,140.00
EFT33267	24/11/2017	PLE COMPUTERS	Various Business Units - Computer Supplies	-1,995.00
EFT33268	24/11/2017	QUICK CORPORATE AUSTRALIA PTY LTD	Various Business Units - Office Stationery	-63.30
EFT33269	24/11/2017	SEALANES (1985) PTY LTD	Children Services - Frozen Food Supplies	-294.89
EFT33270	24/11/2017	SPORTROPHY	Council Chambers - Desk Plaque & Honour Board Letters	-458.00
EFT33271	24/11/2017	ST JOHN AMBULANCE AUSTRALIA	Wamfest - 2 X First Aid Officers	-346.50
EFT33272	24/11/2017	STARLET NAPERY	Depot - Uniforms & Safety Gear	-220.00
EFT33273	24/11/2017	STIHL SHOP MALAGA	Depot - Minor Plant Parts	-65.00
EFT33274	24/11/2017	STOTT AND HOARE	Councillors - Microsoft Surface Pro 4 - 128Gb	-5,956.50
EFT33275	24/11/2017	STYLUS DESIGN	Various Business Units - Design & Print Requirements	-5,099.80
EFT33276	24/11/2017	SUEZ RECYCLING & RECOVERY PTY LTD	Various Sites - 3.0M Bin Rubbish Collection	-1,699.86
EFT33277	24/11/2017	T-QUIP	Depot - Fleet Vehicle - Parts	-854.10
EFT33278	24/11/2017	TOTAL EDEN PTY LTD	Various Sites - Reticulation Supplies	-1,441.83
EFT33279	24/11/2017	TOTALLY WORKWEAR MIDLAND	Depot - Uniforms & Safety Gear	-96.75
EFT33280	24/11/2017	UPTempo DESIGN	Community Transport Volunteer - Uniforms	-514.80
EFT33281	24/11/2017	VENUS PLUMBING	Children Services - Backflow Prevention Testing	-387.20
EFT33282	24/11/2017	VIVIENNE KIDD	Hall Hire Refund	-91.85
EFT33283	24/11/2017	VOLUNTEERING WA	Volunteering Wa Membership Renewal	-290.00
EFT33284	24/11/2017	WATTLEUP TRACTORS	Various Plant Equipment - Parts	-189.55
EFT33285	24/11/2017	WATTS WESTERN RUBBER	Various Fleet Vehicle - Tyre Repairs & Replacements	-71.50
EFT33286	24/11/2017	WEST AUSTRALIAN MUSIC INDUSTRY ASSOCIATION	Wamfest - Wa Music Festival Sponsorship	-5,500.00
EFT33287	24/11/2017	WEST AUSTRALIAN NEWSPAPERS LIMITED	Visual Art Awards - Advertising Arts Directory	-111.20
EFT33288	24/11/2017	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	Councillors Training	-1,545.00

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Chq/EFT	Date	Name	Description	Amount
DD15709.1	01/11/2017	ONHOLD MAGIC	Messages On Hold - November 2017	-138.80
DD15710.1	01/11/2017	CMS ASSET SOLUTIONS	Folding Machine - October 2017	-260.02
DD15725.1	06/11/2017	COMMONWEALTH CREDIT CARDS	Credit Card - October 2017	-27863.20
DD15745.1	14/11/2017	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll Deductions	-41,434.70
DD15745.2	14/11/2017	HOST PLUS	Payroll Deductions	-396.33
DD15745.3	14/11/2017	REST SUPERANNUATION	Superannuation Contributions	-530.05
DD15745.4	14/11/2017	MANIC SUPERANNUATION SUPER FUND	Payroll Deductions	-642.05
DD15745.5	14/11/2017	VIC SUPER	Superannuation Contributions	-220.12
DD15745.6	14/11/2017	MLC SUPER FUND	Superannuation Contributions	-215.88
DD15745.7	14/11/2017	SUPER DIRECTIONS FUND	Superannuation Contributions	-210.64
DD15745.8	14/11/2017	ANZ SMART CHOICE SUPER	Superannuation Contributions	-137.45
DD15745.9	14/11/2017	PRAEMIUM SMA SUPERANUATION FUND	Superannuation Contributions	-310.02
DD15745.10	14/11/2017	AMP SUPERLEADER	Payroll Deductions	-375.70
DD15745.11	14/11/2017	IOOF SUPERANUATION	Superannuation Contributions	-204.93
DD15745.12	14/11/2017	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	Payroll Deductions	-609.87
DD15745.13	14/11/2017	UNISUPER	Superannuation Contributions	-385.20
DD15745.14	14/11/2017	NGS SUPER	Superannuation Contributions	-276.59
DD15745.15	14/11/2017	MLC SUPER FUND	Superannuation Contributions	-156.70
DD15745.16	14/11/2017	MACQUARIE SUPER ACCUMULATOR	Superannuation Contributions	-253.02
DD15745.17	14/11/2017	COLONIAL FIRST STATE	Payroll Deductions	-686.62
DD15745.18	14/11/2017	HESTA SUPER FUND	Payroll Deductions	-1,867.52
DD15745.19	14/11/2017	PLUMMER SUPERANNUATION FUND	Superannuation Contributions	-755.05
DD15745.20	14/11/2017	B & L SUPER FUND	Superannuation Contributions	-187.67
DD15745.21	14/11/2017	AUSTRALIAN/WESTSCHEME SUPER	Superannuation Contributions	-3,578.98
DD15745.22	14/11/2017	TWU SUPERANNUATION	Superannuation Contributions	-270.53
DD15745.23	14/11/2017	ONEPATH SUPER	Superannuation Contributions	-436.59
DD15766.1	15/11/2017	SG FLEET AUSTRALIA PTY LTD	Fleet Vehicles Leases - November 2017	-19,686.70
DD15793.1	28/11/2017	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll Deductions	-41,198.18
DD15793.2	28/11/2017	HOST PLUS	Payroll Deductions	-395.33
DD15793.3	28/11/2017	REST SUPERANNUATION	Superannuation Contributions	-580.32

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Chq/EFT	Date	Name	Description	Amount
DD15793.4	28/11/2017	MANIC SUPERANNUATION SUPER FUND	Payroll Deductions	-642.05
DD15793.5	28/11/2017	VIC SUPER	Superannuation Contributions	-220.12
DD15793.6	28/11/2017	MLC SUPER FUND	Superannuation Contributions	-215.88
DD15793.7	28/11/2017	SUPER DIRECTIONS FUND	Superannuation Contributions	-210.64
DD15793.8	28/11/2017	ANZ SMART CHOICE SUPER	Superannuation Contributions	-298.26
DD15793.9	28/11/2017	PRAEMIUM SMA SUPERANUATION FUND	Superannuation Contributions	-310.02
DD15793.10	28/11/2017	AMP SUPERLEADER	Payroll Deductions	-380.92
DD15793.11	28/11/2017	IOOF SUPERANUATION	Superannuation Contributions	-242.57
DD15793.12	28/11/2017	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND.	Payroll Deductions	-603.88
DD15793.13	28/11/2017	UNISUPER	Superannuation Contributions	-385.96
DD15793.14	28/11/2017	NGS SUPER	Superannuation Contributions	-279.26
DD15793.15	28/11/2017	MLC SUPER FUND	Superannuation Contributions	-145.70
DD15793.16	28/11/2017	MACQUARIE SUPER ACCUMULATOR	Superannuation Contributions	-253.02
DD15793.17	28/11/2017	COLONIAL FIRST STATE	Payroll Deductions	-672.71
DD15793.18	28/11/2017	HESTA SUPER FUND	Payroll Deductions	-1,869.55
DD15793.19	28/11/2017	PLUMMER SUPERANNUATION FUND	Superannuation Contributions	-755.05
DD15793.20	28/11/2017	B & L SUPER FUND	Superannuation Contributions	-187.67
DD15793.21	28/11/2017	AUSTRALIAN/WESTSCHEME SUPER	Superannuation Contributions	-3,747.70
DD15793.22	28/11/2017	TWU SUPERANNUATION	Superannuation Contributions	-270.53
DD15793.23	28/11/2017	ONEPATH SUPER	Superannuation Contributions	-441.17
	30/11/2017	PAYROLL CREDITORS	TOTAL FOR MONTH NOVEMBER 2017	-781,618.50
			TOTAL MUNICIPAL & TRUST EFT PAYMENTS	-1,785,064.54

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Chq/EFT	Date		Description	Amount
TOTAL TRUST CHEQUE PAYMENTS				0.00

Chq/EFT	Date	Name	Description	Amount
85851	14/11/2017	ALINTA ENERGY	Various Sites - Gas Supply Charges	-232.35
85852	14/11/2017	JACOB WILKIE	Junior Sports Achievement Award	-250.00
85853	14/11/2017	JOSH HORTON	Junior Sports Achievement Award	-250.00
85854	14/11/2017	SYNERGY	Various Sites Synergy Account - Electricity Supply Charges	-27,067.20
85855	14/11/2017	TELSTRA	Telstra Telephone & Mobile Account - October 2017	-6,401.08
85856	14/11/2017	TOWN OF BASSENDEAN-PETTY CASH	Various Business Units - Petty Cash	-396.20
85857	14/11/2017	WATER CORPORATION	Various Sites - Water Rates & Usage Charges	-168.81
85858	23/11/2017	HAROLD WATZEK	Rates Refund	-761.64

ATTACHMENT NO. 11



FINANCIAL STATEMENTS

FOR THE PERIOD ENDED

30 November 2017

Town of Bassendean
MONTHLY FINANCIAL REPORT
For the Period Ended 30 November 2017

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Town of Bassendean
STATEMENT OF FINANCIAL ACTIVITY
(Nature or Type)
For the Period Ended 30 November 2017

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. % (b)-(a)/(b)
Operating Revenues		\$	\$	\$	%
Operating Grants		2,364,274	1,112,340	1,303,059	17.15%
Fees and Charges		5,838,490	4,071,031	4,099,541	0.70%
Interest Earnings		452,821	174,973	167,454	(4.30%)
Other Revenue		632,977	386,141	239,019	(38.10%)
Total (Excluding Rates)		9,288,562	5,744,485	5,809,074	1.12%
Operating Expense					
Employee Costs		(11,383,091)	(4,761,093)	(4,647,111)	2.39%
Materials and Contracts		(8,304,553)	(3,790,679)	(2,630,515)	30.61%
Utilities Charges		(711,844)	(296,520)	(246,712)	16.80%
Depreciation (Non-Current Assets)		(3,266,812)	(1,361,095)	(1,375,636)	(1.07%)
Interest Expenses		(61,116)	(24,033)	(18,330)	23.73%
Insurance Expenses		(462,957)	(362,744)	(395,899)	(9.14%)
Loss on Asset Disposal		(18,023)	-	-	
Other Expenditure		(954,094)	(457,797)	(295,079)	35.54%
Total		(25,162,489)	(11,053,960)	(9,609,282)	13.07%
Funding Balance Adjustment					
Add Back Depreciation		3,266,812	1,361,095	1,375,636	1.06%
Adjust (Profit)/Loss on Asset Disposal		18,023	-	-	
Adjust Employee Benefits Provision		24,000	24,000	6,279	282.24%
Net Operating (Ex. Rates)		(12,565,092)	(3,924,381)	(2,418,293)	
Capital Revenues					
Non Operating Grants		1,478,462	795,821	273,318	191.2%
Proceeds On Sale Of Assets		605,150	18,150	9,852	84.2%
Self-Supporting Loan Principal		19,779	8,656	8,656	0.0%
Transfer from Reserves	7	1,077,343	-	-	
Total		3,180,734	822,626	291,826	
Capital Expenses					
Land and Buildings	8	(1,198,500)	(593,586)	(91,512)	84.58%
Plant and Equipment	8	(300,562)	(280,582)	(56,232)	79.96%
Infrastructure Assets - Roads	8	(902,542)	(902,542)	(5,156)	99.43%
Infrastructure Assets - Other	8	(2,697,700)	(1,893,010)	(201,813)	89.34%
Repayment of Debentures	4	(123,992)	(48,694)	(48,694)	0.00%
Transfer to Reserves	7	(821,361)	(25,494)	(25,494)	0.00%
Total		(6,044,657)	(3,743,907)	(428,900)	
Net Capital		(2,863,923)	(2,921,281)	(137,074)	
Total Net Operating + Capital		(15,429,015)	(6,845,662)	(2,555,367)	
Rate Revenue		12,935,762	12,873,762	12,861,383	(0.10%)
Opening Funding Surplus/Defecit		2,531,579	2,531,579	2,184,378	13.71%
Closing Funding Surplus(Deficit)	3	38,323	8,559,679	12,490,393	

Town of Bassendean
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 November 2017

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. % (b)-(a)/(b) 3
Operating Revenues		\$	\$	\$	%
Governance		30,000	16,000	9,748	(39.07%)
General Purpose Funding		900,491	386,673	405,899	4.97%
Law, Order and Public Safety		131,500	99,450	69,639	(29.98%)
Health		2,657,320	2,656,970	2,666,707	0.37%
Education and Welfare		4,723,710	2,066,719	2,397,228	15.99%
Community Amenities		136,500	56,795	45,522	(19.85%)
Recreation and Culture		1,134,650	726,690	187,962	(74.13%)
Transport		722,777	305,292	224,488	(26.47%)
Economic Services		131,176	54,940	29,236	(46.79%)
Other Property and Services		198,900	170,777	45,962	(73.09%)
Total (Excluding Rates)		10,767,024	6,540,305	6,082,392	(7.00%)
Operating Expense					
Governance		(932,446)	(541,090)	(347,949)	35.69%
General Purpose Funding		(850,094)	(367,761)	(334,429)	9.06%
Law, Order and Public Safety		(693,558)	(310,748)	(251,372)	19.11%
Health		(3,225,954)	(1,487,287)	(1,067,331)	28.24%
Education and Welfare		(5,099,480)	(2,197,050)	(2,136,011)	2.78%
Community Amenities		(1,451,670)	(470,640)	(453,063)	3.73%
Recreation and Culture		(6,615,909)	(2,930,450)	(2,319,933)	20.83%
Transport		(5,619,401)	(2,413,842)	(2,244,032)	7.03%
Economic Services		(565,288)	(244,056)	(180,584)	26.01%
Other Property and Services		(108,689)	(91,036)	(274,577)	(201.61%)
Total		(25,162,489)	(11,053,960)	(9,609,282)	13.07%
Funding Balance Adjustment					
Add back Depreciation		3,266,812	1,361,095	1,375,636	(1.07%)
Profit/Loss on Assets Disposal		18,023	-	-	
Movement in Employee Benefits		24,000	24,000	6,279	73.84%
Net Operating (Ex. Rates)		(11,086,631)	(3,128,560)	(2,144,975)	
Capital Revenues					
Proceeds from Disposal of Assets		605,150	18,150	9,852	(45.72%)
Self-Supporting Loan Principal		19,779	8,656	8,656	0.00%
Transfer from Reserves	7	1,077,343	-	-	
Total		1,702,272	26,806	18,508	
Capital Expenses					
Land and Buildings	8	(1,198,500)	(593,586)	(91,512)	84.58%
Plant and Equipment	8	(300,562)	(280,582)	(56,232)	79.96%
Infrastructure Assets - Roads	8	(902,542)	(902,542)	(5,156)	99.43%
Infrastructure Assets - Drainage	8	(1,430,700)	(652,260)	(4,949)	99.24%
Infrastructure Assets - Footpaths	8	(93,500)	(67,250)	-	
Infrastructure Assets - Parks	8	(1,173,500)	(1,173,500)	(196,863)	83.22%
Repayment of Debentures		(123,992)	(48,694)	(48,694)	0.00%
Transfer to Reserves	7	(821,361)	(25,494)	(25,494)	0.00%
Total		(6,044,657)	(3,743,907)	(428,900)	
Net Capital		(4,342,385)	(3,717,102)	(410,392)	
Total Net Operating + Capital		(15,429,016)	(6,845,662)	(2,555,367)	
Rate Revenue		12,935,762	12,873,762	12,861,383	(0.10%)
Opening Funding Surplus(Deficit)		2,531,579	2,531,579	2,184,378	(15.89%)
Closing Funding Surplus(Deficit)	3	38,323	8,559,679	12,490,393	

Town of Bassendean FINANCIAL STATEMENTS

For the Period Ended 30 November 2017

Statement of Objective

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Town's Community Vision, and for each of its broad activities/programs.

COMMUNITY VISION

"A connected community, developing a vibrant and sustainable future, that is built upon the foundations of our past."

GOVERNANCE

Administration and operation of facilities and services to members of council; Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue

LAW, ORDER, PUBLIC SAFETY

Supervision of various by-laws, fire prevention, emergency services and animal control.

HEALTH

Food quality and pest control, immunisation services, inspection of public buildings and operation of child health services.

EDUCATION AND WELFARE

Provision, management and support of educational services at the pre-school level and assistance to schools. The provision, management and support of welfare services for families, youth, children and the aged within the community.

HOUSING

The provision of retirement village dwellings for rental in a supportive environment

COMMUNITY AMENITIES

The provision of sanitation (waste management), stormwater drainage, town and regional planning and development, the provision of rest rooms and protection of environment.

RECREATION AND CULTURE

Provision of facilities, and support of organisations concerned with leisure time activities and sport. This includes the provision of leisure programs, halls and community centres, libraries, historical sites, recreation centres, parks, gardens and sportsgrounds.

TRANSPORT

The construction and maintenance of streets, roads, bridges, footpaths and cycle ways.

ECONOMIC SERVICES

Regulation support and/or provision of such services as tourism, area promotion and building control.

OTHER PROPERTY & SERVICES

Private works, public works overheads, plant operations and other revenues and expenses not elsewhere classified.

Town of Bassendean
STATEMENT OF FINANCIAL ACTIVITY
(Corporate Business Plan)
For the Period Ended 30 November 2017

	ORIGINAL BUDGET	CURRENT BUDGET	YTD ACTUAL
Built Environment	\$7,372,528	\$7,372,528	\$2,520,646
Capital Expenditure	\$1,467,442	\$1,467,442	\$139,670
Operating Expenditure	\$6,860,339	\$6,860,339	\$2,678,671
Operating Income	-\$955,253	-\$955,253	-\$297,695
Economic	\$318,441	\$318,441	\$88,459
Capital Expenditure	\$18,500	\$18,500	\$6,483
Operating Expenditure	\$433,311	\$433,311	\$118,358
Operating Income	-\$133,370	-\$133,370	-\$36,382
Good Governance	-\$12,109,545	-\$12,109,545	-\$12,639,942
Capital Expenditure	\$66,000	\$66,000	\$0
Operating Expenditure	\$1,648,238	\$1,648,238	\$618,649
Operating Income	-\$13,823,783	-\$13,823,783	-\$13,258,592
Natural Environment	\$5,544,975	\$5,544,975	-\$153,968
Capital Expenditure	\$1,672,382	\$1,672,382	\$158,996
Operating Expenditure	\$6,787,563	\$6,787,563	\$2,421,107
Operating Income	-\$2,914,970	-\$2,914,970	-\$2,734,071
Social	\$5,432,609	\$5,432,609	\$1,205,026
Capital Expenditure	\$1,874,980	\$1,874,980	\$49,564
Operating Expenditure	\$9,433,039	\$9,433,039	\$3,772,589
SUB TOTAL	\$6,559,008	\$6,559,008	-\$8,979,780
Less Depreciation	-\$3,266,812	-\$3,266,812	-\$1,375,636
Plus Opening Surplus	-\$2,531,579	-\$2,531,579	-\$2,184,378
Transfer from Reserves	-\$1,077,343	-\$1,077,343	\$0
Proceeds from Disposal of A	-\$605,150	-\$605,150	-\$9,852
Employee Accruals	-\$24,000	-\$24,000	-\$6,279
P& L on sale of assets	-\$18,023	-\$18,023	\$0
Loan Principal Repayments	\$123,992	\$123,992	\$44,860
Transfer to Reserves	\$821,361	\$821,361	\$25,494
Self Supporting Loan	-\$19,779	-\$19,779	-\$4,823
TOTAL SUMMARY	-\$38,323	-\$38,323	-\$12,490,393

Town of Bassendean
BALANCE SHEET
For the Period Ended 30 November 2017

	2017/2018	2016/2017
	\$	\$
CURRENT ASSETS		
Cash and Cash Equivalents	17,424,008	10,475,121
Trade and Other Receivables	5,265,279	1,023,022
Inventories	21,949	13,333
TOTAL CURRENT ASSETS	<u>22,711,236</u>	<u>11,511,476</u>
NON-CURRENT ASSETS		
Trade and Other Receivables	553,377	571,885
EMRC Investments	7,538,343	7,538,343
WALGA Government House	108,332	108,332
Property, Plant and Equipment	56,117,519	56,216,070
Infrastructure	104,963,106	105,885,478
TOTAL NON-CURRENT ASSETS	<u>169,280,677</u>	<u>170,320,108</u>
TOTAL ASSETS	<u>191,991,914</u>	<u>181,831,584</u>
CURRENT LIABILITIES		
Trade and Other Payables	4,277,541	3,402,910
Borrowings	75,301	123,994
Provisions	2,110,368	2,110,469
TOTAL CURRENT LIABILITIES	<u>6,463,209</u>	<u>5,637,373</u>
NON-CURRENT LIABILITIES		
Borrowings	811,380	811,380
Provisions	201,834	201,834
TOTAL NON-CURRENT LIABILITIES	<u>1,013,213</u>	<u>1,013,214</u>
TOTAL LIABILITIES	<u>7,476,422</u>	<u>6,650,587</u>
NET ASSETS	<u>184,515,490</u>	<u>175,180,997</u>
EQUITY		
Retained Surplus	41,125,486	31,816,487
Reserves - Cash Backed	4,826,809	4,801,315
Reserves - Asset Revaluation	138,563,195	138,563,195
TOTAL EQUITY	<u>184,515,490</u>	<u>175,180,997</u>

This statement is to be read in conjunction with the accompanying notes.

TOWN OF BASSENDEAN
STATEMENT OF CHANGES IN EQUITY
For the Period Ended 30 November 2017

	2017/2018 \$	2016/2017 \$
RETAINED SURPLUS		
Balance as at 1 July	31,816,487	31,888,675
Net Result	9,334,493	\$56,108
Transfer from/(to) Reserves	<u>(25,494)</u>	<u>(128,296)</u>
Balance as at period end	<u>41,125,486</u>	<u>31,816,487</u>
 RESERVES - CASH BACKED		
Balance as at 1 July	4,801,316	4,673,019
Interest on Reserves	25,494	-
Transfer(from)/to Reserves	<u>-</u>	<u>128,296</u>
Balance as at period end	<u>4,826,809</u>	<u>4,801,315</u>
 RESERVES - ASSET REVALUATION		
Balance as at 1 July	138,563,195	114,000,341
Changes on Revaluation of Assets	-	24,562,854
Transfer from Revaluation Surplus	<u>-</u>	<u>-</u>
Balance as at period end	<u>138,563,195</u>	<u>138,563,195</u>
TOTAL EQUITY	<u><u>184,515,490</u></u>	<u><u>175,180,997</u></u>

This statement is to be read in conjunction with the accompanying notes.

TOWN OF BASSENDEAN
STATEMENT OF CASH FLOWS
For the Period Ended 30 November 2017

	NOTE	2017/18 Actual \$	2017/18 Budget \$	2016/2017 \$ Actual
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts:				
Rates		9,022,569	12,882,806	12,649,066
Operating grants, subsidies and contributions		1,303,059	2,372,274	3,072,445
Fees and charges		4,403,478	5,838,490	5,492,673
Service charges		-	-	-
Interest earnings		171,900	452,821	524,551
Goods and services tax		446,643	-	971,140
Other revenue		239,019	632,977	720,383
		<u>15,586,670</u>	<u>22,179,368</u>	<u>23,430,258</u>
Payments:				
Employee costs		(4,769,880)	(11,377,547)	(11,234,999)
Materials and contracts		(2,630,515)	(8,040,124)	(6,552,966)
Utility charges		(246,712)	(711,844)	(692,324)
Interest expenses		(24,033)	(61,115)	(66,527)
Insurance expenses		(395,899)	(462,957)	(513,844)
Goods and services tax		(377,332)	-	(1,027,898)
Other expenditure		(295,079)	(954,094)	(1,047,411)
		<u>(8,739,450)</u>	<u>(21,607,681)</u>	<u>(21,135,969)</u>
Net cash provided by (used in) operating activities		<u>6,847,220</u>	<u>571,687</u>	<u>2,294,289</u>
CASH FLOWS FROM INVESTING ACTIVITIES				
Receipts:				
Non-operating grants, subsidies and contributions		273,318	1,478,462	1,086,544
Proceeds from sale of assets		9,852	605,150	5,500
Payments:				
Payments for purchase of property, plant & equipment		(147,744)	(1,499,062)	(580,054)
Payments for construction of infrastructure		(206,969)	(3,600,242)	(1,647,718)
Net cash provided by (used in) investment activities		<u>(71,542)</u>	<u>(3,015,692)</u>	<u>(1,135,728)</u>
CASH FLOWS FROM FINANCING ACTIVITIES				
Receipts:				
Proceeds from self supporting loans		8,656	19,779	18,509
Deferred Income Sports Club		-	-	8,000
Transfer from Trust		213,247	200,000	(89,488)
Payments:				
Repayment of debentures		(48,694)	(123,995)	(115,710)
Net cash provided by (used in) financing activities		<u>173,209</u>	<u>95,784</u>	<u>(178,689)</u>
Net increase (decrease) in cash held		6,948,887	(2,348,221)	979,872
Cash and cash equivalents at beginning of year		10,475,121	10,656,168	9,495,249
Cash and cash equivalents at the end of the year		<u>17,424,008</u>	<u>8,307,947</u>	<u>10,475,121</u>

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE CASHFLOW**

NOTES TO THE CASH FLOW STATEMENT

(a) Reconciliation of Cash

For the purposes of the cash flow statement, cash includes cash on hand and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the balance sheet as follows:

	2017/18 Actual \$	2017/18 Budget \$	2016/2017 \$ Actual
Cash and Cash Equivalents	<u>17,424,008</u>	<u>8,307,947</u>	<u>10,475,121</u>

(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result

Net Result	9,334,493	(1,459,702)	56,108
Depreciation	1,375,636	3,266,812	3,314,436
(Profit)/Loss on Sale of Asset	-	18,023	9,000
(Increase)/Decrease in Receivables	(3,521,814)	(44,956)	(198,106)
(Increase)/Decrease in Inventories	(8,616)		6,545
Increase in Investment in Joint Venture	-		(202,422)
Decrease in Investment in WALGA House Trust	-	-	16,888
Increase/(Decrease) in Payables & Accruals	(59,161)	264,429	(26,879)
Increase/(Decrease) in Employee Provisions	-	5,544	405,266
Grants/Contributions for the Development of Assets	(273,318)	(1,478,462)	(1,086,544)
Writeup in Fair Value of Infrastructure			
Net Cash from Operating Activities	<u>6,847,220</u>	<u>571,687</u>	<u>2,294,289</u>

**TOWN OF BASSENDEAN
RATING INFORMATION
For the Period Ended 30 November 2017**

Note 2. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2017/18 Actual Rate Revenue \$	2017/18 Actual Interim Rates \$	2017/18 Actual Back Rates \$	2017/18 Actual Total Revenue \$	2017/18 YTD Budget \$
Differential General Rate								
GRV Properties	7.1650	5,769	158,122,563	11,330,584			11,330,584	11,329,482
Interim Rates					44,003		44,003	120,000
Back Rates						3,600	3,600	2,000
Sub-Totals		5,769	158,122,563	11,330,584	44,003	3,600	11,378,188	11,451,482
Minimum Rates	Minimum \$							
GRV Properties	1085	1,368	18,858,081	1,483,195			1,483,195	1,484,280
Sub-Totals		1,368	18,858,081	1,483,195			1,483,195	1,484,280
							12,861,383	12,935,762
Discounts							12,861,383	12,935,762
Totals							12,861,383	12,935,762

All land except exempt land in the Town of Bassendean is rated according to its Gross Rental Value (GRV).

The general rates detailed above for the 2017/18 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

The Rates for 2017/18 were issued on the 21 July 2017. The due date for the payment of rates is August 25 2017, unless the option to pay by instalments is taken. Rates instalments are subject to an instalment fee of \$36 and 5.5% interest. Instalment dates for 2017/18 are:

- 1st: 25 August 2017
- 2nd: 27 October 2017
- 3rd: 5 January 2018
- 4th: 9 March 2018

Town of Bassendean
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2017

Note 3: NET CURRENT FUNDING POSITION

Note	Positive=Surplus (Negative=Deficit)			2016-17 Actual
	2017-18			
	This Period	Last Period	Same Period Last Year	
	\$	\$	\$	
Current Assets				
Cash Unrestricted	10,409,973	10,557,068	10,437,488	3,699,827
Cash Restricted	7,014,035	6,927,187	6,707,025	6,775,294
Rates - Current	5,075,906	7,100,175	5,283,034	754,709
Sundry Debtors	126,147	117,194	188,004	135,775
GST Receivable	43,448	36,554	51,108	112,759
Inventories	21,949	19,753	23,452	13,333
	22,691,457	24,757,931	22,690,111	11,491,697
Less: Current Liabilities				
Sundry Creditors	(2,001,684)	(1,792,350)	(2,462,075)	(1,050,259)
Accrued Interest on Debentures	-	-	-	(5,703)
Accrued Salaries and Wages	-	-	-	(122,668)
Income Received in Advance	-		(33,850)	
Rates in Advance	(88,629)	(68,510)	(68,794)	(250,300)
Hyde Retirement Village Bonds	(179,250)	(185,000)	(251,350)	(173,600)
Bonds & Other Deposits	(2,007,977)	(1,940,872)	(1,858,486)	(2,110,469)
Provisions	(2,110,368)	(2,110,368)	(1,762,767)	(1,800,380)
	(6,387,910)	(6,097,102)	(6,437,321)	(5,513,379)
Less: Cash backed Reserves	(4,826,810)	(4,801,316)	(4,597,190)	(4,801,315)
LSL	1,013,654	1,007,375	931,473	1,007,375
Net Current Funding Position	12,490,393	14,866,889	12,587,071	2,184,378

**Town of Bassendean
INFORMATION ON BORROWINGS
For the Period Ended 30 November 2017**

Note 4. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-17	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$
Loan 156 Civic Centre Redevelopment	129,324		43,775	21,450	85,549	107,874	9,021	4,942
Loan 157 Ashfield Soccer Club-SSL	19,158		4,316	1,052	14,842	18,106	1,177	321
Loan 160A Civic Centre Redevelopment	384,383		45,010	10,986	339,373	373,397	25,987	6,064
Loan 160B Civic Centre Redevelopment	153,009		15,430	7,602	137,579	145,407	8,720	4,473
Loan 162- TADWA SSL	249,498		15,462	7,604	234,036	241,894	8,233	4,148
	935,372		123,992	48,694	811,379	886,678	53,137	19,948

All debenture repayments are to be financed by general purpose revenue.

(b) New Debentures - 2017/18

Council has no new debentures during 2017/18.

(c) Unspent Debentures

Council has no unspent debentures during 2017/18.

(d) Overdraft

Council has an overdraft facility of \$100,000 with the Commonwealth Bank
It is anticipated that this facility will not be required in the 2017/18 Financial Period.

Town of Bassendean
Monthly Investment Report
For the Period Ended 30 November 2017

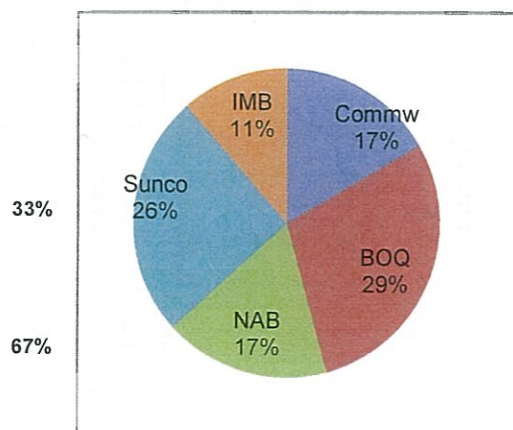
Note 5 : CASH INVESTMENTS

Deposit Ref	Deposit Date	Maturity Date	S & P Rating	Institution	Term (Days)	Rate of Interest	Amount Invested (Days)				Total	Expected Interest
							Up to 30	30-60	60-90	90-120+		
Municipal												
4190362	15/11/2017	20/12/2017	A1	Suncorp	35	1.60%		700,000	-		700,000	1,074
474373	4/10/2017	9/01/2018	A2	Bank of Queensland	97	2.40%		-	-	1,700,000	1,700,000	10,843
47516	31/10/2017	6/02/2018	A-2	IMB	98	2.45%			-	2,000,000	2,000,000	13,156
418206559	28/11/2017	27/02/2018	A1+	NAB	91	2.45%				2,000,000	2,000,000	12,216
466931	10/08/2017	23/01/2018	A2	Bank of Queensland	166	2.50%		-	-	2,000,000	2,000,000	22,740
190248	18/10/2017	13/12/2017	A1+	Commonwealth Bank	56	2.02%		1,400,000			1,400,000	4,339
							-	2,100,000	-	7,700,000	9,800,000	60,029
Reserve												
473732	29/09/2017	29/03/2018	A2	Bank of Queensland	181	2.60%				-	1,013,654	13,069
4189666	26/09/2017	27/03/2018	A1	Suncorp	182	2.50%				2,276,608	2,276,608	28,380
164115	10/10/2017	12/02/2018	A1+	Commonwealth Bank	125	2.23%		-		1,536,547	1,536,547	11,735
							-	-	-	4,826,809	4,826,809	53,183
Trust												
089-062126-4	26/10/2017	26/02/2018	A1+	Bankwest	123	1.50%				11,611	11,611	59
94-401-6261	25/09/2017	26/02/2018	A1+	NAB	154	2.55%				875,862	875,862	9,423
464914	28/07/2017	30/01/2018	A2	Bank of Queensland	186	2.60%		-		400,000	400,000	5,300
4190564	30/11/2017	9/03/2018	A1	Suncorp	99	2.40%				1,600,000	1,600,000	10,415
							-	-	-	2,887,473	2,887,473	25,197
Total							-	2,100,000	-	15,414,282	17,514,282	138,410

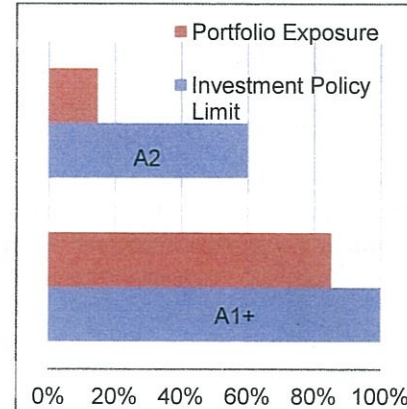
ENVIRONMENTAL COMMITMENT

Depositing Institution	Value Invested
Fossil Fuel Lending ADI	
Commonwealth	\$2,936,547
NAB	\$2,875,862
Bankwest	\$11,611
	\$5,824,020
Non Fossil Fuel Lending ADI	
B of Queensland	\$5,113,654
IMB	\$2,000,000
Suncorp	\$4,576,608
	\$11,690,262
Total Funds	\$17,514,282

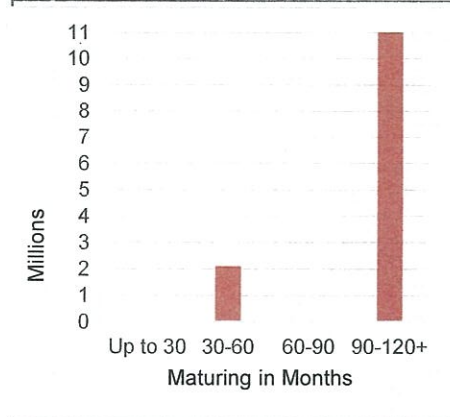
INDIVIDUAL INSTITUTION EXPOSURE



TOTAL CREDIT EXPOSURE



TERM TO MATURITIES

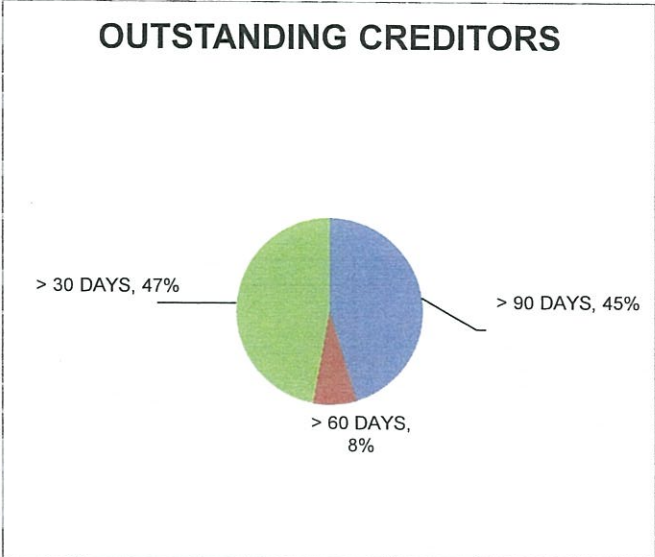
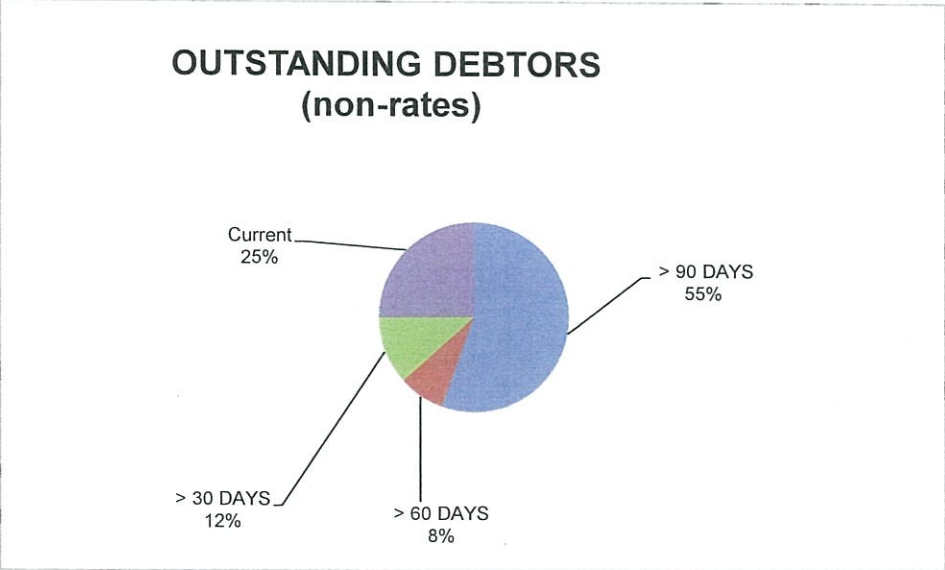


Town of Bassendean
SUMMARY OF CURRENT DEBTORS AND CURRENT CREDITORS

Note 6:

	> 90 DAYS	> 60 DAYS	> 30 DAYS	Current	Total
Nov-17	\$59,863	\$11,733	\$7,118	\$23,746	\$102,459
Oct-17	\$56,251	\$7,929	\$11,733	\$25,418	\$101,331
Nov-16	\$49,697	\$7,491	\$23,953	\$30,374	\$111,515

	> 90 DAYS	> 60 DAYS	> 30 DAYS	Current	Total
Nov-17	-\$50	-\$105	\$8,452	\$779,637	\$787,935
Oct-17	-\$50	\$415	\$4,866	\$125,887	\$131,118
Nov-16	-\$1,119	\$0	\$4,279	\$817,485	\$820,645



**Town of Bassendean
Reserve Funds
For the Period Ended 30 November 2017**

Note 7: Cash Backed Reserves

Name	Budgetted Opening Balance	Actual Opening Balance	Budget Interest Earned	Actual Interest Earned	Revised Budget Transfers In	Actual Transfers In	Revised Budget Transfers Out	Actual Transfers Out	Revised Budget Closing Balance	Actual YTD Closing Balance
Aged Persons Housing	\$ 470,209	\$ 470,210	\$ 10,709	\$ 2,613	\$ -	\$ -	\$ -	\$ -	\$ 480,919	\$ 472,822
Cultural Events	5,162	\$5,163	-	29	-	-	(5,162)	-	1	5,192
Land & Building Infrastructure	1,843,265	\$1,843,265	41,982	10,242	550,000	-	(800,000)	-	1,635,247	1,853,508
Plant & Equipment	379,103	\$379,102	8,634	2,107	-	-	(29,000)	-	358,736	381,209
Community Facilities	37,139	\$37,139	14,512	206	-	-	-	-	51,651	37,345
Self Insurance	8,199	\$8,199	-	46	-	-	(8,199)	-	-	8,244
Unspent Grants & Contributions	251,875	\$335,803	-	-	50,000	-	(129,982)	-	255,821	335,803
Underground Power	79,453	\$79,452	1,810	441	-	-	-	-	81,262	79,894
Waste Management	438,744	\$288,744	11,815	1,604	100,000	-	-	-	400,559	290,348
Wind in the Willows	103,362	\$53,361	1,215	297	-	-	(40,000)	-	14,576	53,657
Youth Development	27,529	\$27,529	627	153	-	-	-	-	28,156	27,682
Roads & Drainage Infrastructure	114,111	\$114,111	2,599	634	-	-	-	-	116,710	114,745
Employee Entitlements	1,007,375	\$1,007,375	-	6,279	24,000	-	-	-	1,031,375	1,013,654
Hacc Asset Replacement	151,860	\$151,861	3,459	844	-	-	(65,000)	-	90,320	152,705
	4,917,386	4,801,316	97,362	25,494	724,000	-	(1,077,343)	-	4,545,333	4,826,810

**Town of Bassendean
Capital Works Program
For the Period Ended 30 November 2017**

NOTE 8: CAPITAL WORKS								
Summary of Capital Acquisitions		Original Budget	Grant or Other Funding	Current Amended Budget	YTD Budget	Expenditure Actual	Order Value	TOTAL ACTUAL
		\$		\$	\$	\$		
Property, Plant & Equipment								
Land and Buildings		1,198,500	800,000	1,198,500	593,586	91,512	168,973	260,485
Plant & Equipment		118,880	76,030	118,880	98,900	41,472	76,735	118,207
Furniture & Equipment		181,682	109,682	181,682	181,682	14,760	113,983	128,743
Infrastructure								
Roadworks		902,542	491,462	902,542	902,542	5,156	103,079	108,235
Drainage		1,430,700	185,022	1,430,700	652,260	4,949	26,345	31,294
Footpaths		93,500	-	93,500	67,250	-	53,213	53,213
Parks, Gardens & Reserves		1,173,500	922,000	1,173,500	1,173,500	196,863	9,177	206,040
Totals		5,099,304	2,584,196	5,099,304	3,669,720	354,713	551,504	906,217

Funding Source	Land for Resale		Original Budget	Grant or Other Funding	Current Amended Budget	YTD Budget	Expenditure Actual	Order Value	TOTAL ACTUAL
			\$		\$	\$	\$		
	<i>Account</i>								
	AL1701	LAND PURCHASE 97 KENNY ST(WIND UP TPS4A)	5,000		5,000	3,750	-	-	-
	AL1702	LAND PURCHASE 13 HATTON(WIND UP TPS4A)	6,000		6,000	4,500	-	-	-
	Totals		11,000		11,000	8,250	-	-	-

Funding Source	Buildings		Original Budget	Grant or Other Funding	Current Amended Budget	YTD Budget	Expenditure Actual	Order Value	TOTAL ACTUAL
			\$		\$	\$	\$		
	<i>Account</i>								
Reserves	AB1701	11 HAMILTON STREET, BASSENDEAN - REROOFING	80,000	80,000	80,000	80,000	-	61,710	61,710
	AB1702	COMMUNITY HALL BASSENDEAN - RENEWAL TO ALUMINIUM ENTRY DOORS	20,000		20,000	20,000	-	20,215	20,215
	AB1703	STAN MOSES PAVILLION, EDEN HILL - ENTRY DOORS	15,000		15,000	15,000	-	14,838	14,838
Grant	AB1705	COMMUNITY FACILITY - REPLACE LIGHTING WITH LED LIGHTING (MLA COMM)	15,000	15,000	15,000	7,500	12,622	-	12,622
	AB1706	DEPOT - UPGRADE WORKSHOP SWITCHBOARD	7,000		7,000	7,000	4,854	-	4,854
Grant	AB1708	SENIOR CITIZENS HALL - UPGRADE OF AIR CONDITIONING SYSTEM (MLA COMM)	15,000	15,000	15,000	7,500	11,600	-	11,600
	AB1709	BASSENDEAN BOWLING CLUB - ELECTRICAL REWIRE & REPLACE WITH LED	18,000		18,000	18,000	-	22,000	22,000
	AB1710	DUDLEY ROBINSON CENTRE (YOUTH SERVICES) - REPLACING AIR CONDITI	16,000		16,000	10,667	15,600	-	15,600
	AB1711	BOWLING CLUB BASSENDEAN - RENEW ENTRY DOORS TO BOWLING CLUB	19,500		19,500	19,500	16,614	-	16,614
	AB1713	DEPOT OFFICE - UPGRADE DATA CABLE EQUIPMENT	6,000		6,000	6,000	-	-	-
	AB1714	COMMUNITY HALL KITCHEN - REPLACE KITCHEN ROLLER SHUTTER WITH S	5,000		5,000	5,000	-	-	-
	AB1715	ASHFIELD COMMUNITY CENTRE - REPLACE CARPET WITH SUITABLE FLOOR	20,000		20,000	-	-	-	-
	AB1716	INSTALLATION OF EMERGENCY EVACUATION PA/INTERCOM SYSTEM - ADM	10,000		10,000	10,000	-	9,062	9,062
	AB1717	ASHFIELD COMMUNITY CENTRE - UPGRADE TO LED LIGHTING	20,000		20,000	20,000	19,739	-	19,739
	AB1718	BILL WALKER STAND - UPGRADE OF MAIN ELECTIRCAL SWITCH BOARD, SE	25,000		25,000	25,000	-	23,685	23,685
	AB1719	35 OLD PERTH ROAD - UPGRADE	150,000		150,000	-	-	4,439	4,439
Reserves	AB1720	WIND IN THE WILLOWS UPGRADES -BABIES AREA, CARPETS,PAINTING	10,000	10,000	10,000	10,000	-	-	-
	AB1721	48 OLD PERTH ROAD - UPGRADE OF COMMITTEE ROOM KITCHEN	20,000		20,000	20,000	2,133	13,024	15,156
Reserves	AB1722	WIW ASHFIELD BUILDING UPGRADE	10,000	10,000	10,000	10,000	-	-	-
	AB1723	YOUTH SERVICES FLOORING AND PAINTING	11,000		11,000	4,584	5,600	-	5,600
Reserves \$170K, Grant \$500K	AB1724	CONSTRUCTION OF NEW MENS SHED- SCADDAN STREET	695,000	670,000	695,000	289,585	2,750	-	2,750
	Totals		1,187,500	800,000	1,187,500	585,336	91,512	168,973	260,485

**Town of Bassendean
Capital Works Program
For the Period Ended 30 November 2017**

Funding Source	Plant & Equipment		Original Budget	Grant or Other Funding	Current Amended Budget	YTD Budget	Expenditure Actual	Order Value	TOTAL ACTUAL
	<i>Account</i>		\$		\$	\$			
Trade-In	AF1701	P1105 - POLMAC TRAILER (REC & CUL)	3,100	350	3,100	3,100	2,745	-	2,745
Trade-In	AF1702	P270 - POLMAC TRAILER	1,800	200	1,800	1,800	1,339	-	1,339
Reserves	AF1703	PP7195 - KUBOTA RIDE ON MOWER	23,000	23,000	23,000	23,000	-	42,100	42,100
Grant	AF1704	RYDE PROGRAM - NEW VEHICLE (MLA COMMITMENT)	19,980	19,980	19,980	-	-	16,591	16,591
	AF1705	SECURITY SYSTEM UPGRADE DEPOT FENCE LINE	25,000		25,000	25,000	400	18,044	18,444
Trade-In	AF1707	P151 - POLMAC FIBERGLASS B TRAILER	2,500	500	2,500	2,500	1,890	-	1,890
Trade-In	AF1708	PP7170 - COX RIDE-ON MOWER	5,000	1,000	5,000	5,000	-	-	-
Reserves	AF1709	2 X METRO COUNT 5600 TRAFFIC COUNTERS	6,000	6,000	6,000	6,000	10,433	-	10,433
	AF1710	DEPOT- INSTALL NEW BOOM GATE	-		-	-	-	-	-
	AF1711	TRAILER FOR MARKETS TRAFFIC MANAGEMENT SIGNS	7,500		7,500	7,500	6,483	-	6,483
Reserves	AF1712	VEHICLE UTE ASHFIELD HANDY MAN (SENIORS & DISABILITY SERVICES) RE	25,000	25,000	25,000	25,000	18,182	-	18,182
	Totals		118,880	76,030	118,880	98,900	41,472	76,735	118,207

Funding Source	Furniture & Equipment		Original Budget	Grant or Other Funding	Current Amended Budget	YTD Budget	Expenditure Actual	Order Value	TOTAL ACTUAL
	<i>Account</i>		\$				\$	\$	\$
Grant	AE1701	IT CAFE UPGRADE - BASSENDEAN YOUTH CENTRE	20,000	20,000	20,000	20,000	-	13,289	13,289
	AE1702	LIBRARY - ONE STOP SELF SERVICE CIRCULATION SERVICE UNIT	7,000		7,000	7,000	-	-	-
	AE1703	REPLACING RAINBIRD FLOW METERS AND CONTROLLERS FOR THE AUTOM	15,000		15,000	15,000	14,760	-	14,760
	AE1704	IT INRASTRUCTURE UPGRADE (C/O FROM 2016-1 AE11601)	50,000		50,000	50,000	-	-	-
Reserves	AE1705	CCTV MARY CRESCENT	44,841	44,841	44,841	44,841	-	43,073	43,073
Reserves	AE1706	CCTV JUBILEE RESERVE	44,841	44,841	44,841	44,841	-	57,621	57,621
	Totals		181,682	109,682	181,682	181,682	14,760	113,983	128,743

Funding Source	Roads		Original Budget	Grant or Other Funding	Current Amended Budget	YTD Budget	Expenditure Actual	Order Value	TOTAL ACTUAL
	<i>Account</i>		\$		\$	\$	\$	\$	\$
Grant	AR1701	COLSTOUND - GUILDFORD RD TO HAIG ST RESURFACING	85,000	48,406	85,000	85,000	2,156	40,322	42,478
	AR1702	COLSTOUND - HAIG ST TO MARGARET ST - MILL AND REPLACE	46,000		46,000	46,000	-	10,290	10,290
Grant	AR1703	PALMERSTON ST - HAMILTON ST TO GUILDFORD RD RESURFACING	180,000	119,929	180,000	180,000	466	18,176	18,642
Grant	AR1704	SHACKLETON ST - GERALDINE ST TO WEST OF KENNY ST ROUNDABOUT -	111,000	65,032	111,000	111,000	1,690	19,730	21,420
Grant	AR1705	SHACKLETON ST - GUILDFORD RD TO GERALDINE ST RESURFACING	97,350	64,896	97,350	97,350	845	3,035	3,880
	AR1706	SHACKLETON ST - MEDIUM TRAFFIC ISLAND REPLACEMENT	30,000		30,000	30,000	-	-	-
Grant	AR1707	WEST ROAD - UPGRADE TRAFFIC CALMING DEVICES & PARKING IMPROVEM	90,000	90,000	90,000	90,000	-	-	-
Grant	AR1708	WEST ROAD - OLD PERTH ROAD TO GUILDFORD ROAD - RESURFACING	122,192	81,461	122,192	122,192	-	11,526	11,526
Grant	AR1709	WEST RO/OLD PERTH RD ROUNDABOUT - RESURFACING	76,000	21,738	76,000	76,000	-	-	-
	AR1710	SCADDAN STREET - PUBLIC CAR PARK RECONSTRUCTION AND RESURFAC	65,000		65,000	65,000	-	-	-
	Totals		902,542	491,462	902,542	902,542	5,156	103,079	108,235

**Town of Bassendean
Capital Works Program
For the Period Ended 30 November 2017**

Funding Source	Drainage	Original Budget	Grant or Other Funding	Current Amended Budget	YTD Budget	Expenditure Actual	Order Value	TOTAL ACTUAL	
	<i>Account</i>	\$		\$	\$	\$	\$	\$	
Grant Reserves \$40.3K Grant \$44.7K	AD1702 ANZAC ROAD PIPE BETWEEN FIRST & SECOND AVE	80,000		80,000	20,000	-	-	-	
	AD1703 17 BROADWAY - DRAINAGE PIPE REMOVAL	25,000		25,000	25,000	-	-	-	
	AD1704 SHACKLETON STREET - SWALES AND UNDERGROUND STORAGE	170,000		170,000	170,000	-	-	-	
	AD1705 OLD PERTH ROAD AND BRIGGS ST - DRAINAGE UPGRADE	200,000	100,000	200,000	-	320	4,400	4,720	
	AD1706 VILLIERS STREET WEST - RELINING	49,700		49,700	12,425	240	-	240	
	AD1707 SUCCESS ROAD - RELINING	84,000		84,000	21,000	-	-	-	
	AD1708 WHITFIELD STREET - RELINING	182,000		182,000	45,500	-	-	-	
	AD1709 ANZAC TERRACE DRAINAGE DISCHARGE UPGRADE	250,000	85,022	250,000	50,000	-	-	-	
	AD1710 VILLIERS STREET WEST - CONSTRUCTION OF NEW STORM WATER DRAINAGE	130,000		130,000	130,000	-	4,400	4,400	
	AD1711 SUCCESS HILL - DRAINAGE OUTLET UPGRADE	210,000		210,000	157,500	-	14,895	14,895	
	AD1713 WEST RD - GUILDFORD RD TO OLD PERTH ROAD - DRAINAGE UPGRADES	50,000		50,000	20,835	4,389	2,650	7,039	
		Totals	1,430,700	185,022	1,430,700	652,260	4,949	26,345	31,294

Funding Source	Footpaths	Original Budget	Grant or Other Funding	Current Amended Budget	YTD Budget	Expenditure Actual	Order Value	TOTAL ACTUAL
	<i>Account</i>	\$		\$	\$	\$	\$	\$
	AT1702 CONCRETE APRON REMOVAL - POINT RESERVE LEADING TO 33 NORTH RD	4,500		4,500	4,500	-	-	-
	AT1703 WALTER ROAD EAST (#63) - IDA STREET TO MARION STREET - FOOTPATH UPGRADE	21,000		21,000	21,000	-	21,262	21,262
	AT1704 WALTER ROAD EAST (#419) - TO IVANHOE STREET - FOOTPATH UPGRADE	16,000		16,000	16,000	-	16,835	16,835
	AT1705 GUILDFORD ROAD (#276) - TO WEST ROAD - FOOTPATH UPGRADE	22,000		22,000	22,000	-	15,116	15,116
	AT1711 HATTON COURT - BRIDSON ST PAW - CONSTRUCTION OF NEW PATH THROUGH	25,000		25,000	-	-	-	-
	AT1712 PAW SOLAR BOLLARD INSTALLATION	5,000		5,000	3,750	-	-	-
		93,500		93,500	67,250	-	53,213	53,213

Funding Source	Parks, Gardens & Reserves	Original Budget	Grant or Other Funding	Current Amended Budget	YTD Budget	Expenditure Actual	Order Value	TOTAL ACTUAL	
	<i>Account</i>	\$		\$	\$	\$	\$	\$	
Insurance Reserves Reserves CIL	AP1701 DUDLEY ROBINSON CENTRE - NEW GARRISON FENCE	7,000		7,000	7,000	-	6,995	6,995	
	AP1702 DEPOT - PERIMETER FENCE RENEWAL	60,000		60,000	60,000	62,180	-	62,180	
	AP1703 BASSENDEAN OVAL - REFURBISHING PICKET FENCE	85,000		85,000	85,000	-	-	-	
	AP1704 SANDY BEACH - UPGRADE OF RETICULATION	25,000		25,000	25,000	5,625	-	5,625	
	AP1705 JUBILEE RESERVE - RETICULATION UPGRADE	15,000		15,000	15,000	1,600	-	1,600	
	AP1706 BASSENDEAN BOWLING CLUB - CHAIN FENCE RENEWAL WITH GARRISON	22,500		22,500	22,500	19,501	-	19,501	
	AP1708 48 OLD PERTH ROAD, BASSENDEAN COMMUNITY HALL - POND REPAIR AND	10,000		10,000	10,000	-	-	-	
	AP1710 SUCCESS HILL RESERVE UPGRADE OF SHELTERS, ABORIGINAL HISTORY S	7,000		7,000	7,000	-	-	-	
	AP1711 JETTY RENEWAL AFTER FLOOD DAMAGE	102,000	102,000	102,000	102,000	106,926	-	106,926	
	AP1712 WIW WILSON STREET PLAYGROUND UPGRADE	20,000	20,000	20,000	20,000	1,032	-	1,032	
	AP1713 POST AND BEAM BOLLARD UPGRADE	20,000		20,000	20,000	-	-	-	
	AP1714 SANDY BEACH NATURE BASE PLAYGROUND	550,000	550,000	550,000	550,000	-	2,182	2,182	
	AP1715 STAGE 1 PLAYGROUND RENEWAL- MARY CRESEENT	250,000	250,000	250,000	250,000	-	-	-	
		Totals	1,173,500	922,000	1,173,500	1,173,500	196,863	9,177	206,040

**Town of Bassendean
Budget Amendments
For the Period Ended 30 November 2017**

NOTE 9: Budget Amendments

Description	Ledger Code	Current Budget	Proposed Budget	Budget Change	Justification/Reason for Budget Amendment
		\$	\$	\$	
NET MOVEMENT TO CLOSING FUNDING SURPLUS 17/18			-	-	

**Town of Bassendean
Trust Fund
For the Period Ended 30 November 2017**

Note 10: TRUST FUND - Restricted Cash

Funds held at balance date which are included in this statement are as follows:

Description	Opening Balance 1-Jul-17	Amount Received	Amount Paid	For the Period Ended 30 November
	\$	\$	\$	\$
<i>TRUST FUNDS CONTROLLED</i>				
Public Open Space Contributions	870,623	5,239	-	875,862
Trust Funds - No Control	870,623	5,239	-	875,862
		-	-	
Hyde Retirement Village Retention Bonds	173,600	30,400	(24,750)	179,250
Donations Community Bus	450	-	-	450
Lyneham Hostel Residents Trust	1,050	-	-	1,050
Iveson Hostel Residents Trust	18	-	-	18
Sundry	234,145	44,744	(7,367)	271,521
Securities	785,707	103,293	(62,700)	826,300
Hall Hire Bonds	28,141	19,100	(20,600)	26,641
Crossover Deposits	104,675			104,675
Development Bonds	622,849	146,114	(13,996)	754,966
Stormwater Deposits	23,346	-	(990)	22,356
Trust Funds - Controlled	1,973,980	343,650	(130,403)	2,187,227
		-	-	
Total Trust Funds	2,844,603	348,889	(130,403)	3,063,089

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 30 November 2017

	2017/2018	2016/2017
	\$	\$
Note 11 : Balance Sheet Notes		
CASH AND CASH EQUIVALENTS		
Unrestricted	10,409,973	3,699,827
Restricted	7,014,035	6,775,294
	17,424,008	10,475,121
The following restrictions have been imposed by regulations or other externally imposed requirements:		
Leave Reserve	7 1,013,654	1,007,375
Plant & Equipment Reserve	7 381,209	379,102
Recreation Development Reserve	7 37,345	37,139
Muni Building & T P Reserve	7 1,853,508	1,843,265
Waste Management Reserve	7 290,348	288,744
Wind in the Willows Reserve	7 53,657	53,361
Aged Persons Reserve	7 472,822	470,210
Youth Development Reserve	7 27,682	27,529
Cultural Events Reserve	7 5,192	5,163
Self Insurance Reserve	7 8,244	8,199
Underground Power Reserve	7 79,894	79,452
Drainage Reserve	7 114,745	114,111
HACC Assets Replacement	7 152,705	151,861
Unspent Portion of Grants	7 335,803	335,803
Hyde Retirement Village Retention Bonds	10 179,250	173,600
Other Bonds & Deposits	10 2,007,977	1,800,380
	7,014,035	6,775,294
TRADE AND OTHER RECEIVABLES		
Current		
Rates Outstanding	5,075,906	754,709
Sundry Debtors - General	118,470	123,652
GST Receivable	43,448	112,759
Accrued Interest	-	4,446
Sundry Debtors - SSL	19,779	19,779
Long Service Leave Due from Other Councils	52,633	52,633
Sundry Debtors - Other	8,000	8,000
Provision for Doubtful Debts	(52,956)	(52,956)
	5,265,279	1,023,022
Non-Current		
Rates Outstanding - Pensioners	323,008	323,008
Loans - Clubs/Institutions	230,369	248,877
Other Deferred Debtors - Clubs Contributions	-	-
	553,377	571,885
Investments - Government House	108,332	108,332
Investments- EMRC	7,538,343	7,538,343

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 30 November 2017

Note 11: Balance Sheet Notes continued	2017/2018 \$	2016/2017 \$
INVENTORIES		
Current		
Fuel and Materials	21,949	13,333
	<u>21,949</u>	<u>13,333</u>
PROPERTY, PLANT AND EQUIPMENT		
Land and Buildings		
- Independent Valuation 2017 - Level 2	<u>36,357,000</u>	<u>36,357,000</u>
Buildings at:		
- Independent Valuation 2017 - Level 3	25,757,805	25,757,805
- Additions after valuation - cost	91,512	
Less: accumulated depreciation	<u>(7,503,605)</u>	<u>(7,301,045)</u>
	18,345,712	18,456,760
Total Land and Buildings	<u><u>54,702,712</u></u>	<u><u>54,813,760</u></u>
Furniture and Equipment - Management Valuation 2016		
- Additions after valuation - cost	165,239	165,239
Less Accumulated Depreciation	118,875	104,115
Less Accumulated Depreciation	<u>(106,140)</u>	<u>(95,764)</u>
	177,974	173,590
Plant and Equipment - Independent Valuation 2016		
- Independent Valuation 2016 - Level 2	1,898,330	1,898,330
- Independent Valuation 2016 - Level 3	714,601	714,601
- Additions after valuation - cost	154,212	112,740
Less Accumulated Depreciation	<u>(1,571,894)</u>	<u>(1,538,536)</u>
-Less Disposals after Valuation	<u>(21,035)</u>	<u>(21,035)</u>
	1,174,214	1,166,100
Art Works		
- Independent Valuation 2015 - Level 2	62,620	62,620
	<u>62,620</u>	<u>62,620</u>
	<u><u>56,117,519</u></u>	<u><u>56,216,070</u></u>
INFRASTRUCTURE		
Roads - Independent Valuation 2017	83,500,078	83,500,078
- Additions after valuation - cost	5,156	
Less Accumulated Depreciation	<u>(15,793,974)</u>	<u>(15,181,450)</u>
	67,711,260	68,318,628
Footpaths - Independent Valuation 2017		
- Additions after valuation - cost	10,233,801	10,233,801
Less Accumulated Depreciation	<u>(3,103,140)</u>	<u>(3,002,330)</u>
	7,130,661	7,231,471

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 30 November 2017

Note 11 : Balance Sheet Notes continued	2016/2017 \$	2015/2016 \$
INFRASTRUCTURE		
Drainage - Independent Valuation 2017	39,635,969	39,635,969
- Additions after valuation - cost	4,949	
Less Accumulated Depreciation	<u>(17,135,688)</u>	<u>(16,891,455)</u>
	22,505,230	22,744,514
Parks & Ovals - Independent Valuation 2015	13,667,875	13,667,875
- Additions after valuation - cost	1,144,463	947,600
Less Accumulated Depreciation	<u>(7,196,383)</u>	<u>(7,024,609)</u>
	7,615,956	7,590,866
	<u>104,963,106</u>	<u>105,885,478</u>
TRADE AND OTHER PAYABLES		
Current		
Sundry Creditors	2,001,684	1,050,259
Accrued Interest on Debentures	-	5,703
Accrued Salaries and Wages	-	122,668
Rates in Advance	88,629	250,300
Income in Advance	-	-
Bonds & Other Deposits	2,007,977	1,800,380
Hyde Retirement Village Bonds	179,250	173,600
	<u>4,277,541</u>	<u>3,402,910</u>
LONG-TERM BORROWINGS		
Secured by Floating Charge		
Loan Liability - Current	75,301	123,994
	<u>75,301</u>	<u>123,994</u>
Non-Current		
Secured by Floating Charge		
Loan Liability - Non Current	811,380	811,380
	<u>811,380</u>	<u>811,380</u>
PROVISIONS		
Current		
Provision for Annual Leave	941,986	942,087
Provision for Long Service Leave	1,168,382	1,168,382
	<u>2,110,368</u>	<u>2,110,469</u>
Non-Current		
Provision for Long Service Leave	201,834	201,834
	<u>201,834</u>	<u>201,834</u>

**LIST OF PROJECTS & CONSULTANCIES FROM
2017/18 BUDGET**

Note 12		2017/18 Budget	2017/18 Actual	FUNDING SOURCE
RECREATION & CULTURE				
121562	SPORT & REC - CLUB CONNECT	7,300	750	COUNCIL
121563	SPORT & REC - KIDS SPORT	19,000	4,930	\$5,000 GRANT
121359	SPORT & REC - EVENT CONSULTANT	15,000	19,318	COUNCIL
121359	SPORT & REC - FACILITY NEEDS ASSESSMENT	17,000	19,318	COUNCIL
131390	CONSULTANT TO DESIGN NEW PLAYGROUND	25,000	3,350	COUNCIL
131479	CONSULTANT PICKERING PARK BOAT RAMP	90,000	-	COUNCIL/GRANT
151206	DISABILITY ACCESS AND INCLUSION PLAN	20,000	-	COUNCIL
151359	PENSIONER GUARD COTTAGE - ARCHITECT	80,000	-	COUNCIL
151360	CULTURE - CULTURAL COMMUNITY PROJECTS	25,000	7,048	COUNCIL
151360	CULTURE - REVIEW CULTURAL PLAN	20,000	7,048	COUNCIL
151595	GLOBAL CITIZENRY	-	-	\$10,000 GRANT
181496	PUBLIC EVENTS - 2 MAJOR EVENTS	85,000	20,828	COUNCIL
181504	PUBLIC EVENTS - NAIDOC DAY	57,000	55,507	\$10,000 GRANT
181505	PUBLIC EVENTS - AUSTRALIA DAY	116,000	23	\$11,000 GRANT
181506	PUBLIC EVENTS - COMMUNITY EVENTS SPONSORSHIP	6,000	-	COUNCIL
181507	PUBLIC EVENTS - CHILDREN WEEK	1,700	1,264	COUNCIL
181508	PUBLIC EVENTS - VISUAL ART AWARD	50,000	32,435	\$7,000 FEES
181509	PUBLIC EVENTS - SENIORS WEEK	6,000	2,976	COUNCIL
181510	PUBLIC EVENTS - AVON DECENT	4,500	4,845	\$4,500 GRANT
181511	PUBLIC EVENTS - ANZAC DAY	15,000	-	COUNCIL
181512	PUBLIC EVENTS - SUMMER OUTDOOR MOVIES	22,000	6,570	COUNCIL
TOTAL RECREATION & CULTURE		\$681,500	\$186,207	
LIBRARY				
141302	TOWN OF BASSENDEAN HISTORY BOOK PRODUCTION	35,000	3,163	COUNCIL
TOTAL LIBRARY		\$35,000	\$3,163	COUNCIL
ASSET SERVICES				
211309	ASSET MANAGEMENT	60,000	18,470	COUNCIL
211309	FOOTPATH STUDY (DEPT TRANSPORT)	-	18,470	\$15000 GRANT
211359	GRAFFITI REMOVAL PROGRAM	20,000	5,799	COUNCIL
211272	BIKE BOULEVARD STUDY	50,000	-	\$30,000 DOT GRANT
211474	STREET TREE MASTER PLAN(NEW PLAN)	60,000	-	COUNCIL
211514	STREET/ROAD LIGHT REVIEW (THOMPSON ROAD)	10,000	7,880	COUNCIL
211503	STEAM WEEDING OF ROADS	170,000	9,955	COUNCIL
611302	COMMUNITY SURVEY -ROADS & PARKS	20,000	-	COUNCIL
TOTAL TRANSPORT		\$390,000	\$60,574	
DEVELOPMENT SERVICES				
261359	SWAN RIVER TRUST PRECINCT PLAN REVIEW	20,000	-	COUNCIL/GRANT
261362	STREETScape PROTECTION AREA(EILEEN TO WILSON)	30,000	-	COUNCIL
261363	TPS #4A FINALISATION	10,000	-	COUNCIL
261365	MUNICIPAL HERITAGE INVENTORY	10,000	-	COUNCIL
261366	TREE ASSESSMENT	2,000	-	COUNCIL
261367	STRATEGIC PLANNING FRAMEWORK STAGE 1 & 2	227,500	15,930	COUNCIL
261368	TOD PLANS -(STRATEGIC)	70,000	-	COUNCIL
TOTAL DEVELOPMENT SERVICES		\$369,500	\$15,930	
ECONOMIC DEVELOPMENT				
271502	ECONOMIC DEVELOPMENT- DEVELOPMENT PLAN	43,000	6,956	COUNCIL
271504	OLD PERTH RD INITIATIVES - PLACE ACTIVATION	59,400	11,383	COUNCIL
271506	BUSINESS PLAN - DIGITAL TECHNOLOGY	35,500	1,891	COUNCIL
271508	EMRC PROJECTS - REGIONAL EVENTS	14,000	-	COUNCIL
TOTAL ECONOMIC DEVELOPMENT		\$151,900	\$20,230	
GOVERNANCE				
401361	EMPLOYEE ASSISTANCE PROGRAM	35,000	4,716	COUNCIL
401605	RECONCILIATION ACTION PLAN CONSULTATION	40,000	5,920	COUNCIL
401606	ASHFIELD ACTION PLAN - ASHFIELD CAN	10,000	-	COUNCIL
401333	GOVERNANCE - SATISFACTION SURVEY	38,000	13,089	COUNCIL
311325	RATING INCENTIVE SCHEME	5,000	5,000	COUNCIL
391401	COUNCIL ELECTIONS	51,000	3,724	COUNCIL
401494	OCCUPATIONAL HEALTH & SAFETY	5,000	-	COUNCIL
391361	REVIEW COMMUNITY CONSULTATION POLICY & CBP	40,000	-	COUNCIL
TOTAL GOVERNANCE		\$224,000	\$32,448	

2017/18 BUDGET

Note 12		2017/18 Budget	2017/18 Actual	FUNDING SOURCE
HEALTH				
741465	MOSQUITO CONTROL PROGRAM	35,000	-	COUNCIL
741466	PEST - RAT ERADICATION PROGRAM	4,000	413	COUNCIL
TOTAL HEALTH		\$39,000	\$413	
RANGERS				
531504	CONSTABLE CARE PROGRAM	5,000	5,000	COUNCIL
541504	DFES - NDFR GRANT FOR FLOOD MARKINGS	5,000	-	COUNCIL
TOTAL RANGERS		\$10,000	\$5,000	
ENVIRONMENT				
751359	CONTAMINATED SITES INVESTIGATIONS (271 Hamilton)	200,000	72,877	COUNCIL
751504	(ACER) CARBON EMISSION REDUCTION PROGRAM	11,600	-	COUNCIL
751506	INTEGRATED TRANSPORT STUDY	6,000	-	COUNCIL
751508	WATER CAMPAIGN	13,000	-	COUNCIL
751510	SCHOOLS WASTE EDUCATION PROGRAM	10,000	2,240	COUNCIL
751513	WATER QUALITY MONITORING & IMPROVEMENT	10,000	6,000	COUNCIL
751516	FUTURE PROOFING CLIMATE CHANGE	16,000	-	COUNCIL
761592	REUSABLE SHOPPING BAGS & EDUCATIONAL PROG	5,000	3,690	Hawaiian/Suez/Council
761593	WASTE MANAGEMENT SURVEY FOR FUTURE NEEDS	30,000	-	
761594	WASTE MANAGEMENT STICKERS	15,000	-	
TOTAL ENVIRONMENT		\$316,600	\$84,807	
TOTAL PROJECTS INCLUDED IN OPERATING EXPENDITUR		\$2,217,500	\$408,772	